

# SOUTH AFRICAN POLICE SERVICE



Application for authorization to possess more than  
200 rounds of ammunition

**INSTRUCTIONS: APPLICATION FOR AUTHORIZATION TO POSSESS MORE THAN 200 ROUNDS OF AMMUNITION**
**GENERAL INSTRUCTIONS**

- An application for authorization to possess more than 200 rounds of ammunition must be completed in black ink that cannot be erased.
- The application must be stamped with the official date stamp of the police station where it is received.
- The police station where the application is captured must complete Section A.
- The police official must complete Section B.
- The deciding officer must complete Section C.
- The applicant must complete Sections D, E and F.
- If an interpreter was used, he/she must complete Section G.
- The police official must complete Section H.
- The Designated Firearms Officer/Station Commissioner must complete Section I.
- A person is guilty of an offence in terms of the Firearms Control Act, 2000 (Act No 60 of 2000), if he/she provides information which he/she knows is false on this application form.

**SECTION A: FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS CAPTURED**
**1. Application reference number**

The reference number that the system generates for the application after it has been captured (for example: 12945) must be recorded in paragraph A 1.

**SECTION B: FOR OFFICIAL USE BY POLICE STATION WHERE THE APPLICATION IS RECEIVED**
**1. Province**

The name of the province where the police station is situated (for example, Gauteng) must be recorded in paragraph B 1.

**2. Area**

The name of the area where the police station is situated (for example, Pretoria) must be recorded in paragraph B 2.

**3. Police station**

The name of the police station where the application was received (for example, Brooklyn) must be recorded in paragraph B 3.

**4. Component code**

The component code of the police station where the application was received (for example, 47) must be recorded in paragraph B 4.

**5. General firearms transaction register number**

The annual serial number of the general firearm transaction register allocated to the application must be recorded in paragraph B 5.

**SECTION C: FOR OFFICIAL USE BY THE DECIDING OFFICER**
**1. Outstanding/Additional information required**

When the police official requests outstanding or additional information from the applicant, the required information must be recorded in paragraph C 1.

**2. Persal number**

The SAPS Persal number of the police official who requested the outstanding or additional information must be recorded in paragraph C 2.

**3. Date**

The date on which the police official requested the outstanding or additional information must be recorded in paragraph C 3.

**4. Signature of police official**

The signature of the police official who requested the outstanding or additional information must be recorded in paragraph C 4.

**5. Name in block letters**

The initials and surname (in block letters) of the police official who requested the outstanding or additional information must be recorded in paragraph C 5.

**6. Application for authorization to possess approved (Indicate with an X)**

If the application for authorization to possess more than 200 rounds of ammunition is approved, the deciding officer who approved the application must mark paragraph C 6 with an X.

**7. Persal number**

The SAPS Persal number of the deciding officer who approved the application must be recorded in paragraph C 7.

**8. Date**

The date on which the application was approved must be recorded in paragraph C 8.

**9. Signature of deciding officer**

The signature of the deciding officer who approved the application must be recorded in paragraph C 9.

**10. Officer code**

The officer code is a code allocated to each deciding officer who considers applications for authorization to possess more than 200 rounds of ammunition. The code of the deciding officer who approved the application must be recorded in paragraph C 10.

**11. Name in block letters**

The initials and surname (in block letters) of the deciding officer who approved the application must be recorded in paragraph C 11.

**12. Application for authorization to possess refused (Indicate with an X)**

If the application is refused, the deciding officer who refused the application must mark paragraph C 12 with an X.

**13. Reason(s) for refusal**

If the application is refused, the deciding officer who refused the application must record the reason(s) for refusal in paragraph C 13.

**14. Persal number**

The SAPS Persal number of the deciding officer who refused the application must be recorded in paragraph C 14.

**15. Date**

The date on which the application is refused must be recorded in paragraph C 15.

**16. Signature of deciding officer**

The signature of the deciding officer who refused the application must be recorded in paragraph C 16.

**17. Officer code**

The officer code is a code allocated to each deciding officer who considers applications for authorization to possess more than 200 rounds of ammunition. The code of the deciding officer who refused the application must be recorded in paragraph C 17.

**18. Name in block letters**

The initials and surname (in block letters) of the deciding officer who refused the application must be recorded in paragraph C 18.

**SECTION D: PARTICULARS OF APPLICANT** (Indicate with an X)**1. NATURAL PERSON'S DETAILS****2. SA ID/Passport**

The applicant's type of identity must be indicated with an X in paragraph D 2.

**3. Identity number of natural person**

The identity number of the natural person must be recorded in paragraph D 3.

**4. Passport number of natural person**

The passport number of the natural person must be recorded in paragraph D 4.

**5. Surname**

The applicant's surname must be recorded in paragraph D 5.

**6. Initials**

The applicant's initials must be recorded in paragraph D 6.

**7. Residential address**

The physical address where the applicant resides must be recorded in paragraph D 7.

**8. Postal code**

The postal code of the applicant's residential address must be recorded in paragraph D 8.

**9. Postal address**

The postal address of the applicant must be recorded in paragraph D 9.

**10. Postal code**

The postal code of the applicant's postal address must be recorded in paragraph D 10.

**11. Telephone number**

**11.1 Home:** The applicant's home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph D 11.1.

**11.2 Work:** The applicant's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph D 11.2.

**11.3 Cellphone number**

The applicant's cellphone number (if applicable) must be recorded in paragraph D 11.3.

**12. Fax**

The applicant's fax number, including the area dialling code, must be recorded in paragraph D 12.

**13. E-mail address**

The applicant's e-mail address (if applicable) must be recorded in paragraph D 13.

**14. JURISTIC PERSON'S DETAILS****15. OTHER BODIES****16. Registered company name**

The registered company name of the applicant must be recorded in paragraph D 16.

**17. Trading as name**

The trading as name of the company of the applicant must be recorded in paragraph D 17.

**18. FAR number**

The registration number of the applicant must be recorded in paragraph D 18.

**19. Company registration or CC number**

The company registration or CC number must be recorded in paragraph D 19.

**20. Postal address**

The postal address of the applicant must be recorded in paragraph D 20.

**21. Postal code**

The postal code of the applicant's postal address must be recorded in paragraph D 21.

**22. Business address**

The physical address where the applicant conducts business must be recorded in paragraph D 22.

**23. Postal code**

The postal code of the applicant's business address must be recorded in paragraph D 23.

**24. Business telephone number**

**24.1 Work:** The applicant's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph D 24.1

**24.2 Fax**

The fax number, including the dialling code, of the applicant (for example, (012) 667 1923) must be recorded in paragraph D 24.2.

**25. E-mail address**

The e-mail address (if applicable) of the applicant must be recorded in paragraph D 25.

**26. RESPONSIBLE PERSON'S DETAILS****27. Responsible person (Name and surname)**

The name and surname of the responsible person must be recorded in paragraph D 27.

**28. Type of identification** (Indicate with an X)  
**SA ID/Passport number**

The responsible person's type of identity/passport number must be indicated with an X in paragraph D 28.

**29. Identity number of responsible person**

The responsible person's identity number must be recorded in paragraph D 29.

**30. Passport number of responsible person**

The responsible person's passport number must be recorded in paragraph D 30.

**31. Cellphone number**

The responsible person's cellphone number (if applicable) must be recorded in paragraph D 31.

**32. Physical address**

The physical address where the responsible person resides must be recorded in paragraph D 32.

**33. Postal code**

The postal code of the responsible person's physical address must be recorded in paragraph D 33.

**34. Postal address**

The postal address of the responsible person must be recorded in paragraph D 34.

**35. Postal code**

The postal code of the responsible person's postal address must be recorded in paragraph D 35.

**SECTION E: PARTICULARS OF FIREARM(S) FOR WHICH PERMISSION IS REQUIRED TO POSSESS MORE THAN 200 ROUNDS OF AMMUNITION PER FIRERM**

**1. Type**

The type of firearm must be recorded in paragraph E 1.

**2. Calibre**

The calibre of the firearm must be recorded in paragraph E 2.

**3. Make**

The make of the firearm must be recorded in paragraph E 3.

**4. Model**

The model of the firearm must be recorded in paragraph E 4.

**5. Barrel serial number**

The barrel serial number of the firearm must be recorded in paragraph E5.

**6. Frame serial number**

The frame serial number of the firearm must be recorded in paragraph E 6.

**7. Receiver serial number**

The receiver serial number of the firearm must be recorded in paragraph E 7.

**8. Provide the reason(s) for the need to possess more than 200 rounds of ammunition for each firearm**

The reason(s) for the need to possess more than 200 rounds of ammunition for each firearm must be recorded in paragraph E 8.

**SECTION F: SIGNATURE OF APPLICANT** (Sign only if applicable)

**1. Name of applicant in block letters**

The initials and surname (in block letters) of the applicant must be recorded in paragraph F 1.

**2. Date**

The date on which the applicant applies for the application must be recorded in paragraph F 2.

**3. Signature of applicant**

The signature of the applicant must be recorded in paragraph F 3, in the presence of the police official.

**4. Place**

The city/town where the applicant signs the application must be recorded in paragraph F 4.

**SECTION G: (This section must be completed only if the applicant cannot read or write.)**

**1. The right index fingerprint of applicant**

The index fingerprint of the applicant's right hand must be taken by the police official in paragraph G 1, in the presence of a witness and may not exceed the border. If the applicant does not have a right index fingerprint, the index fingerprint of the left hand must be taken.

**2. Fingerprint designation**

The designation of the fingerprint (for example, right index fingerprint) must be recorded in paragraph G 2.

**3. Date**

The date on which the applicant's fingerprint was taken must be recorded in paragraph G 3.

**4. Name of applicant in block letters**

The initials and surname (in block letters) of the applicant must be recorded in paragraph G 4.

**5. Place**

The city/town where the applicant's fingerprint was taken must be recorded in paragraph G 5.

**6. PARTICULARS OF POLICE OFFICIAL DEALING WITH THE APPLICATION**

**6.1 Name of police official in block letters**

The initials and surname (in block letters) of the police official who deals with the application must be recorded in paragraph G 6.1.

**6.2 Persal number of police official**

The SAPS Persal number of the police official who deals with the application must be recorded in paragraph G 6.2.

**6.3 Rank of police official in block letters**

The rank (in block letters) of the police official who deals with the application must be recorded in paragraph G 6.3.

**6.4 Signature of police official**

The signature of the police official who deals with the application must be recorded in paragraph G 6.4.

**7. PARTICULARS OF WITNESS****7.1 Name of witness in block letters**

The initials and surname (in block letters) of the police official who acts as the witness must be recorded in paragraph G 7.1.

**7.2 Persal number of witness**

The SAPS Persal number of the police official who acts as the witness must be recorded in paragraph G 7.2.

**7.3 Rank of witness in block letters**

The rank (in block letters) of the police official who acts as the witness must be recorded in paragraph G 7.3.

**7.4 Signature of witness**

The signature of the police official who acts as the witness must be recorded in paragraph G 7.4.

**SECTION H: PARTICULARS OF INTERPRETER**

(This section must be completed only if the applicant cannot read or write or does not understand the contents of this form.)

**1. Name and surname of interpreter**

The name and surname of the person who interprets the contents of the application form for the applicant must be recorded in paragraph H 1.

**2. Identity/Passport number of interpreter**

The identity/passport number of the interpreter must be recorded in paragraph H 2.

**3. Residential address**

The physical address of the interpreter must be recorded in paragraph H 3.

**4. Postal code**

The postal code of the interpreter's residential address must be recorded in paragraph H 4.

**5. Postal address**

The postal address of the interpreter must be recorded in paragraph H 5.

**6. Postal code**

The postal code of the interpreter's postal address must be recorded in paragraph H 6.

**7. Telephone number**

**7.1 Home:** The interpreter's home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph H 7.1.

**7.2 Work:** The interpreter's work telephone number, including the dialling code (for example, (011) 577 5913) must be recorded in paragraph H 7.2.

**8. Cellphone number**

The interpreter's cellphone number (if applicable) must be recorded in paragraph H 8.

**9. Fax**

The interpreter's fax number, including the area dialling code, must be recorded in paragraph H 9.

**10. E-mail address**

The interpreter's e-mail address (if applicable) must be recorded in paragraph H 10.

**11. Interpreted from (language)**

The language from which the application form was interpreted and the language to which it was interpreted and which understandable to the applicant (for example, English to Zulu) must be recorded in paragraph H 11.

**12. Date**

The date on which the interpreter assists the applicant must be recorded in paragraph H 12.

**13. Signature of interpreter**

The signature of the interpreter who assists the applicant who cannot read or write or does not understand this form must be recorded in paragraph H 13.

**14. Place**

The place where the interpreter assists the applicant must be recorded in paragraph H 14.

**15. Rank of police official in block letters (if applicable)**

If the interpreter is a police official, his/her rank (in block letters) must be recorded in paragraph H 15.

**16. Persal number of police official (if applicable)**

If the interpreter is a police official, his/her SAPS Persal number must be recorded in paragraph H 16.

**SECTION I: FOR OFFICIAL USE BY THE DESIGNATED FIREARMS OFFICER/STATION COMMISSIONER**

The applicable recommendation must be indicated with an X in paragraph I 1, for example:

Recommended	X	Not recommended	
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**1.1 Motivation**

The reason(s) regarding the decision about the application must be recorded in paragraph I 1.1. The reason(s) must be based on actual facts, and not mere hearsay.

**2. Name of Designated Firearms Officer/Station Commissioner in block letters**

The initials and surname (in block letters) of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph I 2.

**3. Date**

The date on which the Designated Firearms Officer/Station Commissioner made the recommendation must be recorded in paragraph I 3.

**4. Rank of Designated Firearms Officer/Station Commissioner in block letters**

The rank (in block letters) of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph I 4.

**5. Place**

The place where the Designated Firearms Officer/Station Commissioner made the recommendation must be recorded in paragraph I 5.

**6. Signature of Designated Firearms Officer/Station Commissioner**

The signature of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph I 6.

**7. Persal number of the Designated Firearms Officer/Station Commissioner**

The SAPS Persal number of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph I 7.