

**DEPARTMENT OF SAFETY AND SECURITY  
VOTE 25**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS  
for the year ended 31 March 2004**

		<b>2003/04</b>	<b>2002/03</b>
		<b>R'000</b>	<b>R'000</b>
<b>10</b>	<b>Special functions: Authorised losses</b>		
	Material losses through criminal conduct	10.1 2,336	4,602
	Other material losses written off in the income statement	10.2 10,218	379
	Debts written off	10.4 7,148	5,087
		<u>19,702</u>	<u>10,068</u>
<b>10.1</b>	<b>Material losses through criminal conduct</b>		
	<b>Nature of losses</b>		
	Cheque fraud	2,051	435
	Cash/police actions	285	4,167
		<u>2,336</u>	<u>4,602</u>
<b>10.2</b>	<b>Other material losses written off in income statement</b>		
	<b>Nature of losses</b>		
	Losses and damages through vis-major and other unavoidable causes	6	173
	Logtek	10,112	0
	Fruitless and wasteful expenditure	100	206
		<u>10,218</u>	<u>379</u>
<b>10.3</b>	<b>Other material losses of items expensed in previous periods (Total not included above)</b>		
		<b>Current</b>	<b>Capital</b>
		<b>expenditure</b>	<b>expenditure</b>
	Damage and theft of vehicles and firearms	33,726	34,324
	Damage and theft of equipment	1,433	17,031
		<u>1,433</u>	<u>33,726</u>
		35,159	51,355
		<b>2003/04</b>	<b>2002/03</b>
		<b>R'000</b>	<b>R'000</b>
<b>10.4</b>	<b>Debts written off</b>		
	Nature of debts written off		
	Civil debt	7,148	5,087
		<u>7,148</u>	<u>5,087</u>
<b>10.5</b>	<b>Details of special functions (theft and losses)</b>		
	<b>Per programme</b>		
	Administration	19,702	10,068
		<u>19,702</u>	<u>10,068</u>
<b>11</b>	<b>Unauthorised and fruitless and wasteful expenditure disallowed</b>		
	Unauthorised expenditure	11.1 0	0
	Fruitless and wasteful expenditure	11.2 0	0
		<u>0</u>	<u>0</u>
<b>11.1</b>	<b>Reconciliation of unauthorised expenditure balance</b>		
	Opening balance	0	120,142
	Approved by Parliament	0	(116,759)
	Transfer to Income Statement – authorised losses	0	(3,383)
	Closing balance	<u>0</u>	<u>0</u>

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<b>Detail note 11 continued....</b>		<b>2003/04</b>	<b>2002/03</b>
		<b>R'000</b>	<b>R'000</b>
<b>11.2 Reconciliation of fruitless and wasteful expenditure</b>			
Opening balance		0	0
Fruitless and wasteful current year		100	209
Transfer to Income Statement – authorised losses		(100)	(206)
Transfer to receivables for recovery		0	(3)
Closing balance		0	0
<b>11.3 Fruitless and wasteful expenditure</b>			
<b>Incident</b>	<b>Disciplinary steps taken/Criminal proceedings</b>		
Fine on late payment of licence fees	Disciplinary step	0	1
	Number of individuals	0	1
<b>12 Receivables - current</b>			
Amounts owing by other Departments/Entities	Annexure 2	29,395	10,645
Staff debtors	12.3	28,605	27,238
Other debtors	12.4	28,572	23,624
Other receivables	12.5	347	248
Advances	12.6	0	15,945
		86,919	77,700
<b>12.1 Amounts of R 3, 939 million (2003:R 3, 734 million) included above may not be recoverable, but has not been written off in the income statement (Receivables older than 36 months).</b>			
<b>12.2 Age analysis – receivables current</b>			
Less than one year		53,376	38,645
One to two years:	Staff Debtors	10,589	284
	Other Debtors	4,471	87
	Amounts owing by other Departments/Entities	3,678	155
More than two years:	Staff Debtors	2,538	306
	Other Debtors	11,635	0
	Amounts owing by other Departments/Entities	632	1,768
	Advances	0	57
		86,919	41,302
Of the current receivables of R 77,700 million for the 2002/03 financial year, only R 41,302 million could be aged, therefore the difference of R 36,398 million was not aged.			
<b>12.3 Staff debtors</b>			
Salary related debtors		7,924	7,133
Admin related debtors		1,944	2,255
Inventory related debtors		601	634
Property related debtors		93	104
Allowance related debtors		18,043	17,112
		28,605	27,238

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<b>Detail note 12 continued....</b>	<b>2003/04</b>	<b>2002/03</b>
<b>12.4 Other debtors</b>	<b>R'000</b>	<b>R'000</b>
Unallocated debtors	20	0
Fraud related debtors	6,814	0
Discharge debtors	10,316	9,888
State guarantee debtors	3,370	3,650
Pension related debtors	2,730	4,991
Admin related debtors	3,220	3,405
Vehicle debtors (non-members)	2,102	1,690
	<u>28,572</u>	<u>23,624</u>
<b>12.5 Other receivables</b>		
Dishonoured cheques, EFT adjustments and EFT interface	347	248
	<u>347</u>	<u>248</u>
<b>12.6 Advances</b>		
Nature of advances		
Presidential Project	0	5,506
Polfin Standing Advance	0	8,656
Advance Granted: Police Actions	0	58
Claims Recoverable	0	1,725
	<u>0</u>	<u>15,945</u>
<b>13 Receivables – non-current</b>		
<b>Description</b>		
Amounts owing by other Departments/Entities	1	0
Staff debtors	30,865	32,521
Other debtors	12,102	32,561
Advances	54,035	39,458
	<u>97,003</u>	<u>104,540</u>
<b>14 Voted funds to be surrendered to the Revenue Fund</b>		
Opening balance	1	9,937
Transfer from Income Statement	1	1
Paid during the year	(1)	(9,937)
Closing balance	<u>1</u>	<u>1</u>
<b>15 Other revenue funds to be surrendered to the Revenue Fund</b>		
Opening balance	3,150	13,034
Transfer from Income Statement for revenue to be surrendered	158,151	141,253
Paid during the year	(158,128)	(151,137)
Closing balance	<u>3,173</u>	<u>3,150</u>
<b>16 Bank overdraft</b>		
Paymaster General Account (Exchequer account)	79,089	78,953
<b>17 Payables - current</b>		
<b>Description</b>		
Other payables	17.1 70,754	56,390
	<u>70,754</u>	<u>56,390</u>

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**NOTES TO THE ANNUAL FINANCIAL STATEMENTS  
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<b>Detail note 17 continued....</b>	<b>2003/04</b>	<b>2002/03</b>
<b>17.1 Other payables</b>	<b>R'000</b>	<b>R'000</b>
Amounts recovered to be cleared	68,008	54,977
Salary deductions to be paid over to institutions	2,746	1,413
	70,754	56,390
<b>18 Net cash flow generated by operating activities</b>		
Net surplus as per Income Statement	146,438	139,144
Adjusted for items separately disclosed	1,419,024	945,338
Proceeds from sale of equipment ( )	(6,367)	(2,000)
Purchase of equipment	1,111,003	688,480
Capital expenditure	314,388	258,858
	1,565,462	1,084,482
<b>19 Cash generated to increase working capital</b>		
(Decrease)/Increase in receivables – current	(9,219)	2,114
Increase/(decrease) in receivables – non-current	7,536	(25,573)
Increase in payables - current	14,364	22,590
(Decrease)/Increase in other current liabilities	(1,126)	6,289
	11,555	5,420
<b>20 Voted Funds and Revenue Funds surrendered</b>		
Voted Funds surrendered	1	9,937
Revenue Funds surrendered	158,128	151,137
	158,129	161,074

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**DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS  
for the year ended 31 March 2004**

These amounts are not recognised in the financial statements, and are disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29).

<b>21 Contingent liabilities</b>		<b>2003/04</b>	<b>2002/03</b>
<b>Liable to</b>	<b>Nature</b>	<b>R'000</b>	<b>R'000</b>
Stannic	Motor vehicle guarantees Annexure 1	1,500	2,363
Banking sector	Housing loan guarantees Annexure 1	390,554	408,343
Public	Civil claims	320,491	49,413
		<u>712,545</u>	<u>460,119</u>

<b>22 Accruals</b>			
<b>Listed by standard item</b>			
Personnel		436	90
Administrative		472	8,781
Inventory		0	24,713
Equipment		2,109	20,132
Professional and special services		140,501	60,537
Land and buildings		28	42
Inland revenue		(228)	(37)
		<u>143,318</u>	<u>114,258</u>

**Listed by programme level**

1. Administration	103,478	71,477
2. Crime Prevention	20,127	25,960
3. Operational Response Service	9,183	4,758
4. Detective Services	7,593	9,693
5. Crime Intelligence	873	936
6. Protection and Security Services	1,731	520
7. Donor funds	333	914
	<u>143,318</u>	<u>114,258</u>

An amount of R 78,112 million (2003: R 86,188 million), excluded above, represents invoice dates, prior to 31 March, but cannot be apportioned according to values received prior and subsequent to 31 March 2004.

<b>23 Employee benefits</b>			
Leave entitlement		4,029,434	3,678,753
Thirteenth cheque		445	2,037
Performance bonus		76	0
		<u>4,029,955</u>	<u>3,680,790</u>

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<b>24 Leases</b>		<b>2003/04</b>	<b>2002/03</b>
		<b>R'000</b>	<b>R'000</b>
<b>24.1 Operating leases</b>	<b>Property    Equipment</b>	<b>Total</b>	<b>Total</b>
Names of financial institutions Annexure 4			
Not later than 1 year	35,761	35,761	5,925
Later than 1 year and not later than 3 years	24,477	24,477	6,575
Later than 3 years	103	103	0
<b>Total present value of lease liabilities</b>	<b>0      60,341</b>	<b>60,341</b>	<b>12,500</b>

The leases disclosed comprises of all lease commitments captured which could be verified by means of a computer generated report. The department is in the process of reconciling this information with the various suppliers to ensure the correctness of all lease commitments.

<b>25 Irregular expenditure</b>	<b>2003/04</b>	<b>2002/03</b>
<b>25.1 Movement Schedule of irregular expenditure</b>	<b>R'000</b>	<b>R'000</b>
Opening balance	202	0
Irregular expenditure current year	10,758	206
Expenditure not condoned	(10,112)	0
Expenditure condoned	(737)	(4)
Expenditure waiting condonement	111	202

**Analysis**

Prior years	111	202
	111	202

**26 Key management personnel**

Minister  
Deputy Minister  
National Commissioner  
Chief Financial Officer  
Deputy National Commissioners (5)

**26.1 Remuneration**

The aggregate remuneration of the key management of the department and the number of individuals determined on a full time equivalent basis receiving remuneration within this category.

Aggregated remuneration	5,744	5,148
Number of individuals	9	9

**27 Biological / Cultivated assets**

**Biological / Cultivated assets on hand**

Dogs	3,324	550
Horses	708	1,972
	4,032	2,522

Note:

1.Valuation method change from latest purchase price to fair values as prescribed by National Treasury.

2.The training rand value of dogs is not included in this years valuation.

**DEPARTMENT OF SAFETY AND SECURITY**  
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**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**  
for the year ended 31 March 2004  
**ANNEXURE 1**

**STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2004**

Guaranteed Institution	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2003	Guarantees issued during the year	Guarantees released during the year	Guaranteed interest outstanding as at 31 March 2004	Closing balance 31 March 2004	Realised losses i.r.o. claims paid out
		R'000	R'000	R'000	R'000	R'000	R'000	R'000
STANNIC	MOTOR FINANCE	3,727	2,363	397	1,260	0	1,500	0
	VEHICLES							
<b>TOTAL</b>		<b>3,727</b>	<b>2,363</b>	<b>397</b>	<b>1,260</b>	<b>0</b>	<b>1,500</b>	<b>0</b>
STANDARD BANK	HOUSE GUARANTEES	0	53,638	3,715	6,963	0	50,111	279
KAAP GOEIE HOOP BA	HOUSE GUARANTEES	0	481	0	0	0	481	0
NEDBANK BEPERK	HOUSE GUARANTEES	0	53,355	9,564	33	0	62,709	177
FIRSTRAND BANK: FN	HOUSE GUARANTEES	0	53,189	6,168	0	0	59,147	210
VOLSKAS BANK	HOUSE GUARANTEES	0	289	0	257	0	32	0
BOE BANK(BOLAND AF)	HOUSE GUARANTEES	0	2,972	35	0	0	3,007	0
MERCANTILE BANK BP	HOUSE GUARANTEES	0	12	0	0	0	12	0
MEEG BANK BEPERK	HOUSE GUARANTEES	0	106	24	73	0	57	0
ABSA	HOUSE GUARANTEES	0	136,405	12,418	18,945	0	129,202	676
THE AFRICAN BANK L	HOUSE GUARANTEES	0	4,497	17	136	0	4,378	0
OLD MUTUAL BANK	HOUSE GUARANTEES	0	3,026	15	233	0	2,808	0
PEOPLES BANK FBC F	HOUSE GUARANTEES	0	2,716	62	305	0	2,473	0
PEOPLES BANK (NBS)	HOUSE GUARANTEES	0	19,987	23	9,196	0	10,567	247
FNB(FORMER SAAMBOU)	HOUSE GUARANTEES	0	42,202	105	4,297	0	37,558	452
PERMANENT BANK	HOUSE GUARANTEES	0	22,221	43	1,664	0	20,600	0
FUTURE BANK CORP L	HOUSE GUARANTEES	0	5,123	0	4,519	0	536	68
GBS MUTUAL BANK	HOUSE GUARANTEES	0	368	0	90	0	278	0
INVESTEC (EX PROV)	HOUSE GUARANTEES	0	12	0	0	0	12	0
	<b>Sub Total</b>	<b>0</b>	<b>400,599</b>	<b>32,189</b>	<b>46,711</b>	<b>0</b>	<b>383,968</b>	<b>2,109</b>

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ANNEXURE TO THE ANNUAL FINANCIAL STATEMENTS  
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ANNEXURE 1

STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2004

Guaranteed institution	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2003	Guarantees issued during the year	Guarantees released during the year	Guaranteed interest outstanding as at 31 March 2004	Closing balance 31 March 2004	Realised losses i.r.o. claims paid out
		R'000	R'000	R'000	R'000	R'000	R'000	R'000
TNBS MUTUAL BANK	HOUSE GUARANTEES	0	348	0	213	0	135	0
HLANO FIN SERVICES	HOUSE GUARANTEES	0	178	0	6	0	172	0
ITHALA LIMITED	HOUSE GUARANTEES	0	449	551	270	0	730	0
KWAZULU FIN & BELE	HOUSE GUARANTEES	0	24	0	14	0	10	0
VRYSTAAT ONTW KORP	HOUSE GUARANTEES	0	607	235	0	0	842	0
VBS MUTUAL BANK	HOUSE GUARANTEES	0	993	57	331	0	719	0
MPUMALANGA	HOUSE GUARANTEES	0	250	64	1	0	313	0
COMMUNITY BANK	HOUSE GUARANTEES	0	207	0	153	0	54	0
NP DEVELOP. CORP. L	HOUSE GUARANTEES	0	327	107	15	0	419	0
CASH BANK	HOUSE GUARANTEES	0	951	19	921	0	49	0
KWAZULU FIN INVEST	HOUSE GUARANTEES	0	12	0	0	0	12	0
UNIBANK BPK	HOUSE GUARANTEES	0	360	0	316	0	44	0
BOE BANK LIMITED	HOUSE GUARANTEES	0	2,157	49	0	0	2,206	0
GREEN START HI/LOAN	HOUSE GUARANTEES	0	263	0	0	0	263	0
SA HOMELOANS	HOUSE GUARANTEES	0	618	0	0	0	618	0
	<b>Sub Total</b>	<b>0</b>	<b>7,744</b>	<b>1,082</b>	<b>2,240</b>	<b>0</b>	<b>6,586</b>	<b>0</b>
	<b>Total</b>	<b>0</b>	<b>408,343</b>	<b>33,271</b>	<b>48,951</b>	<b>0</b>	<b>390,554</b>	<b>2,109</b>
	<b>Grand Total</b>	<b>3,727</b>	<b>410,706</b>	<b>33,668</b>	<b>50,211</b>	<b>0</b>	<b>392,054</b>	<b>2,109</b>

**DEPARTMENT OF SAFETY AND SECURITY  
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**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS  
for the year ended 31 March 2004  
ANNEXURE 2**

**INTER-DEPARTMENTAL RECEIVABLES - CURRENT**

Department	Confirmed balance		Unconfirmed balance	
	31/03/2004	31/03/2003	31/03/2004	31/03/2003
	R'000	R'000	R'000	R'000
Communication	0	0	1	1
Transport	0	0	870	37
Health	0	0	538	15
Provincial Administration	0	0	2	0
Correctional Service	0	0	361	327
Housing	0	0	25	10
Foreign Affairs	0	0	4,241	660
Public Works	0	0	10,199	5,179
Justice and Constitutional Development	0	0	135	56
Home Affairs	0	0	33	5
Public Service and Administration	0	0	87	79
National Treasury	0	0	400	214
Trade and Industry	0	0	36	4
Arts and Culture	0	0	76	24
Minerals and Energy	0	0	128	2
Defence	0	0	1,342	545
Social Development	0	0	89	0
Labour	0	0	10	5
Education	0	0	215	52
The Presidency	5	0	0	0
Agriculture	0	0	288	24
Land Affairs	0	0	3	0
Science and Technologies	0	0	149	139
Sport and Recreation	8	0	9	1
Water Affairs and Forestry	0	0	2	0
MEC Safety and Security: Northern Province	0	0	3	0
MEC Safety and Security: Western Cape	0	0	1	0
MEC Safety and Security: KwaZulu Natal	0	0	32	0
MEC Safety and Security: KwaZulu Natal	0	0	173	209
National Intelligence	0	0	134	11
Provincial and Local Government	0	0	9	0
Offices of the Premier of Northern Provinces	0	0	22	0
Offices of the Premier of Kwazulu Natal	0	0	62	0
Offices of the Premier of Gauteng	0	0	7	0
Provincial Government - Free State	0	0	4	24
Provincial Government - Gauteng	0	0	6	91
Provincial Government - Northern Cape	0	0	1	1
Provincial Government - Western Cape	0	0	6	6
Provincial Government - Mpumalanga	0	0	12	29
Environmental Affairs and Tourism	3	0	6,846	1,751
Public Protection	0	0	3	0
Safety and liaison	0	0	39	93
Offices of the Premier of Western Cape	0	0	1	0
<b>Sub Total</b>	<b>16</b>	<b>0</b>	<b>26,600</b>	<b>9,594</b>

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**INTER-DEPARTMENTAL RECEIVABLES - CURRENT**

Department	Confirmed balance		Unconfirmed balance	
	31/03/2004	31/03/2003	31/03/2004	31/03/2003
	R'000	R'000	R'000	R'000
Ministry of Public Enterprises	1	0	0	0
National Council of Provinces	0	0	23	0
International Women's Forum	0	0	6	0
Offices of the Premier of Mmabatho	0	0	38	0
Offices of the Premier of Ulundi	0	0	29	0
Offices of the Premier	0	0	141	169
Independent Complaints Directorate	0	0	16	3
Statistics South Africa	0	0	10	0
National Prosecuting Authority	0	0	40	2
Parliament province Kwazulu Natal	0	0	4	6
Transport and Public Works Western Cape	0	0	131	0
South African Revenue Service	0	0	1,750	232
Local Government Traffic Nelspruit	0	0	0	4
<b>Sub Total</b>	<b>1</b>	<b>0</b>	<b>2,188</b>	<b>416</b>

**PUBLIC ENTITIES - CURRENT**

Post Office	0	0	29	7
Institute for Security Studies	0	0	3	3
Truth and Reconciliation Commission	0	0	271	271
Clockwise Marketing	0	0	272	0
Road Accident Fund	0	0	7	0
Social Services and Poverty Alleviation	0	0	8	6
POPCRU	0	0	0	214
SITA	0	0	0	134
<b>Sub Total</b>	<b>0</b>	<b>0</b>	<b>590</b>	<b>635</b>
<b>TOTAL</b>	<b>17</b>	<b>0</b>	<b>29,378</b>	<b>10,645</b>

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**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS  
for the year ended 31 March 2004  
ANNEXURE 3**

**PHYSICAL ASSET MOVEMENT SCHEDULE (Not including inventories)**

<b>PHYSICAL ASSETS ACQUIRED DURING FINANCIAL YEAR 2003/04</b>	<b>Opening Balance R'000</b>	<b>Additions R'000</b>	<b>Disposals R'000</b>	<b>Transfers In R'000</b>	<b>Transfers Out R'000</b>	<b>Closing Balance R'000</b>
<b>LAND AND BUILDINGS</b>	<b>258,858</b>	<b>314,388</b>	-	-	-	<b>573,246</b>
Non-Residential Buildings	258,858	314,388	-	-	-	573,246
<b>MACHINERY AND EQUIPMENT</b>	<b>688,480</b>	<b>1,111,003</b>	-	-	-	<b>1,799,483</b>
Computer equipment	29,907	115,658	-	-	-	145,565
Furniture and office equipment	45,745	40,003	-	-	-	85,748
Other machinery and equipment	85,788	200,005	-	-	-	285,793
Transport assets	527,040	755,337	-	-	-	1,282,377
	<b>947,338</b>	<b>1,425,391</b>	-	-	-	<b>2,372,729</b>
<b>PHYSICAL ASSETS ACQUIRED DURING FINANCIAL YEAR 2002/03</b>	<b>Opening Balance R'000</b>	<b>Additions R'000</b>	<b>Disposals R'000</b>	<b>Transfers In R'000</b>	<b>Transfers Out R'000</b>	<b>Closing Balance R'000</b>
<b>LAND AND BUILDINGS</b>	-	<b>258,858</b>	-	-	-	<b>258,858</b>
Non-Residential Buildings	-	258,858	-	-	-	258,858
<b>MACHINERY AND EQUIPMENT</b>	-	<b>688,480</b>	-	-	-	<b>688,480</b>
Computer equipment	-	29,907	-	-	-	29,907
Furniture and office equipment	-	45,745	-	-	-	45,745
Other machinery and equipment	-	85,788	-	-	-	85,788
Transport assets	-	527,040	-	-	-	527,040
	-	<b>947,338</b>	-	-	-	<b>947,338</b>

DEPARTMENT OF SAFETY AND SECURITY  
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ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS  
for the year ended 31 March 2004  
ANNEXURE 4

NAMES OF FINANCIAL INSTITUTIONS	PERIOD 2004/04/01 - 2005/03/31	PERIOD 2005/04/01 - 2008/03/31	PERIOD 2008/04/01 AND OVER
NASHUA	3,971	2,257	5
NOKIA	140	13	0
VODACOM	20,579	10,670	0
HEAD OF CORRECTIONAL SERVICE	5	0	0
VODACARE	37	37	0
VODASHOPE	18	0	0
NASHUA MOBILE	27	0	0
JANINE RAUCH	3	2	0
XEROX	463	409	0
MINOLCO	4,930	5,181	98
CANON	93	80	0
EVAN WEARTECH	12	20	0
PRETORIA EARO DYNAMIC UNIT	22	38	0
MINOLTA	406	470	0
DUPLI-PRINT	16	25	0
NALEDI OFFICE AUTOMATION	3,863	4,828	0
KYOCERA MITA NORTH WEST	7	5	0
KATLEGO SOLUTIONS	993	306	0
AERO BODY & WINGS	12	0	0
VAN DYK SWEPE & KARWATSE	1	0	0
MALHERBE & HANEKOM ATTORNEYS	27	49	0
E H HASSIM	21	4	0
SHARP ELECTRONICS	6	0	0
OLIVETTI SYSTEMS	24	28	0
TECH - ROSS	23	44	0
SUNN MOTORS	5	8	0
TECHNOLOGIES ACCEPTANCES	55	3	0
PANASONIC BUSINESS SYSTEMS	1	0	0
ESAU SHAPIRO ISAACSON & BURMAN	1	0	0
<b>TOTAL</b>	<b>35,761</b>	<b>24,477</b>	<b>103</b>



**HUMAN RESOURCES MANAGEMENT**

**Table 1.1 Main Service for Service Delivery Improvement and Standards<sup>9</sup>**

Main services	Actual/Potential clients <sup>10</sup>	Standard of service set standards	Actual achievement in relation to
<p>Preventing crime</p> <p>Combating crime</p> <p>Investigating crime</p> <p>Maintaining the public order</p> <p>Protecting and securing the inhabitants of the Republic and their property</p> <p>Upholding and enforcing the law</p> <p>Performing administrative duties in the SAPS</p>	<p>Every individual, group or government department affected by crime and violence.(Services include those the SAPS is compelled to render in terms of existing legislation, for example, the Firearms Control Act, 2000 (Act No 60 of 2000), and the Domestic Violence Act, 1998 (Act No 116 of 1998)</p>	<p>The SAPS has set the following standards:</p> <ul style="list-style-type: none"> <li>- Establish proactive partnerships at 145 priority stations by 2004/5</li> <li>- Recovery of 75% of stolen firearms</li> <li>- Recovery of 46 % of stolen vehicles</li> <li>- Sector policing fully integrated with station management at 47 of the priority stations as well as presidential stations by 2004/5</li> <li>- Bring 19% of cases to court in 2004/5</li> <li>- Achieve detection rate of 31% on priority crimes in 2004/5</li> <li>- Achieve disposal rate of 71% on priority crimes in 2004/5</li> <li>- Report of offenders' previous convictions to be generated within the time frame of 30 days in 2004/5</li> <li>- 92% of exhibits analysed within 35 days in 2004/5 at the Forensic Science Laboratory</li> </ul>	<ul style="list-style-type: none"> <li>- Sector Policing: About 124 sector commanders received intervention in the 14 Presidential stations, 47 priority stations and other high crime stations.</li> <li>- 144 victim friendly facilities were established.</li> <li>- Out of about 20164 reported lost &amp; stolen firearms, about 35 481 were found. A total number of 87 097 firearms were destroyed.</li> <li>- 109 evaluations were conducted in terms of compliance with regulations and procedures.</li> <li>- There was a reduction in crime in the 145 high crime areas in the country.</li> <li>- Specialized units were reorganized by reducing their number from 534 to 278 to focus on organised crime, serious and violent crime and crimes against women and children</li> <li>- Cross border operations have been successfully carried out at Botswana, Mocambique, Zimbabwe and Namibia.</li> <li>- Special focus on 20 police stations dealing with women and children who are victims of crime.</li> <li>- Fourteen presidential police stations were upgraded to serve the community better.</li> <li>- 11 896 years of imprisonment for crimes against children under 18 years.</li> <li>- Outbound Calling- Crime stop agents can call members of the public at their residence and market the crime stop service as a convenient and anonymous report line for crime.</li> <li>- The implementation of AVIS led to an increase in the production rate of the Criminal Record Centre. 542728 enquiries were processed in 30 days</li> <li>- The DNA criminal intelligence database was successfully implemented.</li> <li>- Compacting of forfeited and redundant state vehicles was effective in combating vehicle crime in respect of duplication.</li> <li>- Vehicle identification and safeguarding have been merged to improve service delivery.</li> <li>- One stop concept in respect of the vehicle registration process at Watloo and Irene testing station centers in Pretoria- vehicle registration and SAPS clearances are done at the same place in order to improve service delivery to the public.</li> <li>- Commercial crime: 31,1% of cases to court, 47% of detection rate and 74,4% disposal rate.</li> </ul>

<sup>9</sup> The SAPS Service Delivery Improvement Programme (SDIP) is developed as directed by Regulation 14 of the Regulations for the South African Police Service. It reflects implementation of the Batho Pele principles as indicated in tables 1.1 to 1.5.

<sup>10</sup> Actual and potential clients of the SAPS cannot be separated, as the SAPS is mandated to serve all people in South Africa.

**Table 1.2 - Consultation arrangements with clients**

Type of arrangement	Clients	Actual achievements
Consultative and informative relationships between local communities and the SAPS at local , area as well as provincial level	CPF problem solving forums, e.g. taxi industry, farming community, businesses, banking councils	Crime Prevention Community Partnerships are being established to address safety and security issues at grass-roots level. These partnerships are being established through Sector Crime Forums.
Imbizos	Local governments Communities Business Community	Ten (10) Imbizos were held (Umtata, Sterkspruit, Khayelisha, Richards Bay, Ulundi, Durban, Kimberley, Ficksburg, Mokopane and Thohoyandou).
Informative and participative arrangements regarding crimes against women and children	All women and children in South Africa	The SAPS has been participating in the implementation of the Interdepartmental Anti-Rape Strategy. In Limpopo, Mpumalanga, KZN and Northern Cape provincial anti-rape strategies have been developed and funded with EU assistance. Government's programme of 16 days of Activism on No Violence Against Women and Children was implemented. In 2003/04 1074 members were trained in victim empowerment and community -based victim empowerment programme operationalised at 307 Police Stations. Some 3 300 volunteers were deployed in this programme.
Regulatory arrangements	All firearm owners All educational institutions	The Firearms Control Amendment Act, 2003(Act No. 43 of 2003) approved and assented by the President on 22 December 2003. Firearms Control Regulations' date of implementation was announced by the Minister for Safety and Security on 1 July 2004 with the necessary phases.

**Table 1.3 Service Delivery access strategy**

Access strategy	Actual achievements
Upgrading Police stations to increase communities' access to services such as victim-friendly facilities	A total of 144 victim friendly facilities were established at police stations throughout the country with the assistance of the Division: Crime Prevention and the EU Capacity Building Programme, in the past year.  Fourteen presidential police stations had been upgraded and developed in order to enhance service delivery to the community.
Increasing the budget of the vehicle fleet to increase the reaction time to complaints	The budget for the vehicle fleet was R557 million. 6314 vehicles, two new helicopters and a new radio communication network for Gauteng has been purchased.
Sector Policing	Sector policing is being implemented at the 14 Presidential stations and 47 priority stations as well as the high crime stations. The Area West Rand in Gauteng Province serves as the practical example for the successful implementation of Sector Policing. Some of the best practices achieved through the implementation of sector policing in this Area are: <ul style="list-style-type: none"> <li>• Members are motivated to assume accountability for their sectors and get the community involved</li> <li>• There is a collective and continuous ability to manage problems together as partners against crime and criminality in general.</li> </ul>