

POST: Security Officers

LOCATION: Directorate For Priority Crime Investigation, Corporate Support Services, Port Shepstone, KwaZulu-Natal

LEVEL OF REMUNERATION: R 163 680 per annum

REFERENCES: DPCI/KZN/121/2025 (2 posts)

Post Requirements:

- Applicants must display competency in the post-specific functions of the post
- Be proficient in at least two official languages, of which one must be English
- Must be a South African citizen
- Must have no previous convictions or cases pending
- Applicants will be subjected to a vetting process which will include security screening and fingerprint verification
- Must have successfully completed Grade 10 (Standard 8)/ Basic Education and Training (NQF level 3), for which documentary proof can be produced when required.
- Have valid certificate of registration with the Private Security Industry Regulatory Authority (PSIRA).
- **Be in possession of at least a Grade C security certificate or higher. Not declared unfit to possess a firearm.**
- Be willing to undergo firearm competency training and maintain firearm competency training.
- Be willing to work shifts and extended hours.
- Degree/Diploma in the field of security services, relevant courses in the field of the post and a valid driver's license for at least a light motor vehicle will serve as an advantage.

Core Functions:

- Execute Access Control in terms of the Control of Access to Public Premises and Vehicles Act (Act No 53 of 1985);
- Positive identification of employees, visitors and maintenance personnel before they are allowed to enter the premises;
- Registering employees, visitors and maintenance personnel, electronic searching of employees, visitors and maintenance personnel;
- Issue admission control cards to visitors and receive them back;
- Keep the necessary visitors register;
- Authorise entry in to the premises to the employees, visitors and maintenance personnel after complying with all the legislative requirements, confirm visits with the hosts and ensure escort in line with all the prescripts;
- Check suppliers, articles and objects where necessary before they are allowed to be brought into the premises to ensure that the safety of the premises will not be threatened;
- Control the admission of vehicles and equipment in the field;
- Guard vehicles and equipment in the field, supervise cleaners and maintenance personnel – ONLY from a security point of view;
- Check all security equipment and facilities and take action, when necessary;
- Patrol buildings and fenced-off areas;
- Render assistance to security offices in the performance of duties;
- Bring any deficiencies or problems with regard to security matters to the attention of senior security personnel

General Instructions:

- **The closing date for applications is 6 February 2026 at 16:00.**
- Applications must be submitted on a Z83 Form (2021 version), obtainable from <http://www.dpsa.gov.za/dpsa2g/vacancies.asp>, which must be accompanied with a comprehensive *Curriculum Vitae*.

- It is the responsibility of the applicant to submit applications timeously to the correct physical address as provided below (Please note that applications that are submitted to incorrect physical address will not be considered)
- **Late applications will not be accepted or considered.**
- **The post particulars and reference number of the post must be correctly specified on the application form.**
- If a candidate is short-listed, it can be expected of him / her to undergo a personal interview as well as practical assessments and subjected to security clearance when necessary.
- Short-listed applicants will be required to produce **originals** of the ID, Senior Certificate and all educational qualifications obtained, service certificates from previous employers stating the occupation and motor vehicle license, before the interview.
- **Qualifications and driver's licences submitted will be subjected to verification with the relevant institutions.**
- All short-listed candidates will be subjected to fingerprint screening, reference checking and verification of address, when necessary.
- **Short-listed candidates for appointment to the post, will be vetted in terms of the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007 (Act No 32 of 2007) and the Children's Act, 2005 (Act No 38 of 2005). A candidate whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to that post.**
- **A candidate whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to the post.**
- **Candidates are expected to disclose if he / she is a respondent in an interim or final protection order in terms of the Domestic Violence Act, 1998 (Act no 116 of 1998) or Protection from Harassment Act, 2011 (Act No 17 of 2011), and may be disqualified from appointment to that post.**
- **The Criminal Law (Forensic Procedures) Amendment Act, Act 37 of 2013 requires that all new appointments in the South African Police Service as from 31 January 2015 provide a buccal (inside cheek) sample in order to determine their forensic DNA profile. The forensic DNA profile derived from the sample will be loaded to the Elimination Index of the National Forensic DNA Database.**
- Persons who retired from the Public Service by taking a severance package, early retirement or for medical reasons, as well as persons with previous convictions, are excluded.
- **Appointments will be made in terms of the Public Service Act, 1994 (Act 103 of 1994) as applicable to the post environment.**
- The SAPS is an equal opportunity, affirmative action employer and it is the intention to promote representivity in the Public Service through the filling of these posts. Persons transfer / appointment will promote representivity will therefore receive preference.

- All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.
 - Correspondence will be conducted with successful candidates only. **If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful.**
 - The SAPS is under no obligation to fill a post after the advertisement thereof.
- **Application forms** should be delivered as follows (**Please utilise one (1) mode of delivery which is convenient for you**):

DPCI: KWAZULU NATAL:

Hand delivered or couriered to:

15 Bram Fischer Road, Servamus Building, **DURBAN**

Email address: MoodleyP4@saps.gov.za

Enquiries can be directed to:

Lieutenant Colonel Phungula and Captain Moodley

Telephone number: (031) 325 4913

We welcome applications from persons with disAbilities

