



The South African Police Service hereby invites unemployed youth who conform to the requirements for a twelve-month internship programme at **Component: Presidential Protection Service**. The internship programme is part of the National Human Resource Development Strategy and the National Skills Development Strategy.

Generic requirements:

- *Must be between ages 18 – 35
- *Be a South African citizen
- *Must be in possession of Senior Certificate (Grade 12) or equivalent qualification
- *Must have no criminal record(s)
- *Applicants must be unemployed and never participated in an internship programme previously
- *Applicants must be residents of the province where the post is advertised (proof of residential address to be attached)
- *Applicants are restricted to apply for 3 positions only (to complete an application for each ref number)

Intern categories:

Graduate Intern: Tertiary Qualification is required

Student Intern: Need practical experience in order to finalise qualification

Matric Intern: Senior Certificate (Grade 12) no tertiary qualification is required.

NB: Stipend for each category will be as determined by the National Commissioner: South African Police Service

NATIONAL LEVEL: PRETORIA

Post: Financial Management Intern (11 Posts)

Section: Finance Office

Location:

- PPS: Maupa-Naga Building, Pretoria, Gauteng (4 Posts) (Ref: 01/2017 PPS: HQ)
- PPS: Mthatha, Eastern Cape (1 Post) (Ref: 02/2017 PPS: EC)
- PPS: Western Cape (1 Post) (Ref: 03/2017 PPS: WC)
- PPS: Kwazulu Natal (2 Posts) (Ref: 04/2017 PPS: KZN)

Additional Requirements:

- *Degree or Diploma in Financial Accounting with computer skills
- *Student intern related courses
- *Matriculated Intern

Core Functions:

- *Handle administrative tasks regarding Finance Management.



Post **Supply Chain Management Intern (7 Posts)**
Section Supply Chain Management Office
Location

- PPS: Maupa-Naga Building, Pretoria, Gauteng **(3 Posts) (Ref: 05/2017 PPS: HQ)**
- PPS: Mthatha, Eastern Cape **(1 Posts) (Ref: 06/2017 PPS: EC)**
- PPS: Kwazulu Natal **(1 Post) (Ref: 07/2017 PPS: KZN)**

Additional Requirements:

- *Degree or Diploma in Procurement, Logistic, Supply Chain Management and Fleet Management with computer skills
- *Student Intern related courses
- *Matriculated Intern

Core Functions:

- *Handle administrative tasks regarding supply chain management.



Post **Training and Registration (4 Posts)**
Section Training Office
Location Maupa-Naga Building, Pretoria, Gauteng **(6 Posts) (Ref: 08/2017 PPS: HQ)**

Additional Requirements:

- *Student intern Fitness related courses
- *Matriculated Intern Gym instructor, Personal trainer
- *Diploma in record management/ Diploma in Administrations
- *Must be able to work on excel program
- *Student Intern

Core Functions:

- *Assist in receiving and opening of mail from post office, opening of general files and personnel files and filing of files. Be able to distribute files to section.



Post **Human Resource Management Intern (4 Posts)**
Section HRM Section
Location

- Maupa-Naga Building, Pretoria, Gauteng **(1 Post) (Ref: 09/2017 PPS: HQ)**
- PPS: Mthatha, Eastern Cape **(1 Post) (Ref: 10/2017 PPS: EC)**
- PPS: Western Cape **(1 Post) (Ref: 11/2017 PPS: WC)**
- PPS: Kwazulu Natal **(1 Post) (Ref: 12/2017 PPS: KZN)**

Additional Requirements:

- *Student intern Fitness related courses
- *Matriculated Intern Gym instructor, Personal trainer
- *Diploma in record management/ Diploma in Administrations
- *Student Intern

Core Functions:

*Handle administrative tasks regarding Human Resource Management.



GENERAL:

- Only the official application form for the internship programme (available on DPSA website and at all Provincial SAPS Garages) will be accepted. All instructions on the application form must be adhered to. Failure to do so may result in the rejection of the application.
- The reference number of the post must be correctly specified on the application form.
- A Curriculum Vitae must be submitted together with the application form.
- Certified copies of an applicant's ID document, Senior Certificate and all post school educational qualifications obtained must also be submitted and attached to every application. Certified copies should not be older than 3 months. No faxed or e-mailed applications will be considered.
- Applicants will be subjected to fingerprint screening and reference checking.
- Applications must be mailed timeously. Late applications will not be accepted or considered. The closing date for all applications is **22 September 2017 at 16:00**.
- If an applicant is short-listed, it can be expected of him/her to undergo a personal interview. Short-listed applicants may be subjected to security clearance.
- Correspondence will be conducted with successful interns only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful.
- The South African Police Service is under no obligation to fill a post after advertisement thereof.
- A stipend will be paid according to proof of relevant qualification.
- Internship program in the SAPS may not be regarded as a guarantee for automatic absorption for permanent appointment.
- Recommended candidates will be expected to sign a 12 month internship contract.

ENQUIRIES:

Captain Phahlamohlaka, Tel no (012) 400 5400 (082 841 3497)

Sgt JM Ramokgatla, Tel no (012) 400 5515

APPLICATIONS POSTED:

The Component Head: Presidential protection Service, Human Resource Development, Private Bag X784, Pretoria, 0001 (For the attention of Capt Phahlamohlaka)

APPLICATIONS HAND DELIVERED:

The Presidential Protection Service: Human Resource Development, 03 Troy Street, Maupa-Naga Building, Sunnyside, Pretoria, 0001. For attention Capt Phahlamohlaka/ Sgt Ramokgatla

We welcome applications from persons with disAbilities 