

# **SOUTH AFRICAN POLICE SERVICE**

## **APPLICATION FOR RE-ENLISTMENT: SOUTH AFRICAN POLICE SERVICE 2020/2021 FINANCIAL YEAR**



**APPLICATION FORM: ONLY FOR PURPOSES OF RE-ENLISTMENT PROCESS**

<b>SURNAME</b>		<b>INITIALS</b>				
----------------	--	-----------------	--	--	--	--

PREVIOUS PERSAL NUMBER:

							-					
--	--	--	--	--	--	--	---	--	--	--	--	--

<b>KINDLY INDICATE THE ENVIRONMENT IN WHICH YOU WERE EMPLOYED IN SAPS:</b>		
	<b>ENVIRONMENT:</b>	<b>PLEASE TICK WITH "X":</b>
	DETECTIVE SERVICE	
	VISIBLE POLICING	
	SUPPORT SERVICES	
<b>PREFERRED STATION FOR PLACEMENT:</b>	<b>CHOICE 1:</b>	
	<b>CHOICE 2:</b>	
	<b>CHOICE 3:</b>	
<b>STATION NEAREST TO RESIDENCE:</b>		

**A. PERSONAL PARTICULARS**

**PERSONAL INFORMATION**

<b>PREVIOUS PERSAL/ FORCE NUMBER</b>																											
<b>SURNAME</b>																											
<b>FIRST NAMES</b>																											
<b>IDENTITY NUMBER</b>																											
<b>DATE OF BIRTH</b>																				<b>AGE</b>							
<b>LAST RANK HELD IN SAPS</b>										<b>TITLE</b>																	
<b>ARE YOU A SOUTH AFRICAN CITIZEN?</b>		<b>YES</b>										<b>NO</b>															
<b>POSTAL ADDRESS</b>										<b>WORK ADDRESS</b>																	
										<b>POSTAL CODE</b>																	
<b>CODE</b>										<b>TELEPHONE (HOME)</b>																	
<b>CODE</b>										<b>TELEPHONE (WORK)</b>																	
<b>CODE</b>										<b>TELEPHONE (FAX)</b>																	
<b>CELLPHONE</b>										<b>EMAIL</b>																	
<b>AFRICAN</b>		<b>M</b>	<b>F</b>	<b>WHITE</b>				<b>M</b>	<b>F</b>	<b>COLOURED</b>				<b>M</b>	<b>F</b>	<b>INDIAN</b>		<b>M</b>	<b>F</b>								
<b>MARITAL STATUS</b>				<b>MARRIED</b>				<b>SINGLE</b>				<b>DIVORCED</b>															

**QUALIFICATIONS**

<b>HIGHEST GRADE PASSED IN SCHOOL?</b>				<b>Grade :</b>				<b>Date :</b>							
<b>SPECIFY NAME OF SCHOOL</b>															
<b>POST SCHOOL QUALIFICATION (IF APPLICABLE, SPECIFY THE FOLLOWING):</b>															
<b>INSTITUTION</b>															
<b>DEGREE OR DIPLOMA</b>															
<b>MAIN SUBJECTS</b>				<b>1</b>				<b>2</b>							

**DRIVER'S LICENCE**

<b>DO YOU HAVE A VALID DRIVER'S LICENCE?</b>		<b>YES</b>	<b>NO</b>	<b>Code (as on the licence card)</b>
--	--	------------	-----------	--------------------------------------

DATE THAT THE DRIVER'S LICENCE WAS ISSUED	DAY:..... MONTH:..... YEAR:.....
EXPIRY DATE	DAY:..... MONTH:..... YEAR:.....

PLACE WHERE LICENCE WAS ISSUED	
--------------------------------	--

**LANGUAGE PROFICIENCY**

LANGUAGE PROFICIENCY — specify level: - good / fair / poor		
LANGUAGE (1)	ENGLISH (2)	(3)
SPEAK		
WRITE		
READ		

**DISABILITY**

ARE YOU A PERSON LIVING WITH A DISABILITY?	YES	NO
IF YES, KINDLY MENTION DISABILITY:		

**HEALTH**

ARE YOU IN GOOD HEALTH?					
PHYSICALLY	YES	NO	PSYCHOLOGICALLY	YES	NO
IF YOUR ANSWER TO ANY OF THE ABOVE IS NO, SPECIFY					
ANY OTHER COMMENT(S) CONCERNING YOUR HEALTH					

DO YOU HAVE ANY TATTOO THAT WIL BE VISIBLE WHEN WEARING UNIFORM (SUMMER WEAR)?	YES	NO
--	-----	----

**PREVIOUSLY DISCHARGED FROM AN EMPLOYER**

HAVE YOU EVER BEEN DISCHARGED FROM A PREVIOUS POST?	YES	NO		
IF YES, SPECIFY THE FOLLOWING:				
REASON (SELECT ONE WITH AN X):				
RETRENCHMENT	MISCONDUCT	MEDICAL UNFITNESS	SEVERANCE PACKAGE	VOLUNTARY RESIGNATION
DATE OF DISCHARGE:				

**IF YOU RESIGNED VOLUNTARILY, WAS THERE A DISCIPLINARY CASE PENDING AGAINST YOU?**

YES	NO
-----	----

**(IF YES ABOVE, PROVIDE DETAILS IN A SEPARATE SHEET)**

**EMPLOYER:**


**CONFLICT OF INTEREST**

**ARE YOU INVOLVED IN ANY BUSINESS ACTIVITIES, OR DO YOU HAVE ANY INTERESTS WHICH MAY CONFLICT OR ARE LIKELY TO CONFLICT WITH THE EXECUTION OF ANY OFFICIAL DUTIES, SHOULD YOU BE SUCCESSFUL IN YOUR APPLICATION?**

YES	NO
-----	----

**HAVE YOU EVER SERVED IN A SECURITY ENVIRONMENT THAT WOULD COMPROMISE STATE SECURITY? (I.e. MERCENARY, ECT)**

YES	NO
-----	----

**IF YES, PLEASE SPECIFY THE FOLLOWING:**

PLACE:  
 PERIOD:  
 DUTIES PERFORMED:

<b>HAVE YOU EVER BEEN DECLARED INSOLVENT?</b>	YES	NO
---	-----	----

**CRIMINAL CASES / OFFENCES**

<b>HAVE YOU EVER BEEN FOUND GUILTY OF A CRIMINAL OFFENCE?</b>	YES	NO
---	-----	----

**IF YES, SPECIFY THE FOLLOWING:**

**CASE NUMBER: NAME OF POLICE STATION:..... CAS...../MONTH...../YEAR.....**

**OFFENCE: (eg assault)**

**SENTENCE IMPOSED (MARK ONE WITH AN X):**

<b>IMPRISONMENT</b>	<b>SUSPENDED</b>	<b>ADMISSION OF GUILT</b>
PERIOD:..... (eg 2 years)	PERIOD: FROM ..... (DATE) TO ..... (DATE)	AMOUNT: R.....

<b>HAVE YOU EVER BEEN SANCTIONED IN A DISCIPLINARY MATTER?</b>	YES	NO
--	-----	----

<b>IF YES, SPECIFY THE FOLLOWING:</b>		
<b>OFFENCE: (eg absence without leave)</b>		
<b>SANCTION IMPOSED:</b>		
<b>DATE OF SANCTION:</b>		
<b>IS THERE ANY CRIMINAL, CIVIL OR DISCIPLINARY ACTION PENDING AGAINST YOU?</b>	<b>YES</b>	<b>NO</b>
<b>IF YES, SPECIFY:</b>		
<b>CASE NUMBER: NAME OF POLICE STATION:..... CAS...../MONTH...../YEAR.....</b>		
<b>OFFENCE: (ie assault/ absence without leave)</b>		

<b>B. ALL EXTERNAL AND SAPS CAREER PROMOTIONS/APPOINTMENTS (IF THE SPACE PROVIDED IS INSUFFICIENT, PLEASE CONTINUE ON A SEPARATE SHEET)</b>
---

YEAR	APPOINTMENT/PROMOTIONS

<b>C. ALL EXTERNAL AND SAPS CAREER DEVELOPMENT (Training: Courses) (IF THE SPACE PROVIDED IS INSUFFICIENT, PLEASE CONTINUE ON A SEPARATE SHEET)</b>
---

YEAR	INSTITUTION	COURSE PARTICULARS

**D. DESCRIBE THE DUTIES THAT YOU PERFORMED DURING YOUR PREVIOUS EMPLOYMENT IN THE SAPS (IF THE SPACE PROVIDED IS INSUFFICIENT, PLEASE CONTINUE ON A SEPARATE SHEET) :**


**E. CURRENT EMPLOYER:**

**POST THAT YOU CURRENTLY OCCUPY:**

**F. PREVIOUS WORKING EXPERIENCE OUTSIDE SAPS (IF THE SPACE PROVIDED IS INSUFFICIENT, PLEASE CONTINUE ON A SEPARATE SHEET)**

<b>START DATE</b>	<b>END DATE</b>	<b>COMPANY</b>	<b>REASON FOR LEAVING</b>

**G. PARTICULARS OF WORK REFERENCES (NOT RELATIVES)**

**NAME:**

**NAME:**

**ADDRESS OF COMPANY:**

**ADDRESS OF COMPANY:**

**POSTAL CODE**

**POSTAL CODE**

<b>E-MAIL</b>		<b>E-MAIL</b>	
<b>Tel. WORK</b>		<b>Tel. WORK</b>	
<b>FAX</b>		<b>FAX</b>	
<b>CELLPHONE</b>		<b>CELLPHONE</b>	

**H. CERTIFICATE**

1. I hereby apply for re-enlistment in the South African Police Service. I realise that there are a limited number of posts and that participation in this process does not constitute any right to be appointed. No promises have been made to me about an appointment or posting in the South African Police Service;
2. After re-enlistment in the South African Police Service, I shall perform my duties as a member of the South African Police Service to the best of my ability. I undertake to abide by the provisions and regulations of the South African Police Service Act, 1995 (Act no 68 of 1995).
3. I realise that -:
  - 3.1 the National Commissioner is under no obligation to appoint me based on the fact that I previously served as a member of the Service;
  - 3.2 re-appointments will be made on the ranks of Constable, Sergeant and Warrant Officer, but no higher than Warrant Officer (Band B1), irrespective of the rank I held when I left the Service;
  - 3.3. I may have to submit myself to any medical or other tests that may be required for appointment;
  - 3.4 I have to provide full particulars about my obligations to employers and debts if required;
  - 3.5 **If successful, I may be deployed based on the needs of the Service which may include having to relocate at own expense and or having to accept a post away from current place of residence.**
4. The Criminal Law (Forensic Procedures) Amendment Act, Act 37 of 2013 requires that all new recruits (appointments) in the South African Police Service as from 31<sup>st</sup> January 2015 provide a buccal (inside cheek) sample in order to determine their forensic DNA profile. The forensic DNA profile derived from the sample will be loaded to the Elimination Index of the National Forensic DNA Database. I hereby consent to the taking of my buccal sample for this purpose.
5. I certify that the information supplied by me on this \*application/statement was made in my own words and that it is in all respects correct and true.
6. If any information, not disclosed by myself, is discovered upon the verification of my application, it might lead to the disqualification of my application/dismissal from the Service, whatever is applicable.

DATE: .....

PLACE: .....

.....  
SIGNATURE OF APPLICANT

**REPORT BY PREVIOUS COMMANDER (COMPULSORY)**

TO BE COMPLETED BY A MEMBER THAT HOLDS AT LEAST THE RANK OF CAPTAIN AND WHO OCCUPIES AT LEAST ONE RANK HIGHER THAN THE RANK HELD BY THE APPLICANT AT THE TIME OF HIS/HER RESIGNATION.

**DETAIL OF OFFICER COMPILING REPORT**

PERSAL NUMBER :

RANK:

INITIALS AND SURNAME :

I HEREBY CERTIFY THAT I KNOW THE APPLICANT WITH ID \_\_\_\_\_ PREVIOUS PERSAL NUMBER \_\_\_\_\_ NAME \_\_\_\_\_

THE MEMBER TOOK DISCHARGE ON \_\_\_\_\_ AND AT THE TIME I WAS THE MEMBER'S COMMANDER / \_\_\_\_\_ (SPECIFY POSITION IF NOT COMMANDER)

THE MEMBER PERFORMED THE FOLLOWING DUTIES :

**ATTENDANCE**

THE MEMBER'S ATTENDANCE WAS :

- 1. EXCELLENT
- 2. SATISFACTORY
- 3. NOT SATISFACTORY

IF NOT SATISFACTORY, PLEASE GIVE REASONS :

**DISCIPLINARY RECORD**

THE MEMBER'S DISCIPLINARY RECORD WAS :

- 1. CLEAN RECORD
- 2. NOT CLEAN RECORD



	PENDING DISCIPLINARY CASE(S)
--	------------------------------

IF THE MEMBER DID NOT HAVE A CLEAN RECORD OR HAD PENDING DISCIPLINARY CASES, PLEASE SUPPLY PARTICULARS OF FINDINGS OF MISCONDUCT, PENDING DISCIPLINARY CASES AT THE DATE OF THE TERMINATION OF SERVICE


THE MEMBER'S RE-ENLISTMENT WILL HAVE THE FOLLOWING IMPACT ON SERVICE DELIVERY IN THE SOUTH AFRICAN POLICE SERVICE :

- 1. NONE
- 2. MARGINALLY
- 3. SIGNIFICANT

IF SIGNIFICANT PLEASE PROVIDE REASONS :


ADDITIONAL COMMENT / MOTIVATION :


I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS IN ALL RESPECT AN ACCURATE AND TRUE REFLECTION OF THE APPLICANT AT THE DATE OF HIS / HER TERMINATION OF SERVICE

SIGNED AT \_\_\_\_\_ THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020

SIGNATURE: \_\_\_\_\_

SURNAME AND INITIALS: \_\_\_\_\_

RANK: \_\_\_\_\_