



The South African Police Service hereby invites unemployed youth who conform to the requirements for a twelve (12) months internship programme at **Division: Financial Management and Administration**. The internship programme is part of the National Human Resource Development Strategy and the National Skills Development Strategy.

Generic requirements:

- *Must be between ages 18 – 35
- *Be a South African citizen
- *Must be in possession of Senior Certificate (**Grade 12**) or equivalent qualification
- *Must have no criminal record(s)
- *Applicants must be unemployed, was never employed in field of the post and never participated in an internship programme in the relevant field of the post previously
- *Applicants must be residents of the province where the post is advertised (**proof of residential address to be attached**)
- *Applicants are restricted to apply for 3 positions only (to complete an application form for each ref number)

Intern categories: Graduate Intern: Tertiary Qualification is required
 Student Intern: Need practical experience in order to finalise qualification

NB: Stipend for each category will be as determined by the Section Head: ETD Skills Development: South African Police Service

NATIONAL LEVEL: PRETORIA

Post FINANCIAL ACCOUNTING INTERN (1 post)
Section Loss Management
Location Wachthuis Building, Pretoria, Gauteng
Ref Number FMA06/2018

Additional Requirements:

Be in possession of a BCom Degree/Diploma in either Financial Management or Accounting or any related qualification

Core Functions:

- Conduct inspections to evaluate compliance with Loss Management norms and standards.
- Assist with Data Integrity on Loss Control system, evaluation of processes and procedures pertaining to Civil Claims against the State.
- Conduct awareness campaigns at Provincial, Academies and National level.
- Assist the Section Head with research, sourcing of information and other Ad hoc functions.



Post FINANCIAL ACCOUNTING INTERN (1 post)
Section Bookkeeping and Cash flow Management
Location Wachthuis Building, Pretoria, Gauteng
Ref Number FMA07/2018

Additional Requirements:

Be in possession of a BCom Degree/Diploma in either Financial Management or Accounting or any related qualification

Core Functions:

Administration of transactions on Safety Web
Managing bank reconciliation of the commercial banks and Paymaster General.
Administration of bookkeeping and cash management of the State money



GENERAL:

- Only the official application form for the internship programme (**available on the SAPS website**) will be accepted. All instructions on the application form must be adhered to. Failure to do so may result in the rejection of the application.
- The reference number of the post must be correctly specified on the application form.
- A Curriculum Vitae must be submitted together with the application form and ***proof of residence**.
- Certified copies of an applicant's ID document, Senior Certificate and all post school educational qualifications obtained must also be submitted and attached to every application. Certified copies should not be older than 3 months. No faxed or e-mailed applications will be considered ***only certificate of qualifications will be accepted, and not a statement of results**.
- Applicants will be subjected to fingerprint screening and reference checking.
- Applications must be mailed timeously. Late applications will not be accepted or considered.
- **The closing date for all applications is 30 November 2018 at 16h00.**
- If an applicant is short-listed, it can be expected of him/her to undergo a personal interview. Short-listed applicants may be subjected to security clearance.
- Correspondence will be conducted with successful interns only. If you have not been contacted within 2 months after the closing date of this advertisement, please accept that your application was unsuccessful.
- The South African Police Service is under no obligation to fill a post after advertisement thereof.
- A stipend will be paid according to proof of relevant qualification.
- Recommended candidates will be expected to sign a twelve (12) months internship contract.
- Internship programme in the SAPS may not be regarded as a guarantee for automatic absorption for permanent appointment.

Applications Must Be Posted To:

Lieutenant Colonel E Mpembe
Division: Financial Management and Administration
Private Bag X94
Pretoria
0001

Hand Delivered To:

SAPS Head Office, Wachthuis, 231 Pretorius Street (Thibault Arcade), Pretoria

Enquiries Can Be Directed To

Lieutenant Colonel E Mpembe; PO NB Shirindza; PO BA Malesa (012) 393 2894/1620/2273

We welcome applications from persons with disAbilities 