



The South African Police Service hereby invites unemployed graduates who conform to the requirements for a twelve (12) months Graduate Recruitment Scheme at **Division Supply Chain Management**. The Graduate Recruitment Scheme is part of the National Human Resource Development Strategy and the National Skills Development Strategy.

**Generic requirements:**

- \*Be a South African citizen;
- \*Must be in possession of National Senior Certificate or equivalent (NCV L4);
- \*Must have no previous criminal conviction(s) or case(s) pending;
- \*Applicants must be unemployed, never employed in field of the advertised post and never participated in an internship programme relevant to the field of the post;
- \*Applicants are restricted to apply for only three (3) positions and complete a separate application form for each post reference number.

**Intern categories with minimum requirements:**

**Graduate Intern:** Tertiary Qualification is required (Statement of Results must be attached).

**Student Intern:** Practical experience required by the Tertiary Institution in order for learners to finalise their qualification (**letter from the Institution not older than two (2) years must be attached**).

**NB: STIPEND FOR EACH CATEGORY WILL BE DETERMINED BY THE DIVISIONAL COMMISSIONER HUMAN RESOURCE DEVELOPMENT: SOUTH AFRICAN POLICE SERVICE**

**NATIONAL LEVEL: DIVISION SUPPLY CHAIN MANAGEMENT PRETORIA**

The following posts are advertised for consideration in terms of the Graduate Recruitment Scheme in the South African Police Service.

<b>Post:</b>	<b>INTERN - WELDER (1 post)</b>	
<b>Section:</b>	Infrastructure Maintenance Services	
<b>Location</b>	Silverton, Pretoria, Gauteng	<b>Ref Number</b> SCM 01/2024

**Additional Requirements:**

- \*Matric with a minimum N3 certificate in welding or NCV level 4 with welding.
- \*Be in possession of N3-6 qualification in welding.

**Core Functions:**

Read and interpret sketches per request, Manufacture steel products. Obtain material for manufacturing purposes, Install cell doors. Manufacture palisade fencing, Load and unload of manufactured products. Transport and install manufactured steel products on site. Clean equipment used and working environment. Safeguard all equipment as per tool list and material used to perform duties. Apply Occupational Health and Safety regulations. Execute task in various Provinces.

**Post:** INTERN – BRICKLAYER (1 post)  
**Section:** Infrastructure Maintenance Services  
**Location:** Silverton, Pretoria, Gauteng

**Ref Number** SCM 02/2024

**Additional Requirements:**

- \*Matric with a minimum N3 certificate in bricklaying or NCV level 4 with bricklaying.
- \*Be in possession of N3-6 qualification in bricklaying.

**Core Functions:**

Responsible establishing of facilities for maintenance service personnel on building site. Building foundation up to floor level, Plastering of specified walls according to plans. Building of disability ramps at all police stations. Responsible for demolishing of facilities erected after completion of project. Use and safeguarding of all equipment, material and cleaning of working environment.



**Post:** INTERN - PLUMBER (1 post)  
**Section:** Infrastructure Maintenance Services  
**Location:** Silverton, Pretoria, Gauteng

**Ref Number** SCM 03/2024

**Additional Requirements:**

- \*Matric with a minimum N3 certificate in plumbing or NCV level 4 with plumbing.
- \*Be in possession of N3-6 qualification in plumbing.

**Core Functions:**

Install all types of plumbing on site. Obtain material for installation purpose. Lay and Join drain pipes. Read and interpret sketches per request. Clean equipment used and working environment. Safeguard all equipment as per tool list and material used to perform duties. Apply Occupational Health and Safety regulations.



**Post:** INTERN -ELECTRICIAN (1 post)  
**Section:** Infrastructure Maintenance Services  
**Location:** Silverton, Pretoria, Gauteng

**Ref Number** SCM 04/2024

**Additional Requirements:**

- \*Matric with a minimum N3 certificate in electrical or NCV level 4 with electrical.
- \*Be in possession of N3-6 qualification in electrical.

**Core Functions:**

Read and interpret sketches per request, Install electricity on projects. Perform electrical maintenance on activities on projects. Obtain material for installation. Safeguard all equipment as per tool list and materials used to perform duties. Apply Occupational Health and Safety regulations.

**Post:** INTERN - CARPENTER (2 Posts)  
**Section:** Infrastructure Maintenance Services  
**Location:** Silverton, Pretoria, Gauteng

**Ref Number** SCM 05/2024

**Additional Requirements:**

\*Matric with a minimum N3 certificate in carpentry or NCV level 4 with carpentry.

\*Be in possession of N3-6 qualification in carpentry.

**Core Functions:**

Read and interpret sketches per request. Set up and operate woodworking machines and use various hand tools. Set up and operate woodworking machines such as power saws, joiner, mortise, tenner, moulder and shaper, to cut and shape parts from wood. Obtain material for manufacturing purposes, Manufacture wooden products as per request. Safeguard all equipment as per tool list and material used to perform duties. Apply Occupational Health and Safety.

**Post:** GRADUATE INTERN ELECTRICAL ENGINEER (2 Posts)

**Section:** Programme & Project Management

**Location:** Lynnwood, Pretoria, Gauteng

**Ref Number** SCM 06/2024

**Additional Requirements:**

\*Be in possession of either a National Diploma/ B Tech/ Degree in Electrical Engineering. Recorded on the National Learner Record Database (NLRD) on at least an NQF 6 or higher level

**Core Functions:**

Assist with Electrical engineering aspects tasks such as CAD drawings. Checking of specifications, scoping and supervision tasks on capital and planned maintenance projects. Assist with general Electrical related administration duties.

**Post** GRADUATE INTERN - MECHANICAL ENGINEER (2 Posts)

**Section** Programme & Project Management

**Location** Lynnwood, Pretoria, Gauteng

**Ref Number** SCM 07/2024

**Additional Requirements:**

\*Be in possession of either a National Diploma/ B Tech/ Degree in Mechanical Engineering recorded on the National Learner Record Database (NLRD) on at least an NQF 6 or higher level.

**Core Functions:**

Assist with Mechanical engineering tasks such as CAD drawings, checking of specifications, scoping and supervision tasks on capital and planned maintenance projects. Assist with general mechanical related administration duties.

**Post** GRADUATE INTERN - PROJECT MANAGEMENT (5 Posts)  
**Section** Programme & Project Management  
**Location** Lynnwood, Pretoria, Gauteng **Ref Number** SCM 08/2024

**Additional Requirements:**

\*Be in possession of either a National Diploma/ Degree in Construction Project Management or Building related qualification (preferably with project management qualification). Recorded on the National Learner Record Database (NLRD) on at least an NQF 6 or higher level.

**Core Functions:**

Assist with construction Project Management tasks (PMBok) such as Stakeholder engagements, risks assessments, checking of specifications, tracking progress document management, team coordination and supervision tasks on capital and planned maintenance projects. Assist with technical and general administration duties on projects in the Project Office. Assist with the administration by prepare the invoices for payments, Updating of the invoice register, verify the suppliers in POLFIN system.

**Post:** GRADUATE INTERN CIVIL /STRUCTURAL ENGINEER (2 Posts)  
**Section:** Programme & Project Management  
**Location** Lynnwood, Pretoria, Gauteng **Ref Number** SCM 09/2024

**Additional Requirements:**

\*Be in possession of either a National Diploma/ Degree in Civil or Structural Engineering (Buildings) recorded on the National Learner Record Database (NLRD) on at least an NQF 6 or higher level.

**Core Functions:**

Assist with Civil/Structural aspects of construction projects, including design, documentation and inspection. Brief/Liaise with consultants. Analysis and design of structures of all SAPS building projects. Assist with general administration of the Civil/Structural engineering office.

**Post** GRADUATE INTERN – ARCHITECTURE (1 post)  
**Section** Programme & Project Management  
**Location** Lynnwood, Pretoria, Gauteng **Ref Number** SCM 10/2024

**Additional Requirements:**

\*Be in possession of Diploma/Degree in Architecture recorded on the National Learner Record Database (NLRD) on at least an NQF 6 or higher level.

**Core Functions:**

Assist with the architectural related tasks such as CAD drawings, checking of specifications, scoping and supervision tasks on capital and planned maintenance projects. Assist with general Architectural related administration duties.

**GENERAL:**

- Only the official application form for the internship programme (**available on the SAPS website**) will be accepted. All instructions on the application form must be adhered to. Failure to do so may result in the rejection of the application.
  - The post particulars and reference number of the post must be correctly specified on the application form.
  - A Curriculum Vitae must be submitted together with the application form.
  - **Uncertified copies of an applicant's ID document, National Senior Certificate and all post school educational qualifications with statement of results obtained must also be submitted and attached to every application. No faxed or e-mailed applications will be considered.**
-

- All short-listed candidates will be subjected to fingerprint screening.
- Applications must be mailed timeously. Late applications will not be accepted or considered. The closing date for all applications is **2024-05-17**.
- If an applicant is short-listed, it can be expected of him/her to undergo a personal interview. Short-listed applicants may be subjected to security clearance.
- Correspondence will be conducted with successful interns only. If you have not been contacted within 2 months after the closing date of this advertisement, please accept that your application was unsuccessful.
- The South African Police Service is under no obligation to fill a post after advertisement thereof.
- A stipend will be paid according to proof of relevant qualification.
- Recommended candidates will be expected to sign a 12-month internship contract.
- The Graduate Recruitment Scheme in the SAPS may not be regarded as a guarantee for automatic absorption for permanent appointment.

**ENQUIRIES:**

**Lt Col RM Thokwane: Tel no. 012 841 7671**

**W/O X Peter: Tel no. 012 841 7671**

**AC JT Nkwane: Tel no. 012 841 7224**

**APPLICATIONS POSTED/ HAND DELIVERED:**

<b>PRIVATE BAG ADDRESS</b>	Private Bag X0001 Pretoria 0001
<b>PHYSICAL ADDRESS</b>	Division Supply Chain Management 117 Cresswell Road, Weavind Park Silverton Pretoria

**We welcome applications from persons with disabilities** 