



The South African Police Service hereby invites unemployed youth who conform to the requirements for a twelve months internship programme at **Component: Internal Audit**. The internship programme is part of the National Human Resource Development Strategy and the National Skills Development Strategy.

Generic requirements:

- *Be a South African citizen
- *Must be in possession of Senior Certificate (Grade 12) or equivalent (NCV L4)
- *Must have no previous criminal convictions(s) or case (s) pending
- *Applicants must be unemployed, never employed in field of the advertised post and never participated in an internship programme in the relevant field of the post
- *Applicants must be residents of the Province where the post is advertised
- *Applicants are restricted to apply for only three (3) posts (complete a separate application form for each post reference number)

Intern category with minimum requirements:

Graduate Intern: Tertiary qualification is required (Statement of Results must be attached)

NB: STIPEND FOR EACH CATEGORY WILL BE DETERMINED BY THE DIVISIONAL COMMISSIONER HUMAN RESOURCE DEVELOPMENT: SOUTH AFRICAN POLICE SERVICE

NATIONAL HEAD OFFICE

Post Internal Audit Intern (3 posts)
Section Performance Audit
Location Pretoria, Gauteng

Ref Number: IA INT 01/2022

Additional Requirements:

*Be in possession of a three (3) year National Diploma / Degree in Internal Audit / BComm Accounting / Bachelor of Accounting Sciences / Financial Accounting / BComm in Financial Management / Cost and Management Accounting.

Core Functions:

*Assist with: *Attend opening conference per engagement. *Conduct preliminary survey through gathering background and contextual information relevant to the audit project. *Conduct a risk assessment through interview client, inspect and analyse information obtained, record results and identify high risk areas to inform audit programme relevant to the audit project. *Execute audit steps as per the audit program by selecting sample, test sample, determine the impact of inadequacies or ineffectiveness of controls, gather evidence, complete work papers, and draw conclusion. *Develop findings and recommendation for the enhancement of basic controls/process by documenting finding in the required format, present findings to the project leader, discuss finding and recommend to the client, make recommendations to the project leader on possible changes to reportable items. *Maintain good relations with the client before, during and after the audit in order to ensure customer satisfaction. *Execute, document finding and sign off audit working papers of engagement. *Use TeamMate EWP to document the audit engagement.

Post Internal Audit Intern (3 posts)
Section Forensic Audit
Location Pretoria, Gauteng

Ref Number: IA INT 02/2022

Additional Requirements:

*Be in a possession of an applicable three (3) year National Diploma / Degree in Internal Audit/Commerce/LLB, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level.

Core Functions:

*Assist in conducting of forensic audit/investigations in accordance with the investigation methodology and within the determined time frames. *Assist in drafting the report on the results of the investigation. *Liaise with other State law enforcement agencies on the reported cases. *Assist in drafting progress reports to management. *Perform ad hoc assignments as when requested by management. *Assist in co-ordinating the forensic audit assignments with other units within the Department, including Internal Audit. *Represent the Department in the criminal or civil recovery processes. *Assist in the formulation of disciplinary charges.

Post Internal Audit Intern (2 posts)
Section Information Technology Audit
Location Pretoria, Gauteng

Ref Number: IA INT 03/2022

Additional Requirements:

*Be in a possession of a three (3) year National Diploma / Degree in Internal Audit/Commerce/ BComm Accounting / Bachelor of Accounting Sciences in Financial Accounting / BComm in Financial Management / Cost Management and Accounting / B-tech in Information Technology / Information Systems, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level qualification.

Core Functions:

*Conducting application controls and general controls review, system development life cycle review and governance reviews on SAPS systems and related internal controls. *Developing system process flows and audit programmes. *Performing audit testing as per audit procedures. *Preparing draft audit findings to discuss with IT Audit management and clients. *Capturing record of work performed on TeamMate. *Creating, managing manual audit files and referencing evidence. *Attending client meetings and capturing minutes.

Post Internal Audit Intern (3 posts)
Section Risk Based and Compliance Audit
Location Risk Based and Compliance Audit-Head Office- Pretoria

Ref Number: IA INT 04/2022

Post Internal Audit Intern (2 posts)
Section Risk Based and Compliance Audit
Location Pretoria, Gauteng

Ref Number: IA INT 05/2022

Post Internal Audit Intern (2 posts)
Section Risk Based and Compliance Audit
Location Polokwane, Limpopo

Ref Number: IA INT 06/2022

Post Internal Audit Intern (2 posts)
Section Risk Based and Compliance Audit
Location Potchefstroom, North West

Ref Number: IA INT 07/2022

Post Internal Audit Intern (2 posts)
Section Risk Based and Compliance Audit
Location Bloemfontein, Free State

Ref Number: IA INT 08/2022

Post Internal Audit Intern (2 posts)
Section Risk Based and Compliance Audit
Location Durban, KwaZulu-Natal

Ref Number: IA INT 09/2022

Post Internal Audit Intern (2 posts)
Section Risk Based and Compliance Audit
Location Cape Town, Western Cape

Ref Number: IA INT 10/2022

Post Internal Audit Intern (2 posts)
Section Risk Based and Compliance Audit
Location Kimberly, Northern Cape

Ref Number: IA INT 11/2022

Post Internal Audit Intern (2 posts)
Section Risk Based and Compliance Audit
Location East London, Eastern Cape

Ref Number: IA INT 12/2022

Post Internal Audit Intern (2 posts)
Section Risk Based and Compliance Audit
Location Nelspruit, Mpumalanga

Ref Number: IA INT 13/2022

Additional Requirements:

*Be in a possession of an applicable three (3) year National Diploma / Degree in Internal Audit / Commerce / BComm Accounting / Bachelor of Accounting Sciences in Financial Accounting / BComm in Financial Management / Cost Management and Accounting/ B Tech in Information Technology/ Information Systems, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level.

Core Functions:

*Assist with: *Conduct preliminary survey through gathering background and contextual information relevant to the audit project. *Assist with conducting a risk assessment through interview client, inspect and analyse information obtained, record results and identify high risk areas to inform audit program relevant to the audit project. *Prepare audit manual master file relevant to the audit project. *Execute audit steps as per the audit program by selecting sample, test sample, determine the impact of inadequacies or ineffectiveness of controls, gather evidence, complete work papers, and draw conclusion. *Develop finding and recommendation for the enhancement of basic controls/process by documenting finding in the required format, present findings to the project leader, discuss finding and recommend to the client, make recommendations to the project leader and possible changes to reportable items. *Maintain good relations with the client before, during and after the audit in order to ensure customer satisfaction. *Assist in creating audit project on TeamMate audit management system.

Post Internal Audit Intern (2 posts)
Section Internal Audit: SCM
Location Head Office: Pretoria

Ref Number: IA INT 14/2022

Additional Requirements:

*Be in possession of an applicable three (3) year National Diploma / Degree in Supply Chain Management / Logistics / Transport Management recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level.

Core Functions:

*Assist with: *Procurement and Acquisition of goods and services with SCM. *Assist with ensuring effective and efficient administration of all Movable Government Property. *Administer effective coordination and maintenance of vehicle fleet management within Component. *Administer and control distribution and utilization of physical resources.

Post Internal Audit Intern (2 posts)
Section Internal Audit: Finance
Location Head Office: Pretoria

Ref Number: IA INT 15/2022

Additional Requirements:

*Be in possession of an applicable three (3) year National Diploma / Degree in BComm Accounting / Bachelor of Accounting Sciences in Financial Accounting / Business Administration / Business Management/ Cost and Management Accounting / Public Finance Management and Administration, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level.

Core Functions

*Assist with: Processing of claims. *Perusal of overtime registers. *Handle office inventory tasks. *Handle administrative tasks regarding Finance Management. *Handle telephone enquiries.

Post Internal Audit Intern (2 posts)
Section Internal Audit: HRM
Location Head Office: Pretoria

Ref Number: IA INT 16/2022

Additional Requirements:

*Be in possession of an applicable three (3) year National Diploma / Degree in Human Resource Management / Public Administration and Management / Business Administration / Office Administration/ Office Management and Technology / Labour Relations, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level.

Core Functions

*Assist with: Maintaining effective strategic human resource management. *Administer effective Personnel Management practices within the Division. *Assist with: Implementation of Human Resource Utilization (HRU) programs and procedures. *Human resource Development programmes and ensure development and utilization of personnel. *Assist with general office administration.

GENERAL:

- Only the official application form for the internship programme (**available on the SAPS website**) will be accepted. All instructions on the application form must be adhered to. Failure to do so may result in the rejection of the application.
- The post particulars and reference number of the post must be correctly specified on the application form.
- A Curriculum Vitae must be submitted together with the application form
- Certified copies of an applicant's ID document, Senior Certificate and all post school educational qualifications obtained must also be submitted and attached to every application.
- Certified copies should not be older than 3 months. No faxed or e-mailed applications will be considered ***certificate of qualifications will be accepted, with statement of results.**
- All short-listed candidates will be subjected to fingerprint screening.
- Applications must be mailed timeously. Late applications will not be accepted or considered. The closing date for all applications is **2022-10-28**
- If an applicant is short-listed, it can be expected of him/her to undergo a personal interview. Short-listed applicants may be subjected to security clearance.
- Correspondence will be conducted with successful interns only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful.
- The South African Police Service is under no obligation to fill a post after advertisement thereof.
- A stipend will be paid according to proof of relevant qualification.
- Recommended candidates will be expected to sign a 12 month internship contract.
- Graduate scheme program in the SAPS may not be regarded as a guarantee for automatic absorption for permanent appointment.

***Applications can be posted or hand delivered to:**

COMPONENT	NAME	CONTACT	ADDRESS
The Section Head: Internal Audit National Head Office	Capt. A Dhlamini SAC MS Ratshiedana	012 397 7191 012 397 7027	152 Johannes Ramokhoase Street, Telkom Towers North Building Pretoria 0001

We welcome applications from persons with disAbilities

