



The South African Police Service hereby invites unemployed graduates who conform to the requirements for a twelve (12) months Graduate Recruitment Scheme at **Limpopo Province**: The Graduate Recruitment Scheme is part of the National Human Resource Development Strategy and the National Skills Development Strategy.

Generic requirements:

- *Be a South African citizen
- *Must be in possession of National Senior Certificate / National Certificate Vocational (level 4)
- *Must have no previous criminal conviction(s) or case(s) pending
- *Applicants must be unemployed, never employed in field of the advertised post and never participated in an internship programme relevant to the field of the post
- * Applicants must be residents of the Province where the post is advertised (
- *Applicants are restricted to apply for only three (3) posts and complete a separate application forms for each post reference number.

Intern categories with minimum requirements:

Graduate Intern: Tertiary Qualification is required (Statement of Results must be attached).

Student Intern: Practical experience required by the Tertiary Institution in order for learners to finalise their qualification (**letter from the Institution not older than two (2) years must be attached**).

NB: STIPEND FOR EACH CATEGORY WILL BE DETERMINED BY THE DIVISIONAL COMMISSIONER: HUMAN RESOURCE DEVELOPMENT

PROVINCIAL LEVEL: LIMPOPO

THE FOLLOWING POSTS ARE ADVERTISED FOR CONSIDERATION IN TERMS OF THE GRADUATE RECRUITMENT SCHEME IN THE SOUTH AFRICAN POLICE SERVICE

Post: CIMAC Intern (20 Posts)

Section: CIMAC Offices

Location: Westernburg

Seshego

Mankweng

Tzaneen

Burgersfort

Lebowakgomo

Thohoyandou

Polokwane

Mahwelereng

Bela-Bela

Giyani

Dennilton

Musina

Bolobedu

Ritavi

Malamulele

Makhado

Namakgale

Mokopane

Maake

Ref Number	
LIM INT 01/2022	
LIM INT 02/2022	
LIM INT 03/2022	
LIM INT 04/2022	
LIM INT 05/2022	
LIM INT 06/2022	
LIM INT 07/2022	
LIM INT 08/2022	
LIM INT 09/2022	
LIM INT 10/2022	
LIM INT 11/2022	
LIM INT 12/2022	
LIM INT 13/2022	
LIM INT 14/2022	
LIM INT 15/2022	
LIM INT 16/2022	
LIM INT 17/2022	
LIM INT 18/2022	
LIM INT 19/2022	
LIM INT 20/2022	

Additional Requirements:

* Be in possession of Diploma/Degree in Criminology/ Policing/ Social Science/ Sociology recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level. Data Analysis course/module will be an advantage.

Core Functions:

*Assist with Compile daily crime report. *Updating hotspots and Crime Metrix product. *Crime analysing and determining the casual factors of crime and provide measures to be applied. *Crime scene visits and environmental survey product, specifically of priority crimes. *Compile modus operandi and crime linkages.

Post: Crime Analysis Graduate Intern (10 Posts)**Section : Operational Crime Analysis****Location: Mokwakwaila****Ref Number: LIM INT 21/2022**

Lulekani

LIM INT 22/2022

Roedtan

LIM INT 23/2022

Sekgosese

LIM INT 24/2022

Mphephu

LIM INT 25/2022

Apel

LIM INT 26/2022

Rankin's pass

LIM INT 27/2022

Saselamani

LIM INT 28/2022

Jane Furse

LIM INT 29/2022

Senwabarwana

LIM INT 30/2022**Additional Requirements:**

* Be in possession of an applicable three (3) years Diploma/Degree in Information Science / Management Services / Information Resource Management / Business and Information Management / Strategic Management / Policing, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level.

Core Functions:

*Assist with: Analysing and monitoring the station performance; Assist in managing and providing Stations Management Information function; Assist to secure and facilitate Information resources and information communication technologies; Assist in ensuring data integrity audits

Post: Legal Administrative Intern (4 Posts)**Section : Legal Service****Location: Provincial Commissioner: Limpopo****Ref Number: LIM INT 31/2022****Additional Requirements:**

* Be in possession of a three (3) years Bachelor of Laws Degree/ LL, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level.

Core Functions:

*Assist with: *Administration duties with regard to the effective handling of labour litigation matters. *Administration duties in relation to evection, general discipline matters/files referred for legal opinion. *Render administration duties to the Provincial head Legal Services.

Post: Research Intern (1 Post)**Section : Corporate Communication****Location: Provincial Commissioner: Limpopo****Ref Number: LIM INT 32/2022**

Additional Requirements:

* Be in possession of a B-Tech / Honours Degree in the field of Law Enforcement / Psychology / Industrial Psychology / Organisational Behaviour / Industrial Relations / Sociology / Criminology, recorded on the National Learner Record Database (NLRD) on at least a NQF 7 or higher level.

Core Functions:

*Assist with: *Qualitative and Quantitative research methodologies in research projects; other different methods of data collection and analysis; *Conducting and analysing literature review; *Maintain accurate records of interviews; * Safeguarding the confidentiality of research subjects as necessary.

Post: Marketing & Advertising Intern (2 Post)**Section : Corporate Communication****Location: Provincial Commissioner: Limpopo****Ref Number: LIM INT 33/2022****Additional Requirements:**

*Be in possession of a three (3) year National Diploma / Degree in Communication Science, Marketing and Advertising, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level or relevant qualification in the field of the post.

Core Functions:

*Assist with: Various media schedules of events through Government Communication Information Systems (GCIS); Be able to liaise and communicate with GCIS for the upcoming events; To assist in the management of marketing operations under the supervision of a marketing manager; To prepare proposals, hosting events and researching marketing trends within SAPS; Be able to operate with other aspects of the department such as protocol and events; Be willing to travel and work under pressure.

Post: Photography and Videography Intern (1 Post)**Section : Provincial Office: Corporate Communication****Location: Provincial Commissioner: Limpopo****Ref Number: LIM INT 34/2022****Additional Requirements:**

* Be in possession of a three (3) year National Diploma / Degree in Audio-visual communication/Photography/ Motion Art, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level.

Core Functions:

*Developing interview questions and storyboards; *Maintaining a blog to document the team's progression; *Set up and operate various production equipment including Cameras; *Audio and video recorders; *lighting equipment, props and microphones for location and studio production

Post: Journalist Intern (2 Posts)**Section : Provincial Office: Corporate Communication****Location: Provincial Commissioner: Limpopo****Ref Number: LIM INT 35/2022****Additional Requirements:**

* Be in possession of a three (3) year National Diploma/ degree in Communication/ Public Relations/ Journalism / Media studies, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level.

Core Functions:

* Monitoring of notice boards *Attending organisational events for internal communication coverage * Developing messages for SAPS projects *Performing and assisting in administrative duties *Social media monitoring *Assisting in developing communication plan *Assisting with the implementation of internal communication strategies *Using a camera to take photos for the developed internal communication messages.

Post: Social Work Intern (3 post)
Section: Employee Health & Wellness
Location: Provincial Commissioner: Limpopo

Ref Number: LIM INT 36/2022

Additional Requirements:

* Be in possession of BA Social Work Degree and valid registration with the South African Council of Social Service Professions (SACSSP) and paid up fees for the 2022/2023 financial year. Must be prepared to work in a multi-disciplinary team and be able to market Social Work Services. Must be medically, physically and mentally fit. Computer literacy which includes MS Word, MS Power Point and MS Office Outlook will be an added advantage to the applicant.

Core Functions:

* Render the advance and complex Police Social Work Services work-focus assessments; Render comprehensive occupational social work to the client system by means of Social Work Service' capacity building programmes (promoted-, work-person- and workplace interventions); Render comprehensive occupational social work services to the client system by means of Restorative Interventions. Render comprehensive occupational social work services to the client system by means of application of Social Work Community Model. Implement the multi-disciplinary approach interventions within the Employee Health and Wellness environment. Execute standard social work administrative practices.

Post: Psychologist Intern (2 post)
Section: Employee Health & Wellness
Location: Provincial Commissioner: Limpopo

Ref Number: LIM INT 37/2022

Additional Requirements:

Be in possession of an honours degree/B Psych degree in Psychology (in one of the acknowledge categories); Registered with the Health Professions Council of South Africa as a Psychometrics or Registered counsellor and submit proof of valid registrations for financial year 2022/2023.

Core Functions:

Facilitate organisational diagnosis services; Present Mental Healthy and other EHW programmes. Provide integrated EHW services; Organise/facilitate Psychological Services and other integrated EHW projects and events. Render counselling and debriefing services. Render support and care services to SAPS members and their families.

Post: Administration Intern (15 Posts)
Section : Supply Chain Management
Location: Provincial SCM (7 posts)

Botlokwa
Phalaborwa
Burgersfort
Makhado
Mahwelereng

Ref Number: LIM INT 38/2022
LIM INT 39/2022
LIM INT 40/2022
LIM INT 41/2022
LIM INT 42/2022
LIM INT 43/2022

Additional Requirements:

*Be in possession of a three (3) year National Diploma / Degree in Supply Chain Management / Logistics / Transport Management, recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level. Computer Literacy will be an added advantage.

Core Functions:

*Assist with: Monitoring, planning and executing both capital and repairs and renovation projects; *Conducting inspection to assess the conditions of building components such as mechanical components including building structural integrity and civil works; *Ensuring that the supplier database is maintained and suppliers are rotated; *Ensuring the National Transversal term contracts, Specific Period Contract and ad-hoc Contracts are maintained; *Maintaining and preparing the invitation of price quotation for quotations applications are received; *Ensuring that suppliers are paid on time.*Maintaining procurement of fleet management; *Management and administration of procurement, stocktaking, accounting and the disposal of movable fixed goods.

Post: Administrative Student Interns (15 Posts)

Section : Financial Management Services N6

Location: Polokwane

Sekgosese

Mankweng

Lephalale

Senwabarwana

Tzaneen

Groblersdal

Thabazimbi

Makhado

Matlala

Thohoyandou

Bela-Bela

Hoopdal

Motetema

Moleboho

Ref Number: LIM INT 47/2022

LIM INT 48/2022

LIM INT 49/2022

LIM INT 50/2022

LIM INT 51/2022

LIM INT 52/2022

LIM INT 53/2022

LIM INT 54/2022

LIM INT 55/2022

LIM INT 56/2022

LIM INT 57/2022

LIM INT 58/2022

LIM INT 59/2022

LIM INT 60/2022

LIM INT 61/2022

Additional Requirements:

*Be in possession of an applicable N6 certificate in Financial Management / Business Management / Public Administration. Need practical experience in order to finalize qualification. Must have a letter from the Institution of Higher learning/TVET for experiential learning. Computer Literacy will be an added advantage

Core Functions:

*Assist with: Administrative functions in relation to budget management; Salaries and maintenance, claims and expenditure management; Co-ordinating the station budget; Maintaining the budget and coordinate the expenditure of sections and units; Verifying payroll printout, monitor the utilization of funds; Compliance with the prescripts of National Treasury.

Post: Administrative Interns (5 Posts)

Section : Financial Management Services

Location: Tshilwavusiku

Bandelierkop

Mokopane

Ritavi

Hoopdal

Ref Number: LIM INT 62/2022

LIM INT 63/2022

LIM INT 64/2022

LIM INT 65/2022

LIM INT 66/2022

Additional Requirements:

* Be in possession of a three (3) year National Diploma / Degree in Financial Management/ Financial Accounting (NQF 6). Financial Management / Business Management / Public Administration. Need practical experience in order to finalize qualification. Computer Literacy will be an added advantage

Core Functions:

Assist with: Administrative functions in relation to budget management; Salaries and maintenance, claims and expenditure management; Co-ordinating the station budget; Maintaining the budget and coordinate the expenditure of sections and units; Verifying payroll printout, monitor the utilization of funds; Compliance with the prescripts of National Treasury.

Post: Administrative Interns (10 Posts)**Section : Human Resource Management****Location: Giyanl HRDC (2 Posts)**

Northam

Sekhukhune

Hoopdal

Hlanganani

Letsitele

Tshitale

Matlala

Tshaulu

Ref Number: LIM INT 67/2022

LIM INT 68/2022

LIM INT 69/2022

LIM INT 70/2022

LIM INT 71/2022

LIM INT 72/2022

LIM INT 73/2022

LIM INT 74/2022

LIM INT 75/2022

Additional Requirements:

* Be in possession of a three (3) year National Diploma / Degree in Human Resource Management/ Public Administration/ Labour Relations/ Human Resource Development

Core Functions:

*Administration of human resource functions which include general personnel duties as well as specific personnel duties.*Capture PEP information for the purpose of compliance by employee.*Process and finalize leave applications.*Maintain statistic data and submit HR report.*Manage development and training needs of employees.*Maintain personnel files.*Typing letters, reports and minutes.

Post: Administrative Student Interns (10 Posts)**Section: Human Resource Management****Location: Masisi**

Rakgoadi

Mashashane

Gravelotte

Maleboho

Nebo

Morebeng

Masemola

Thabazimbi

Haenertsburg

Ref Number: LIM INT 76/2022

LIM INT 77/2022

LIM INT 78/2022

LIM INT 79/2022

LIM INT 80/2022

LIM INT 81/2022

LIM INT 82/2022

LIM INT 83/2022

LIM INT 84/2022

LIM INT 85/2022

Additional Requirements:

**Be in possession of an applicable N6 certificate in Human Resource Management / Public Administration. Need practical experience in order to finalize qualification. Must have a letter from the Institution of Higher learning/TVET for experiential learning. Computer Literacy will be an added advantage.

Core Functions:

*Assist with: Maintaining effective strategic human resource management; Administer effective Personnel Management practices within the province; Implementation of Human Resource Utilization (HRU) programs and procedures; General office administration and duties.

GENERAL:

- Only the official Application Form for the Graduate Recruitment Scheme (**available on the SAPS website**) will be accepted. All instructions on the application form must be adhered to. Failure to do so may result in the rejection of the application.
- **The post particulars and reference number of the post must be correctly specified on the Application Form.**
- An updated Curriculum Vitae must be submitted together with the application form.
- Certified copies of an applicant’s ID document, National Senior Certificate and all post school educational qualifications with statement of results obtained must also be submitted and attached to every application. Certified copies should not be older than 6 months. **No faxed or e-mailed applications will be considered.**
- Applications must be posted/hand delivered timeously. Late applications will not be accepted or considered. **The closing date for all applications is 2022-10-28**
- All short-listed candidates will be subjected to fingerprint screening.
- All short-listed candidates will undergo a personal interview. Short-listed applicants may be subjected to vetting.
- Correspondence will be conducted with successful candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful.
- The South African Police Service is under no obligation to fill a post after advertisement thereof.
- Recommended candidates will be expected to sign a 12 months Internship Contract.
- Graduate Recruitment Scheme in the SAPS may not be regarded as a guarantee for automatic absorption for permanent appointment.

***Applications can be posted or hand delivered to:**

PROVINCE	NAME	CONTACT	EMAIL	HAND DELIVERY ADDRESS
LIMPOPO	Capt Manamela MM	015 293 7001	ManamelaM2@saps.gov.za	81 Biccard Street Polokwane Office 16
LIMPOPO	WO Seroma GC	015 293 7011	SeromaGC@saps.gov.za	81 Biccard Street Polokwane Office 16
LIMPOPO	A/C Sibeyi MP	015 293 7010	SibeyiMP@saps.gov.za	81 Biccard Street Polokwane Office 16

APPLICATIONS POSTED:

The Provincial Commissioner: Human Resource Development (Attention WO Seroma GC)
 South African Police Service
 Private Bag x9428
 POLOKWANE
 0700

We welcome applications from persons with disAbilities 