

POST: Security Officer

LOCATION: Provincial Office, Mpumalanga

LEVEL OF REMUNERATION: Salary level 3, R128 166 per annum

REFERENCES: MP 17/11/2022 (24 posts)

Requirements:

- Applicants must display competency in the post-specific core functions of the post.
- Be fluent in at least two of the official languages, of which one must be English.
- Be a South African Citizen
- Must have no previous criminal record or pending criminal / departmental or civil cases.
- Applicants will be subjected to a vetting process which will include security screening and fingerprint verification
- Be able to render at least ten (10) years of pensionable service
- Two (2) years appropriate / relevant experience in the core functions of the post will be an advantage

Additional Requirements:

- Be in possession of a Senior Certificate or at least an applicable completed SAQA accredited NQF 4 qualification
- Registration with the Private Security Industry Regulatory Authority (PSIRA)
- Be in possession of at least a Grade C or higher security certificate
- Driver's license for a light motor vehicle will serve as an advantage
- Not declared unfit to possess a fire-arm
- Be willing to work shifts and extended hours.

Core Functions:

- Execute control admission by positive identification of officers / employees, visitors and maintenance personnel before they are allowed to enter the premises
- issue admission control cards to visitors and receive them back
- Keep the necessary visitor's register
- Check supplies, articles and objects, where necessary, before they are allowed to be brought into the premises to ensure that the safety of the premises will not be threatened
- Control the admission of vehicles in fenced-off areas
- Patrol buildings and fenced-off areas
- Guard vehicles, workshops and equipment in the field
- Supervise cleaners and maintenance personnel – ONLY from a security point of view
- Check all security equipment and facilities and take action, when necessary
- Bring any deficiencies or problems with regard to security matters to the attention of senior security personnel
- Render assistance to security offices in the performance of duties.

General:

- Applications must be submitted on the official application form which can be obtained from all the Police Stations, SAPS Recruitment Offices, or is available on the SAPS intranet as well as website at www.saps.gov.za. All instructions within the application form must be adhered to, since failure to do so may result in the application being rejected. The post title and reference numbers of the post must be correctly specified on the application form.
- Separate original (not copy) of application form must be submitted for each post applied for.
- Applications must be accompanied by a CV and certified copies of qualifications, Identity Document.

- Through the filling of the above mentioned posts, an applicant whose appointment will promote representivity may receive preference.
- Applicants will be subjected to fingerprint screening.
- Short listed candidates must be prepared to undergo personal interview.
- The SAPS is under no obligation to fill the post after the advertisement thereof.
- The South African Police Service is an equal opportunity, affirmative action employer and it is the intention to promote representivity in the Public Service through the filling of these posts. Persons whose transfer/ appointment/ promotion will promote representivity may therefore receive preference.
- Correspondences will be conducted with successful applicants only.
- If you are not contacted in (3) month after the closing date, accept that your application was not successful.
- Late applications will not be accepted.
- No faxed applications will be accepted.

- **Closing date 09 December 2022 at 16:00**

- **Applications forms can be hand delivered at any Police Station within the Province.**
- **Enquiries can be directed to Lt Col Todani ME at 013 762 4318 and Captain Nkosi NA at 013-762 4898**

We welcome applications from persons with disAbilities

