

**POST:** General Worker

**LOCATION:** Phola SAPS, Mpumalanga

**LEVEL OF REMUNERATION:** Salary level 2, R107 196 per annum

**REFERENCES:** MP 14/11/2022 (1 post)

**Requirements:**

- Applicants must display competency in the post-specific core functions of the post.
- Be fluent in at least two of the official languages, of which one must be English.
- Be a South African Citizen
- Must have no previous criminal record or pending criminal / departmental or civil cases.
- Applicants will be subjected to a vetting process which will include security screening and fingerprint verification
- Be able to render at least ten (10) years of pensionable service
- Two (2) years appropriate / relevant experience in the core functions of the post will be an advantage

**Additional Requirements:**

- A Grade 10 qualification will serve as an advantage
- Basic literacy, numeracy and Communication skills
- Be able to read and write
- The ability to operate elementary machines and equipment
- Willing to work extended hours, when necessary.

**Core Functions:**

- Maintaining of a high level of hygiene in and around the workplace with the cleaning of the SAPS premises assigned to, which may include either or both inner and outer parameters
- Performing tasks of a routine nature, such as dusting.
- Polish furniture and floors
- Vacuum carpets and mopping of tile floors
- Remove refuse.
- Perform maintenance tasks in and around the assigned premises
- Clean bathrooms and kitchens
- Safekeeping and handling of a variety of Aids in the cleaning of the premises
- Loading and unloading of goods
- Garden maintenance services
- Washing and cleaning of state vehicles.

**General:**

- Applications must be submitted on the official application form which can be obtained from all the Police Stations, SAPS Recruitment Offices, or is available on the SAPS intranet as well as website at [www.saps.gov.za](http://www.saps.gov.za). All instructions within the application form must be adhered to, since failure to do so may result in the application being rejected. The post title and reference numbers of the post must be correctly specified on the application form.
- Separate original (not copy) of application form must be submitted for each post applied for.
- Applications must be accompanied by a CV and certified copies of qualifications, Identity Document.
- Through the filling of the above mentioned posts, an applicant whose appointment will promote representivity may receive preference.

- Applicants will be subjected to fingerprint screening.
- Short listed candidates must be prepared to undergo personal interview.
- The SAPS is under no obligation to fill the post after the advertisement thereof.
- The South African Police Service is an equal opportunity, affirmative action employer and it is the intention to promote representivity in the Public Service through the filling of these posts. Persons whose transfer/ appointment/ promotion will promote representivity may therefore receive preference.
- Correspondences will be conducted with successful applicants only.
- If you are not contacted in (3) month after the closing date, accept that your application was not successful.
- Late applications will not be accepted.
- No faxed applications will be accepted.
  
- **Closing date 09 December 2022 at 16:00**
  
- **Applications forms can be hand delivered at any Police Station within the Province.**
- **Enquiries can be directed to Lt Col Todani ME at 013 762 4318 and Captain Nkosi NA at 013-762 4898**

**We welcome applications from persons with disAbilities**

