

POST: Section Head: Investigative Accounting (Brigadier)

LOCATION: Directorate for Priority Crime Investigation, Forensic Accounting Investigation, Head Office, Pretoria

LEVEL OF REMUNERATION: Band A (SMS) = An all-inclusive flexible remuneration package of R 1 125 291 per annum is applicable to the post.

REFERENCES: DPCI/SMS/HO/02/2023 (1 post)

Generic Requirements:

- Applicants must be fluent in at least 2 official languages, of which one must be English;
- Must be a South African citizen;
- Applicants must have a valid motor vehicle drivers' licence;
- Applicants must have specific working knowledge of the Directorate for Priority Crime Investigation (DPCI) mandate and functions (SA Police Service Act 68 of 1995);
- An applicable higher qualification/post graduate qualification related to the post. Relevant training and development in an Executive Development Programme, Leadership and Management Training, and/or Programme and Project Management may be an added advantage;
- The successful candidate will be required to obtain a security clearance to the level of Top Secret before approval of appointment (if not already in possession of such a valid security clearance).

Appointment Requirements:

Applicant must:

- Have a three (3) year Degree (accredited by SAQA on NQF level 7 or higher) and an Honours Degree (accredited by SAQA on NQF level 8) in Accounting Sciences, Bcom or other related fields of study;
- Be a qualified Chartered Accountant CA(SA) or an Associate General Accountant AGA(SA) with completed articles in an audit environment;
- Have a minimum of three (3) years' appropriate managerial experience in **the field of the post** (3 years post articles experience);
- Professional membership of Association of Certified Fraud Examiners (ACFE) and Institute of Commercial Forensic Practitioners (ICFP) will serve as an added advantage.

Core Functions:

- Manage the registration of all cases referred for forensic accounting investigation in the forensic accounting investigation database;
- Peruse, study the case referred and assess the complexity of the matter and resources required to effectively conclude the investigation;
- Review the redrafted investigation concept mandate and investigation plan;
- Manage the process of data mining, conversion and cleansing to ensure data is ready for analyses;
- Manage forensic accounting investigations of complex financial crime in accordance with forensic accounting investigation methodology of the Component;
- Where applicable, review the assessment of non-compliance with rules and regulations for entities in preparing their financial statements in line with the International Financial Reporting Standards (IFRS), Generally Recognised Accounting Practice (GRAP), Cash Modified Standards (CMS), Regulatory Accounting Procedures (RAP);
- Assess non-compliance with Public Finance Management Act (PFMA) and Municipal Finance Management Act (MFMA), Treasury Regulations (TR), etc.;
- Review Forensic Accounting draft reports and ensure that evidence supporting the report is properly packaged;
- Manage the process of identifying assets and referring cases for asset forfeiture investigation;
- Attend project steering committee meetings with the prosecution and investigation teams;

- Provide regular feedback and progress reports to the relevant stakeholders and the Component Head: FAI;
- Manage and ensure conformation to and applying standards for information security as prescribed by the Minimum Information Security Standards and Protection of Information Act;
- Attend court and testify, representing the State and provide expert evidence based on the outcome of the forensic accounting investigation;
- Provide assistance and support to investigating officers during compilation of statements of a financial nature, application for subpoenas and/ or search and seizure warrants;
- Prioritise and coordinate the Forensic Accounting projects and assignments allocated to the team;
- Manage and utilise all resources (human, physical and financial) allocated to the immediate post environment in accordance with relevant directives and legislation.
- Maintain and enhance employee motivation;
- Manage teams' performance and implement a culture of performance management;
- Provide support to the Component Head in terms of Component management and other Component administration tasks;
- Responsible for performing performance feedback assessments for staff every 6 months;
- Assist in identifying revenue growth opportunities within the Component and optimise its operational expenditure;
- Assist with the formulation and monitoring of the Component's budget;
- Assist the Component Head in compiling and monitoring budgets for investigations.

➤ **The closing date for applications is 2023-01-20 at 16:00.**

- Only the official application form (applicable to SMS posts) will be accepted. All instructions on the application form must be adhered to. Failure to do so will result in the rejection of the application form. Each page of the application form must be signed/initialled by the applicant.
- The post particulars (post title and reference number) must be correctly specified on the application form.
- A separate original application form and CV must be submitted for each post you apply for.
- The CV must contain full particulars of:
 - all boards on which an applicant serves;
 - current employment and other business interests;
 - career promotions, appointments, career developments, career history, and
 - current studies and qualifications.
- An applicant **must also attach to every application copies** of the following (which need not to be certified):
 - **courses/programmes obtained;**
 - **Degree/Diploma Certificates (study/academic records of qualifications alone do not suffice) of all educational qualifications;**
 - **Matric/Senior certificate;**
 - **Identity document; and**
 - **valid motor vehicle driver's license;**
- Study/academic records should also be attached in order to verify modules/subjects where necessary (if the qualification certificate is not self-explanatory);
- Only the shortlisted candidates will be required to submit certified documents during the selection process;

- Applicants must declare all interests or involvement in a public – or private board or council or any other private entity of which such interest may create a conflict of interest.
 - Successful candidates for appointment, will be vetted in terms of Chapter 7, Part 2 of the Children’s Act, 2005 (Act No 38 of 2005) or the National Sex Offenders Register [section 42 of the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007 (Act No 32 of 2007)]. An applicant whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to that post.
 - Applicants are expected to disclose if he/she is a respondent in an interim or final protection order in terms of the Domestic Violence Act, 1998 (Act No 116 of 1998) or Protection from Harassment Act, 2011 (Act No 17 of 2011), and may be disqualified from appointment to that post.
 - The final selected candidate must disclose any financial interest, in the prescribed format, as provided for in the SAPS Employment Regulations, 2018, for newly appointed SMS candidates or proof of the electronic submission for the previous disclosure period.
 - Appointments will be made in terms of the SAPS Act, 1995 (Act No 68 of 1995).
 - Correspondence will be conducted with shortlisted applicants only.
 - Shortlisted candidates will have to submit two sets of fingerprints to the secretary of the selection committee.
 - All shortlisted candidates will be subjected to an assessment process, which will be used to test the relevant technical elements of the job and the generic managerial competencies, the logistics of which will be communicated by the department.
 - The successful candidate will have to conclude a contract of employment, enter into a performance agreement and disclose all financial interests in terms of the South African Police Service Employment Regulations, 2018, and the Public Service Regulations, 2016.
 - The appointee’s academic qualification will be submitted to SAQA for verification, if not verified already.
- Through the filling of the above-mentioned posts, an applicant whose appointment will promote representivity may receive preference.
 - The **Directorate for Priority Crime Investigation** is under no obligation to fill a post after the advertisement thereof.
 - Although the post is advertised, the National Head: DPCI may withdraw any post from advertisement, re-advertise the post or fill the post by transferring a person at the same level where this is deemed to be in the interest of service delivery.
 - In accordance with National Instruction 9 of 2016, as well as Regulation 24 of the SAPS General Regulations, expenses with regard to travel and accommodation of candidates may be paid by the Directorate for Priority Crime Investigation.
 - The appointment of the successful applicant will come into effect on the first day of the month following the date on which the National Head: DPCI approved the appointment.

- Application forms may be hand delivered to the Directorate for Priority Crime Investigation at 1 Creswell Road, Promat Building, Silverton **(between 07:30 and 16:00)**, or may be couriered to (please note that **in the event that an application is couriered, it must be received at the indicated office before or on the closing date and time specified in this advertisement**):

The Directorate for Priority Crime Investigation
Section Head: Human Resource Management and Development
Private Bag X1500
SILVERTON
0127

- Applications must be couriered/hand delivered timeously. **Late applications will not be considered.** It is the responsibility of the applicant to ensure that the application has been received at the indicated office **on or before the closing date and time of the advertisement i.e. 2023-01-20 at 16:00**
- Enquiries can be directed to Brigadier MB Monyela and Lt Colonel BK Mhlahlo at telephone number: **(012) 846 4211 / 4067.**

We welcome applications from persons with disAbilities

