

**POST:** Cleaner

**LOCATION:** Corporate Support Services: Supply Chain Management, Germiston, Gauteng

**LEVEL OF REMUNERATION:** R131 265 per annum

**REFERENCES:** DPCI/GP/90/2024 (1 post)

**Generic Requirements:**

- Applicant must display competency in the post-specific functions of the post;
- Be in possession of a Senior Certificate (Grade 12) **Excluding Salary level 2 (PSA)**;
- Be proficient in at least two (2) official languages, of which one (1) must be English.
- Must be a South African citizen.
- Must have no previous criminal/departmental convictions or criminal or departmental cases pending;
- Applicants will be subjected to a vetting process which will include security screening; \*Relevant courses in the field of the post may be an advantage.

**Additional requirements:**

- A Grade 10 qualification will serve as an advantage. The ability to operate elementary machines and equipment. Willing to work extended hours when necessary.

**Core Functions:**

- Maintaining of high level of hygiene in and around the DPCI premises where routine tasks are to be performed, which may include either inner or outer parameters.
- Performing routine tasks such as dusting, polishing furniture and floors, removing refuse bags;
- Moping of all tiled flooring;
- Cleaning bathrooms, kitchenware and utensils;
- Safekeeping and handling of a variety of cleaning materials.

**General:**

- Only the official application form (for salary level 2-12) which will be available at all SAPS Offices, Stations and may also be downloaded on the SAPS website will be accepted. All instructions on the application form must be adhered to; **failure to do so may result in the rejection of the application.**
- The post particulars and reference number of the post must be correctly specified on the application form.
- Comprehensive Curriculum Vitae (CV) must be submitted together with the application form as well as copies of an applicant's:
  - ✓ Identity document,
  - ✓ Valid motor vehicle driver's license,
  - ✓ Matric/Senior Certificate, Degree/ Diploma certificate (Study/ academic records of qualification alone do not suffice) of all educational qualifications;
  - ✓ **Study/ academic records** should be attached to verify modules/subjects where necessary.
- Original documentations of short-listed candidates must be produced during the selection process as requested. Qualifications and driver's licences submitted will be subjected to verification checking with the relevant institutions. Late applications will not be accepted or considered.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA).
- Applicants will be subjected to fingerprint screening.

- Persons who retired from the Public Service by taking a severance package, early retirement or for medical reasons, as well as persons with previous convictions, are excluded.
  - Appointments will be made in terms of the Public Service Act, 1994 (Act 108 of 1994) as applicable to the post environment.
  - **It is the responsibility of the applicants to submit applications timeously to the correct physical address as provided below (Please note that applications that are submitted to an incorrect physical address will not be considered).** Failure to which the applications would not be considered.
  - If an applicant is short-listed, it can be expected of him/ her to undergo a personal interview and such candidates may be subjected to security clearance.
  - Correspondence will be conducted with successful candidates only. **If you have not been contacted within 3 months after the closing date of this advertisement,** please accept that your application was unsuccessful.
  - The South African Police Service is under no obligation to fill a post after advertisement thereof.
  - Candidates short-listed for appointment to certain identified posts will be vetted in terms of the Criminal Law (Sexual Offences and related Matters) Amendment Act, 2007 (Act No 32 of 2007) and the children's Act, 2005 (Act No 38 of 2005). A candidate, whose particulars appear in either the National Register of Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to the post.
    - A candidate whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to that post. All short-listed candidates will be subjected to fingerprint screening. All short-listed candidates will be subjected to fingerprint screening.
    - Candidates are expected to disclose if he / she is a respondent in an interim or final protection order in terms of the Domestic Violence Act, 1998 (Act no 116 of 1998) or Protection from Harassment Act, 2011 (Act No 17 of 2011), and may be disqualified from appointment to that post.
    - The Criminal Law (Forensic Procedures) Amendment Act, Act 37 of 2013 requires that all new appointments in the South African Police Service as from 31 January 2015 provide a buccal (inside cheek) sample in order to determine their forensic DNA profile. The forensic DNA profile derived from the sample will be loaded to the Elimination Index of the National Forensic DNA Database.
- The closing date for all applications is **13 December 2024 at 16:00. Late applications will not be accepted or considered.**

➤ Application forms may be hand delivered or couriered to the following addresses:

**Applications for DPCI: GAUTENG:**

**Hand delivered or couriered to:**

165 Meyer Street, Benmare Building, **Germiston**

**Email applications to:**

[RasekganyaCS@saps.gov.za](mailto:RasekganyaCS@saps.gov.za)

**Enquiries can be directed to:**

Colonel Mashakane and Captain Rasekganya

Telephone number: (011) 776 5527 / 5305

**We welcome applications from persons with disAbilities**

