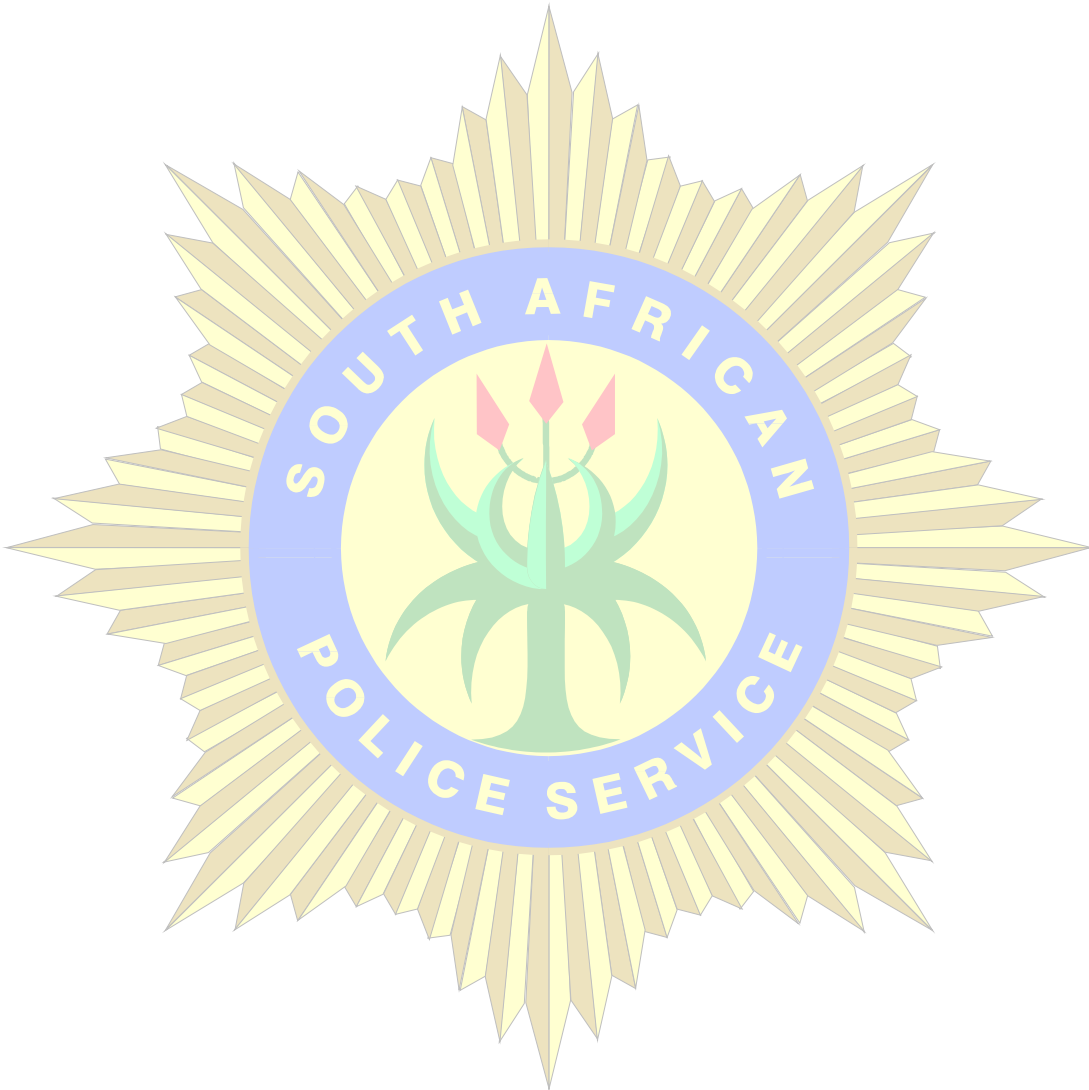


SOUTH AFRICAN POLICE SERVICE



Application for a further competency certificate

INSTRUCTIONS: APPLICATION FOR A FURTHER COMPETENCY CERTIFICATE

GENERAL INSTRUCTIONS

- An application for a further competency certificate must be completed in black ink that cannot be erased.
- The application must be stamped with the official date stamp of the police station where it is received.
- The police station where the application is captured must complete Section A.
- The police station where the application is received must complete Section B.
- The Central Firearms Control Register (CFR) must complete Section C.
- The applicant must complete Sections D, E, F and G.
- If an interpreter was used, he/she must complete Section H.
- A parent or guardian of an applicant who is below 18 years of age must complete Section I.
- The Designated Firearms Officer/Station Commissioner must complete Section J.
- A person is guilty of an offence in terms of the Firearms Control Act, 2000 (Act No 60 of 2000), if he/she provides information which he/she knows is false on this application form.

SECTION A: FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS CAPTURED**1. Application reference number**

The reference number that the system generates for the application after it was captured (for example, 12945) must be recorded in paragraph A 1.

SECTION B: FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS RECEIVED**1. Province**

The name of the province where the police station is situated (for example, Gauteng) must be recorded in paragraph B 1.

2. Area

The name of the area where the police station is situated (for example, Pretoria) must be recorded in paragraph B 2.

3. Police station

The name of the police station where the application was received (for example, Brooklyn) must be recorded in paragraph B 3.

4. Component code

The component code of the police station where the application was received (for example, 47) must be recorded in paragraph B 4.

5. Firearm applications register reference number

The annual serial number from the firearm applications register allocated to the application (for example, 135/2002) must be recorded in paragraph B 5.

SECTION C: FOR OFFICIAL USE BY THE CENTRAL FIREARMS CONTROL REGISTER (CFR)**1. Outstanding/Additional information required**

When the police official at the CFR requests outstanding or additional information from the police station or the applicant, the required information must be recorded in paragraph C 1.

2. Persal number

The SAPS Persal number of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 2.

3. Date

The date on which the outstanding or additional information is requested by the police official at the CFR must be recorded in paragraph C 3.

4. Signature of police official

The signature of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 4.

5. Name in block letters

The initials and surname (in block letters) of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 5.

6. Application for a further competency certificate approved (Indicate with an X)

If the application for a further competency certificate is approved, the officer at the CFR who approved the application must mark paragraph C 6 with an X.

7. Persal number

The SAPS Persal number of the officer at the CFR who approved the application must be recorded in paragraph C 7.

8. Date

The date on which the application was approved by the officer at the CFR must be recorded in paragraph C 8.

9. Signature of CFR officer

The signature of the officer at the CFR who approved the application must be recorded in paragraph C 9.

10. Officer code

The officer code is a code allocated to each officer at the CFR who considers applications for further competency certificates. The code of the officer at the CFR who approved the application must be recorded in paragraph C 10.

11. Name in block letters

The initials and surname (in block letters) of the officer at the CFR who approved the application must be recorded in paragraph C 11.

12. Application for a further competency certificate refused (Indicate with an X)

If the application for a further competency certificate is refused, the officer at the CFR who refused the application must mark paragraph C 12 with an X.

13. Reason(s) for refusal

When an application was refused, the officer at the CFR must record the reason(s) for refusal in paragraph C 13.

14. Persal number

The SAPS Persal number of the officer at the CFR who refused the application must be recorded in paragraph C 14.

15. Date

The date on which the application is refused by the officer at the CFR must be recorded in paragraph C 15.

16. Signature of CFR officer

The signature of the officer at the CFR who refused the application must be recorded in paragraph C 16.

17. Officer code

The officer code is a code allocated to each officer at the CFR who considers applications for further competency certificates. The code of the officer at the CFR who refused the application must be recorded in paragraph C 17.

18. Name in block letters

The initials and surname (in block letters) of the officer at the CFR who refused the application must be recorded in paragraph C 18.

SECTION D: TYPE OF FURTHER COMPETENCY CERTIFICATE

(Indicate with an X)

The applicable type of further competency certificate must be indicated with an X in paragraph D 1 to 4, for example:

C	To conduct business as a gunsmith	X
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SECTION E: PARTICULARS OF APPLICANT**1. NATURAL PERSON'S DETAILS****2. Type of identification** (Indicate with an X)**2.1 SA ID/Non-SA citizen with permanent residence***

The identification of the applicant must be indicated with an X in paragraph E 2.1.

* In case of a non-SA citizen proof of permanent residence must be submitted.

3. Identity number

The applicant's identity number must be recorded in paragraph E 3.

4. Surname

The applicant's surname must be recorded in paragraph E 4.

5. Initials

The applicant's initials must be recorded in paragraph E 5.

6. Full names

The applicant's full names must be recorded in paragraph E 6.

7. Residential address

The physical address where the applicant resides, must be recorded in paragraph E 7.

8. Postal code

The postal code of the applicant's residential address must be recorded in paragraph E 8.

9. Postal address

The postal address of the applicant must be recorded in paragraph E 9.

10. Postal code

The postal code of the applicant's postal address must be recorded in paragraph E 10.

11. Telephone numbers

11.1 Home: The applicant's home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph E 11.1.

11.2 Work: The applicant's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph E 11.2.

11.3 Cellphone number

The applicant's cellphone number (if applicable) must be recorded in paragraph E 11.3.

12. Fax

The applicant's fax number, including the area dialling code, must be recorded in paragraph E 12.

13. E-mail address

The applicant's e-mail address (if applicable) must be recorded in paragraph E 13.

14. Trade or profession

The applicant's trade or profession (for example, motor mechanic) must be recorded in paragraph E 14.

15. If self-employed, specify

If the applicant is self-employed, his/her profession (for example, hairdresser - work from home) must be recorded in paragraph E 15.

16. Name of employer/company

The name of the applicant's employer or company (for example, The Auto Shop) must be recorded in paragraph E 16.

17. Business address

The business address (for example, 123 West Street, Sandton) of the applicant's employer must be recorded in paragraph E 17.

18. Postal code

The postal code of the applicant's business address must be recorded in paragraph E 18.

19. Telephone number

19.1 Home: The applicant's home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph E 19.1.

19.2 Work: The applicant's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph E 19.2.

19.3 Cellphone number

The cellphone number (if applicable) of the applicant must be recorded in paragraph E 19.3.

20. Fax

The applicant's fax number, including the area dialling code, must be recorded in paragraph E 20.

21. E-mail address

The applicant's e-mail address (if applicable) must be recorded in paragraph E 21.

SECTION F: PARTICULARS OF CURRENT/PREVIOUS COMPETENCY CERTIFICATE ISSUED TO APPLICANT**1. Type of competency certificate**

The type of the existing competency certificate must be recorded in paragraph F 1.

2. Competency certificate number

The number of the competency certificate issued to the applicant must be recorded in paragraph F 2.

3. Date of issue

The date on which the existing competency certificate was issued must be recorded in paragraph F 3.

4. Expiry date

The expiry date of the existing competency certificate must be recorded in paragraph F 4.

5. The applicable answer must be indicated with an X in paragraph F 5. If you answer yes, please supply the following information:**6. Name of accredited association**

The name of the accredited association to which the applicant belongs must be recorded in paragraph F 6.

7. Membership number

The applicant's membership number must be recorded in paragraph F 7.

8. Date joined

The date on which the applicant joined the accredited association must be recorded in paragraph F 8.

9. OTHER INFORMATION**10. Have you ever been convicted of an offence, committed inside or outside the borders of the RSA?**

Indicate your answer with an X in paragraph F 10. If you answer yes, please supply the following information:

10.1 Police station (1)

The name of the police station where the case was registered (for example, Sunnyside) must be recorded in paragraph F 10.1.

10.2 CAS/Case number

The CAS/Case number(s) of the offence (for example, 79/10/2002) must be recorded in paragraph F 10.2.

10.3 Charge

A description of the offence (for example, assault) must be provided in paragraph F 10.3.

10.4 Outcome

The outcome of the case (for example, R200 or 12 months' imprisonment) must be provided in paragraph F 10.4.

10.5 Police station (2)

The name of the police station where the case was registered (for example, Pretoria North) must be recorded in paragraph F 10.5.

10.6 CAS/Case number

The CAS/Case number(s) of the offence (for example, 101/05/1976) must be recorded in paragraph F 10.6.

10.7 Charge

A description of the offence (for example, reckless and negligent driving) must be provided in paragraph F 10.7.

10.8 Outcome

The outcome of the case (for example, paid R1000 admission of guilt fine) must be provided in paragraph F 10.8.

11. Are there any cases pending against you?

Indicate your answer with an X in paragraph F 11. If you answer yes, please supply the following information:

11.1 Police station (1)

The name of the police (for example, Hillbrow) station where the case was registered must be recorded in paragraph F 11.1.

11.2 CAS/Case number

The CAS/Case number of the pending case(s) (for example, 60/01/2003) must be recorded in paragraph F 11.2.

11.3 Offence

A description of the offence(s) (for example, possession of dagga) in the pending case(s) must be provided in paragraph F 11.3.

11.4 Police station (2)

The name of the police station (for example, Brooklyn) where the case was registered must be recorded in paragraph F 11.4.

11.5 CAS/Case number

The CAS/Case number of pending case(s) (for example, 200/06/2002) must be recorded in paragraph F 11.5.

11.6 Offence

A description of the offence(s) (for example, assault) in the pending case(s) must be provided in paragraph F 11.6.

12. Have any of your firearm(s) ever been lost/stolen?

Indicate your answer with an X in paragraph F 12. If you answer yes, please supply the following information:

12.1 Police station (1)

The name of the police station (for example, Sunnyside) where the loss/theft of the firearm was reported must be recorded in paragraph F 12.1.

12.2 CAS/Case number

The CAS/Case number (for example, 151/10/2002) of the case that was opened when the firearm that was reported lost/stolen must be recorded in paragraph F 12.2.

12.3 Circumstances

The circumstances of loss/theft of the firearm (for example, robbery) must be recorded in paragraph F 12.3.

12.4 Details of firearm

The details of the lost/stolen firearm (for example, 9 mm parabellum, pistol, serial no 1234, CZ) must be recorded in paragraph F 12.4.

12.5 Police station (2)

The name of the police station (for example, Pretoria-Central) where the loss/theft of the firearm was reported must be recorded in paragraph F 12.5.

12.6 CAS/Case number

The CAS/Case number (for example, 95/02/1999) of the case that was opened when the firearm was reported lost/stolen must be recorded in paragraph F 12.6.

12.7 Circumstances

The circumstances of the loss/theft of the firearm (for example, theft of briefcase) must be recorded in paragraph F 12.7.

12.8 Details of firearm

The details of the lost/stolen firearm (for example, 9mm parabellum, pistol, serial no A4671, Astra) must be recorded in paragraph F 12.8.

13. Was a case of negligence opened and investigated regarding the stolen/lost firearm?

Indicate your answer with an X in paragraph F 13. If you answer yes, please supply the following information:

13.1 Police station (1)

The name of the police station (for example, Pretoria-Central) where the case was registered must be recorded in paragraph F 13.1.

13.2 CAS/Case number

The CAS/Case number of the case/investigation (for example, 44/03/1999) must be recorded in paragraph F 13.2.

13.3 Charge

A description of the offence/investigation (for example, negligent loss of firearm) must be recorded in paragraph F 13.3.

13.4 Outcome

The outcome of the case (for example, R1200 or 12 months imprisonment) must be recorded in paragraph F 13.4.

13.5 Police station (2)

The name of the police station (for example, Sunnyside) where the case was registered must be recorded in paragraph F 13.5.

13.6 CAS/Case number

The CAS/Case number of the case/Investigation (for example, 180/10/2002) must be recorded in paragraph F 13.6.

13.7 Charge

A description of the offence/investigation (for example, negligent loss of firearm) must be recorded in paragraph F 13.7.

13.8 Outcome

The outcome of the case (for example, not guilty) must be recorded in paragraph F 13.8.

14. Have you ever been declared unfit to possess a firearm?

Indicate your answer with an X in paragraph F 14. If you answer yes, please supply the following information:

14.1 Police station (1)

The name of the police station (for example, Pretoria Central) where the case was registered must be recorded in paragraph F 14.1.

14.2 CAS/Case number

The CAS/Case number of the case/investigation (for example, 44/03/1999) must be recorded in paragraph F 14.2.

14.3 Charge

A description of the offence/investigation (for example, negligent loss of firearm) must be recorded in paragraph F 14.3.

14.4 Date from

The date (for example, 1999-03-12) on which you were declared unfit to possess a firearm must be recorded in paragraph F 14.4.

14.5 Period

The period of unfitness (for example, declared unfit for an indefinite period by the court) must be recorded in paragraph F 14.5.

14.6 Police station (2)

The name of the police station (for example, Sunnyside) where the case was registered must be recorded in paragraph F 14.6.

14.7 CAS/Case number

The CAS/Case number of the case/investigation (for example, 4/2003) must be recorded in paragraph F 14.7.

14.8 Charge

A description of the investigation/offence [for example, domestic violence (final protection order)] must be recorded in paragraph F 14.8.

14.9 Date from

The date (for example, 2003-03-12) on which you were declared unfit to possess a firearm must be recorded in paragraph F 14.9.

14.10 Period

The period of unfitness (for example, declared unfit for period a of five years by the South African Police Service) must be recorded in paragraph F 14.10.

15. Has a firearm that was in your possession been confiscated?

Indicate your answer with an X in paragraph F 15. If you answer yes, please supply the following information:

15.1 Police station (1)

The name of the police station that confiscated the firearm (for example, Sunnyside) must be recorded in paragraph F 15.1.

15.2 CAS/Case number

The CAS/Case number allocated to the confiscation (for example, 179/10/2002) must be recorded in paragraph F 15.2.

15.3 Circumstances

The circumstances surrounding the confiscation (for example, assault) must be recorded in paragraph F 15.3.

15.4 Outcome

The outcome of the case (for example, forfeited to the state by court) must be recorded in paragraph F 15.4.

15.5 Police station (2)

The name of the police station that confiscated the firearm (for example, Brits) must be recorded in paragraph F 15.5.

15.6 CAS/Case number

The CAS/Case number allocated to the confiscation (for example, 120/07/2001) must be recorded in paragraph F 15.6.

15.7 Circumstances

The circumstances surrounding the confiscation (for example, poaching) must be recorded in paragraph F 15.7.

15.8 Outcome

The outcome of the case (for example, forfeited to the state by court) must be recorded in paragraph F 15.8.

16. DECLARATION BY APPLICANT

I am aware that it is an offence in terms of section 120 (9)(f) of the Firearms Control Act, 2000 (Act No 60 of 2000), to make a false statement in this application.

SECTION G: SIGNATURE OF APPLICANT

(Sign only if applicable)

1. Photo

A recent colour passport photo of the applicant must be pasted in paragraph G 1, and may not exceed the border.

The requirements of the photo:

- The photo must be the size of a standard passport photograph
- The photo must be a full front view of the head and shoulders of the applicant
- The background of the photo must be plain
- The applicant may not be wearing a hat or sunglasses on the photograph
- The applicant's name and identification number must be written on the back of the photograph before it is affixed to the application form

2. Signature

The applicant must sign in paragraph G 2. The signature may not exceed the border in the presence of the police official.

3. Fingerprint

The index fingerprint of the applicant's right hand must be taken by the police official in paragraph G 3, in the presence of a witness and may not exceed the border. If the applicant does not have a right index fingerprint, the index fingerprint of the left hand must be taken.

4. Fingerprint designation

The designation of the fingerprint (for example, right index fingerprint) must be recorded in paragraph G 4.

5. Name of applicant in block letters

The initials and surname (in block letters) of the applicant who applies for a further competency certificate must be recorded in paragraph G 5.

6. Date

The date on which the applicant applies for a further competency certificate must be recorded in paragraph G 6.

7. Place

The city/town where the applicant applies for a further competency certificate must be recorded in paragraph G 7.

8. DETAILS OF POLICE OFFICIAL DEALING WITH APPLICATION**8.1 Name of police official in block letters**

The initials and surname (in block letters) of the police official who deals with the application must be recorded in paragraph G 8.1.

8.2 Persal number of police official

The SAPS Persal number of the police official who deals with the application must be recorded in paragraph G 8.2.

8.3 Rank of police official in block letters

The rank (in block letters) of the police official who deals with the application must be recorded in paragraph G 8.3.

8.4 Signature of police official

The signature of the police official who deals with the application must be recorded in paragraph G 8.4.

9. PARTICULARS OF WITNESS**9.1 Name of witness in block letters**

The initials and surname (in block letters) of the police official who acts as the witness must be recorded in paragraph G 9.1.

9.2 Persal number of witness

The SAPS Persal number of the police official who acts as the witness must be recorded in paragraph G 9.2.

9.3 Rank of witness in block letters

The rank (in block letters) of the police official who acts as the witness must be recorded in paragraph G 9.3.

9.4 Signature of witness

The signature of the police official who acts as the witness must be recorded in paragraph G 9.4.

SECTION H: PARTICULARS OF INTERPRETER

(This section must be completed only if the applicant cannot read or write or does not understand the contents of this form.)

1. Name and surname of interpreter

The name and surname of the person who interprets the contents of the application form for the applicant must be recorded in paragraph H 1.

2. Identity/Passport number of interpreter

The identity/passport number of the interpreter must be recorded in paragraph H 2.

3. Residential address

The residential address of the interpreter must be recorded in paragraph H 3.

4. Postal code

The postal code of interpreter's residential address must be recorded in paragraph H 4.

5. Postal address

The postal address of the interpreter must be recorded in paragraph H 5.

6. Postal code

The postal code of the interpreter's postal address must be recorded in paragraph H 6.

7. Telephone number

7.1 Home: The interpreter's home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph H 7.1.

7.2 Work: The interpreter's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph H 7.2.

8. Cellphone number

The interpreter's cellphone number (if applicable) must be recorded in paragraph H 8.

9. Fax

The interpreter's fax number, including the area dialling code, must be recorded in paragraph H 9.

10. E-mail address

The interpreter's e-mail address (if applicable) must be recorded in paragraph H 10.

11. Interpreted from (language)

The language from which the application form was interpreted and the language to which it was interpreted and which is understandable to the applicant (for example, English to Zulu) must be recorded in paragraph H 11.

12. Date

The date on which the interpreter assists the applicant must be recorded in paragraph H 12.

13. Signature of interpreter

The signature of the interpreter who assists the applicant that cannot read or write or does not understand this form must be recorded in paragraph H 13.

14. Place

The place where the interpreter assists the applicant must be recorded in paragraph H 14.

15. Rank of police official in block letters (if applicable)

If the interpreter is a police official, his/her rank (in block letters) must be recorded in paragraph H 15.

16. Persal number of police official (if applicable)

If the interpreter is a police official, his/her SAPS Persal number must be recorded in paragraph H 16.

SECTION I: PARENTAL CONSENT IN CASE OF A MINOR

1. The applicable recommendation must be indicated with an X in paragraph I 1, for example:

Recommended	X	Not recommended	
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2. Name and surname of parent/guardian

The name and surname of the applicant's parent/guardian who gives permission or denies permission for him/her to apply for a further competency certificate must be recorded in paragraph I 2.

3. Identity/Passport number of parent/guardian

The identity/passport number (if applicable) of the applicant's parent/guardian must be recorded in paragraph I 3.

4. Comments of parent/guardian

Any comments of the applicant's parent/guardian must be recorded in paragraph I 4.

5. Date

The date on which the applicant's parent/guardian gave or denied permission must be recorded in paragraph I 5.

6. Signature of parent/guardian

The signature of the applicant's parent/guardian must be recorded in paragraph I 6.

7. Place

The city/town where the applicant's parent/guardian gave or denied permission must be recorded in paragraph I 7.

SECTION J: RECOMMENDATION

(To be completed by the Designated Firearms Officer/Station Commissioner)

1. RECOMMENDATION REGARDING THE APPLICATION

The required recommendation must be indicated with an X in paragraph J 1, for example:

Recommended	X	Not recommended	
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2. Motivation

A motivation for the recommendation must be recorded in paragraph J 2. The motivation must be based on actual facts,

and not mere hearsay.

3. Name of Designated Firearms Officer/Station Commissioner in block letters

The initials and surname (in block letters) of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph J 3.

4. Date

The date on which the Designated Firearms Officer/Station Commissioner made the recommendation must be recorded in paragraph J 4.

5. Rank of Designated Firearms Officer/Station Commissioner in block letters

The rank (in block letters) of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph J 5.

6. Place

The place where the Designated Firearms Officer/Station Commissioner made the recommendation must be recorded in paragraph J 6.

7. Signature of Designated Firearms Officer/Station Commissioner

The Designated Firearms Officer/Station Commissioner who made the recommendation must sign in paragraph J 7.

8. Persal number of the Designated Firearms Officer/Station Commissioner

The SAPS Persal number of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph J 8.