

SOUTH AFRICAN POLICE SERVICE



Application to manufacture a new firearm or
ammunition type

INSTRUCTIONS: APPLICATION TO MANUFACTURE A NEW FIREARM OR AMMUNITION TYPE
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GENERAL INSTRUCTIONS

- An application to manufacture a new firearm or ammunition type must be completed in black ink that cannot be erased.
- The application must be stamped with the official date stamp of the police station where the application is received.
- The police station where the application is captured must complete Section A.
- The police station where the application is received must complete Section B.
- The Central Firearms Control Register (CFR) must complete Section C.
- The applicant must complete Sections D, E, F, G and H.
- If an interpreter was used, he/she must complete Section I.
- The Designated Firearms Officer/Station Commissioner must complete Section J.
- A person is guilty of an offence in terms of the Firearms Control Act, 2000 (Act No 60 of 2000), if he/she provides information which he/she knows is false on this application form.

SECTION A: FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS CAPTURED**1. Application reference number**

The reference number that the system generates for the application after it was captured (for example, 12945) must be recorded in paragraph A 1.

SECTION B: FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS RECEIVED**1. Province**

The name of the province where the police station is situated (for example, Gauteng) must be recorded in paragraph B 1.

2. Area

The name of the area where the police station is situated (for example, Pretoria) must be recorded in paragraph B 2.

3. Police station

The name of the police station where the application is received (for example, Brooklyn) must be recorded in paragraph B 3.

4. Component code

The component code of the police station where the application was received (for example, 47) must be recorded in paragraph B 4.

5. Firearm application register reference number

The annual serial number of the firearm applications register allocated to the application (for example, 135/2002) must be recorded in paragraph B 5.

SECTION C: FOR OFFICIAL USE BY THE CENTRAL FIREARMS CONTROL REGISTER (CFR)**1. Outstanding/Additional information required**

When the police official at the CFR requests the outstanding or additional information from the police station or the applicant, the required information must be recorded in paragraph C 1.

2. Persal number

The SAPS Persal number of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 2.

3. Date

The date on which the outstanding or additional information are requested by the police official at the CFR must be recorded in paragraph C 3.

4. Signature of police official

The signature of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 4.

5. Name in block letters

The initials and surname (in block letters) of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 5.

6. Application for new type approved (Indicate with an X)

If the application to manufacture a new firearm or ammunition type is approved, the officer at the CFR who approved the application must mark paragraph C 6.1 or C 6.2 with an X.

7. Persal number

The SAPS Persal number of the officer at the CFR who approved the application must be recorded in paragraph C 7.

8. Date

The date on which the application was approved by the officer at the CFR must be recorded in paragraph C 8.

9. Signature of CFR officer

The signature of the officer at the CFR who approved the application must be recorded in paragraph C 9.

10. Officer code

The officer code is a code allocated to each officer at the CFR who considers the application to manufacture a new firearm or ammunition type. The code of the officer at the CFR who approved the application must be recorded in paragraph C 10.

11. Name in block letters

The initials and surname (in block letters) of the officer at the CFR who approved the application must be recorded in paragraph C 11.

12. Application for new type refused (Indicate with an X)

If the application to manufacture a new firearm or ammunition type is refused, the officer at the CFR who refused the application must mark paragraph C 12.1 or C 12.2 with an X.

13. Reason(s) for refusal

If an application was refused, the officer at the CFR must record the reason(s) for refusal in paragraph C 13.

14. Persal number

The SAPS Persal number of the officer at CFR who refused the application must be recorded in paragraph C 14.

15. Date

The date on which the application is refused by the officer at the CFR must be recorded in paragraph C 15.

16. Signature of CFR officer

The signature of the officer at the CFR who refused the application must be recorded in paragraph C 16.

17. Officer code

The officer code is a code allocated to each officer at the CFR who considers the application of manufacture a new firearm or ammunition type. The code of the officer at the CFR who refused the application must be recorded in paragraph C 17.

18. Name in block letters

The initials and surname (in block letters) of the officer at the CFR who refused the application must be recorded in paragraph C 18.

SECTION D: PARTICULARS OF APPLICANT**1. NATURAL PERSON'S DETAILS****2. SA ID/Non-SA citizen with permanent residence***

The applicable identification of the applicant must be indicated with an X in paragraph D 2.

* In case of a non-SA citizen proof of permanent residence must be submitted.

3. Identity number of natural person

The identity number of the natural person must be recorded in paragraph D 3.

4. Surname

The applicant's surname must be recorded in paragraph D 4.

5. Initials

The applicant's initials must be recorded in paragraph D 5.

6. Residential address

The physical address where the applicant resides must be recorded in paragraph D 6.

7. Postal code

The postal code of the applicant's residential address must be recorded in paragraph D 7.

8. Postal address

The postal address of the applicant must be recorded in paragraph D 8.

9. Postal code

The postal code of the applicant's postal address must be recorded in paragraph D 9.

10. Telephone numbers

10.1 Home: The applicant's home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph D 10.1.

10.2 Work: The applicant's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph D 10.2.

10.3 Cellphone number

The cellphone number (if applicable) of the applicant must be recorded in paragraph D 10.3.

11. Fax

The applicant's fax number, including the area dialling code, must be recorded in paragraph D 11.

12. E-mail address

The e-mail address (if applicable) of the applicant must be recorded in paragraph D 12.

13. JURISTIC PERSON'S DETAILS**14. OTHER BODIES****15. Registered company name**

The registered company name of the applicant's company must be recorded in paragraph D 15.

16. Trading as name

The trading as name of the applicant's company must be recorded in paragraph D 16.

17. FAR number

The registration number of the applicant must be recorded in paragraph D 17.

18. Company registration or CC number

The company registration or CC number of the applicant must be recorded in paragraph D 18.

19. Postal address

The postal address of the applicant must be recorded in paragraph D 19.

20. Postal code

The postal code of the applicant's postal address must be recorded in paragraph D 20.

21. Business address

The physical address where the applicant conduct business must be recorded in paragraph D 21.

22. Postal code

The postal code of the applicant's business address must be recorded in paragraph D 22.

23. Business telephone number

23.1 Work: The applicant's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph D 23.1.

23.2 Fax

The applicant's fax number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph D 23.2.

24. E-mail address

The e-mail address (if applicable) of the applicant must be recorded in paragraph D 24.

25. RESPONSIBLE PERSON'S DETAILS**26. Responsible person (Name and surname)**

The name and surname of the responsible person must be recorded in paragraph D 26.

27. Type of identification (Indicate with an X) SA ID/Passport number

The applicable type of identification must be indicated with an X in paragraph D 27.

28. Identity number of responsible person

The responsible person's identity number must be recorded in paragraph D 28.

29. Passport number of responsible person

The responsible person's passport number must be recorded in paragraph D 29.

30. Cellphone number

The cellphone number (if applicable) of the responsible person must be recorded in paragraph D 30.

31. Physical address

The physical address where the responsible person resides must be recorded in paragraph D 31.

32. Postal code

The postal code of the responsible person's physical address must be recorded in paragraph D 32.

33. Postal address

The postal address of the responsible person must be recorded in paragraph D 33.

34. Postal code

The postal code of the responsible person's postal address must be recorded in paragraph D 34.

SECTION E: DETAILS OF EXISTING LICENCE

Firearm manufacturer licence type (Indicate with an X)

The applicable answer must be indicated with an X in paragraph E 1 and 2, for example:

To manufacture firearms	X
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3. Licence number

The licence number of the existing licence must be recorded in paragraph E 3.

4. Date issued

The date on which the existing licence was issued must be recorded in paragraph E 4.

5. Expiry date

The date on which the existing licence expires must be recorded in paragraph E 5.

SECTION F: PARTICULARS OF PROPOSED TYPE OF FIREARM OR AMMUNITION TO BE MANUFACTURED**1. DETAILS OF PROPOSED TYPE OF FIREARM****2. Type**

The type of the firearm must be recorded in paragraph F 2.

3. Calibre

The calibre of the firearm must be recorded in paragraph F 3.

4. Make

The make of the firearm must be recorded in paragraph F 4.

5. Model

The model of the firearm must be recorded in paragraph F 5.

6. A description of the purpose of the development must be recorded in paragraph F 6.

7. The intended market must be recorded in paragraph F 7.

8. The specifications of the new type of firearm must be recorded in paragraph F 8.

9. DETAILS OF PROPOSED TYPE OF AMMUNITION**10. Calibre**

The calibre of the ammunition must be recorded in paragraph F 10.

11. A description of the purpose of the development must be recorded in paragraph F 11.

12. The intended market must be recorded in paragraph F 12.

13. The specifications of the new type of ammunition must be recorded in paragraph F 13.

14. DECLARATION BY APPLICANT

I am aware that it is an offence in terms of section 120 (9)(f) of the Firearms Control Act, 2000 (Act No 60 of 2000), to make a false statement in this application.

SECTION G: SIGNATURE OF APPLICANT

(Sign only if applicable)

1. Name of applicant in block letters

The applicant's initials and surname (in block letters) who applies for the application must be recorded in paragraph G 1.

2. Date

The date on which the applicant applies for the application must be recorded in paragraph G 2.

3. Signature of applicant

The applicant's signature must be recorded in paragraph G 3, in presence of the police official.

4. Place

The city/town where the applicant applies for the application must be recorded in paragraph G 4.

SECTION H: (This section must be completed only if the applicant cannot read or write.)

1. The right index fingerprint of applicant

The index fingerprint of the applicant's right hand must be taken by the police official in paragraph H 1, in the presence of a witness and may not exceed the border. If the applicant does not have a right index fingerprint, the index fingerprint of the left hand must be taken.

2. Fingerprint designation

The designation of the fingerprint (for example, right hand thumb print) must be recorded in paragraph H 2.

3. Date

The date on which the applicant's fingerprint was taken must be recorded in paragraph H 3.

4. Name of applicant in block letters

The initials and surname (in block letters) of the applicant who applies for the new type of firearm or ammunition must be recorded in paragraph H 4.

5. Place

The city/town where the applicant applies for the new type of firearm or ammunition must be recorded in paragraph H 5.

6. PARTICULARS OF POLICE OFFICIAL DEALING WITH THE CANCELLATION

6.1 Name of police official in block letters

The initials and surname (in block letters) of the police official who deals with the application must be recorded in paragraph H 6.1.

6.2 Persal number of police official

The SAPS Persal number of the police official who deals with the application must be recorded in paragraph H 6.2.

6.3 Rank of police official in block letters

The rank (in block letters) of the police official who deals with the application must be recorded in paragraph H 6.3.

6.4 Signature of police official

The signature of the police official who deals with the application must be recorded in paragraph H 6.4.

7. PARTICULARS OF WITNESS

7.1 Name of witness in block letters

The initials and surname (in block letters) of the police official who acts as the witness must be recorded in paragraph H 7.1.

7.2 Persal number of witness

The SAPS Persal number of the police official who acts as the witness must be recorded in paragraph H 7.2.

7.3 Rank of witness in block letters

The rank (in block letters) of the police official who acts as the witness must be recorded in paragraph H 7.3.

7.4 Signature of witness

The signature of the police official who acts as the witness must be recorded in paragraph H. 7.4.

SECTION I: PARTICULARS OF INTERPRETER

(This section must be completed only if the applicant cannot read or write or does not understand the contents of this form.)

1. Name and surname of interpreter

The name and surname of the person who interprets the contents of the application form for the applicant must be recorded in paragraph I 1.

2. Identity/Passport number of interpreter

The identity/passport number of the interpreter must be recorded in paragraph I 2.

3. Residential address

The physical address where the interpreter resides must be recorded in paragraph I 3.

4. Postal code

The postal code of the interpreter's residential address must be recorded in paragraph I 4.

5. Postal address

The postal address of the interpreter must be recorded in paragraph I 5.

6. Postal code

The postal code of the interpreter's postal address must be recorded in paragraph I 6.

7. Telephone number

7.1 Home: The interpreter's home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph I 7.1.

7.2 Work: The interpreter's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph I 7.2.

8. Cellphone number

The cellphone number (if applicable) of the interpreter must be recorded in paragraph I 8.

9. Fax

The fax number, including the area dialling code, of the interpreter must be recorded in paragraph I 9.

10. E-mail address

The e-mail address (if applicable) of the interpreter must be recorded in paragraph I 10.

11. Interpreted from (language)

The language from which the application form was interpreted and the language to which it was interpreted and which is understandable to the applicant (for example, English to Zulu) must be recorded in paragraph I 11.

12. Date

The date on which the interpreter assists the applicant must be recorded in paragraph I 12.

13. Signature of interpreter

The signature of the interpreter who assists the applicant that cannot read or write or does not understand the document must be recorded in paragraph I 13.

14. Place

The place where the interpreter assists the applicant must be recorded in paragraph I 14.

15. Rank of police official in block letters (if applicable)

If the interpreter is a police official, his/her rank (in block letters) must be recorded in paragraph I 15.

16. Persal number of police official (if applicable)

If the interpreter is a police official, his/her SAPS Persal number must be recorded in paragraph I 16.

SECTION J: FOR OFFICIAL USE BY THE DESIGNATED FIREARMS OFFICER/STATION COMMISSIONER

1. RECOMMENDATION REGARDING THE APPLICATION

The applicable answer must be indicated with an X in paragraph J 1, for example:

Recommended	X	Not recommended	
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2. Recommendation regarding the application

A motivation for the recommendation must be recorded in paragraph J 2. The motivation must be based on actual facts, and not mere hearsay.

3. Recommended conditions

The recommended conditions of the application must be recorded in paragraph J 3.

4. Name of Designated Firearms Officer/Station Commissioner in block letters

The initials and surname (in block letters) of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph J 4.

5. Date

The date on which the Designated Firearm Officer/Station Commissioner made the recommendation must be recorded in paragraph J 5.

6. Rank of Designated Firearms Officer/Station Commissioner in block letters

The rank(in block letters) of the Designated Firearms Officer/ Station Commissioner who made the recommendation must be recorded in paragraph J 6.

7. Place

The city/town where the Designated Firearms Officer/Station Commissioner made the recommendation must be recorded in paragraph J 7.

8. Signature of Designated Firearms Officer/Station Commissioner

The signature of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph J 8.

9. Persal number of the Designated Firearms Officer/Station Commissioner

The SAPS Persal number of the Designated Firearms Officer/ Station Commissioner who made the recommendation must be recorded in paragraph J 9.