SOUTH AFRICAN POLICE SERVICE

Application for permit to transport firearms and ammunition
INSTRUCTIONS: APPLICATION FOR PERMIT TO TRANSPORT FIREARMS AND AMMUNITION

GENERAL INSTRUCTIONS

• An application for permit to transport firearms and ammunition must be completed in black ink that cannot be erased.
• The application must be stamped with the official date stamp of the police station where it is received.
• The police station where the application is captured must complete Section A.
• The police station where the application is received must complete Section B.
• The Central Firearms Control Register (CFR) must complete Section C.
• The applicant must complete Sections D, E and F.
• If an interpreter was used, he/she must complete Section G.
• A parent or guardian of an applicant who is below 18 years of age must complete Section H.
• The Designated Firearms Officer/Station Commissioner must complete Section I.
• A person is guilty of an offence in terms of the Firearms Control Act, 2000 (Act No 60 of 2000), if he/she provides information which he/she knows is false on this application form.

SECTION A: FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS CAPTURED

1. Application reference number
   The reference number that the system generated for the application after it was captured (for example, TR12945) must be recorded in paragraph A 1.

SECTION B: FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS RECEIVED

1. Province
   The name of the province where the police station is situated (for example, Gauteng) must be recorded in paragraph B 1.

2. Area
   The name of the area where the police station is situated (for example, Pretoria) must be recorded in paragraph B 2.

3. Police station
   The name of the police station where the application is received (for example, Brooklyn) must be recorded in paragraph B 3.

4. Component code
   The component code of the police station where the application was received (for example, 47) must be recorded in paragraph B 4.

5. Firearm applications register reference number
   The annual serial number of the firearm applications register allocated to the application (for example, 135/2002) must be recorded in paragraph B 5.

SECTION C: FOR OFFICIAL USE BY THE CENTRAL FIREARMS REGISTER (CFR)

1. Outstanding/Additional information required
   When the police official at the CFR requests outstanding or additional information from the police station or the applicant, the required information must be recorded in paragraph C 1.

2. Persal number
   The SAPS Persal number of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 2.

3. Date
   The date on which the outstanding or additional information are requested by the police official at the CFR must be recorded in paragraph C 3.

4. Signature of police official
   The signature of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 4.

5. Name in block letters
   The initials and surname (in block letters) of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 5.

6. Application for a permit approved (Indicate with an X)
   If the application for a permit is approved, the officer at the CFR who approved the application must mark paragraph C 6 with an X.

7. Persal number
   The SAPS Persal number of the officer at the CFR who approved the application must be recorded in paragraph C 7.

8. Date
   The date on which the application was approved by the officer at the CFR must be recorded in paragraph C 8.

9. Signature of deciding officer
   The signature of the officer at the CFR who approved the application must be recorded in paragraph C 9.

10. Officer code
    The officer code is a code allocated to each officer at the CFR who considers the application for a permit. The code of the officer at the CFR who approved the application must be recorded in paragraph C 10.

11. Name in block letters
    The initials and surname (in block letters) of the officer at the CFR who approved the application must be recorded in paragraph C 11.

12. Application for a permit refused (Indicate with an X)
    If the application for a permit is refused, the officer at the CFR who refused the application must mark paragraph C 12 with an X.

13. Reason for refusal
    When an application was refused, the officer at the CFR must record the reason(s) for refusal in paragraph C 13.

14. Persal number
    The SAPS Persal number of the officer at the CFR who refused the application must be recorded in paragraph C 14.

15. Date
    The date on which the application is refused by the officer at the CFR must be recorded in paragraph C 15.

16. Signature of deciding officer
    The signature of the officer at the CFR who refused the application must be recorded in paragraph C 16.
17. Officer code
   The officer code is a code allocated to each officer at the CFR who considers the application for a permit. The code of the officer at the CFR who refused the application must be recorded in paragraph C 17.

18. Name in block letters
   The initials and surname (in block letters) of the officer at the CFR who refused the application must be recorded in paragraph C 18.

SECTION D: PARTICULARS OF APPLICANT

1. NATURAL PERSON’S DETAILS

2. The type of identification (Indicate with an X)
   2.1 SA ID/Passport number
      The applicable type of identification must be indicated with an X in paragraph D 2.1.

3. Identity number of natural person
   The identity number of the natural person must be recorded in paragraph D 3.

4. Passport number of natural person
   The passport number of the natural person must be recorded in paragraph D 4.

5. Surname
   The applicant’s surname must be recorded in paragraph D 5.

6. Initials
   The applicant’s initials must be recorded in paragraph D 6.

7. Full names
   The applicant’s full names must be recorded in paragraph D 7.

8. Date of birth
   The applicant’s date of birth (for example, 1960-01-01) must be recorded in paragraph D 8.

9. Age
   The applicant’s age must be recorded in paragraph D 9.

10. Gender
    The applicant’s gender must be indicated with an X in paragraph D 10.

11. Residential address
    The physical address where the applicant resides must be recorded in paragraph D 11.

12. Postal code
    The postal code of the applicant’s residential address must be recorded in paragraph D 12.

13. Postal address
    The postal address of the applicant must be recorded in paragraph D 13.

14. Postal code
    The postal code of the applicant’s postal address must be recorded in paragraph D 14.

15. Trade or profession
    The applicant’s trade or profession (for example, motor mechanic) must be recorded in paragraph D 15.

16. If self-employed, specify
    If the applicant is self-employed, (for example: hair dresser - work from home) it must be specified in paragraph D 16.

17. Name of employer/company
    The name of the applicant’s employer or company (for example, The Auto Shop) must be recorded in paragraph D 17.

18. Business address
    The business address (for example, 123 West Street, Sandton) where the applicant’s employer conducts business must be recorded in paragraph D 18.

19. Postal code
    The postal code of the applicant’s business address must be recorded in paragraph D 19.

20. Telephone numbers

20.1 Home: The applicant’s home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph D 20.1.

20.2 Work: The applicant’s work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph D 20.2.

20.3 Cellphone number
    The cellphone number (if applicable) of the applicant must be recorded in paragraph D 20.3.

21. Fax
    The fax number, including the area dialling code, of the applicant must be recorded in paragraph D 21.

22. E-mail address
    The e-mail address (if applicable) of the applicant must be recorded in paragraph D 22.

23. MARITAL STATUS (Indicate with an X)
    24. The applicable marital status must be indicated with an X in paragraph D 24, for example:
        
        Single  X

25. DETAILS OF THE APPLICANT’S SPOUSE/PARTNER
    (If applicable)

25.1 Type of identification (Indicate with an X)

25.1.1 SA ID/Passport
    The applicable type of identification must be indicated with an X in paragraph D 25.1.1.

25.2 Identity number of spouse/partner
    The identity number of applicant’s spouse/partner must be recorded in paragraph D 25.2.

25.3 Passport number of spouse/partner
    The passport number (if applicable) of the applicant’s spouse/partner must be recorded in paragraph D 25.3.
25.4 Full name and surname
The full name and surname of the applicant’s spouse/partner must be recorded in paragraph D 25.4.

26. JURISTIC PERSONS DETAILS
27. OTHER BODIES
(eg body corporate, close corporation or company)

28. Registered company name
The registered company name of the company of the applicant must be recorded in paragraph D 28.

29. Trading as name
The trading as name of the company of the applicant must be recorded in paragraph D 29.

30. FAR number
The registration number of the company of the applicant must be recorded in paragraph D 30.

31. Company registration or CC number
The company registration or CC number of the applicant must be recorded in paragraph D 31.

32. Postal address
The postal address of the applicant must be recorded in paragraph D 32.

33. Postal code
The postal code of the applicant’s postal address must be recorded in paragraph D 33.

34. Business address
The physical address where the applicant conduct business must be recorded in paragraph D 34.

35. Postal code
The postal code of the applicant’s business address must be recorded in paragraph D 35.

36. Business telephone number
36.1 Work: The applicant’s work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph D 36.1.

36.2 Fax
The applicant’s fax number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph D 36.2.

37. E-mail address
The e-mail address (if applicable) of the applicant must be recorded in paragraph D 37.

38. RESPONSIBLE PERSON’S DETAILS
39. Responsible person (Name and surname)
The responsible person’s name and surname must be recorded in paragraph D 39.

40. Type of identification (Indicate with an X)
SA citizen/Non-SA citizen with permanent residence*
The applicable type of citizenship must be indicated with an X in paragraph D 40.

* In case of a non-SA citizen proof of permanent residence must be submitted.

41. Identity number of responsible person
The responsible person’s identity number must be recorded in paragraph D 41.

42. Passport number of responsible person
The responsible person’s passport number must be recorded in paragraph D 42.

43. Cellphone number
The cellphone number (if applicable) of the responsible person must be recorded in paragraph D 43.

44. Physical address
The physical address where the responsible person resides must be recorded in paragraph D 44.

45. Postal code
The postal code of the responsible person’s physical address must be recorded in paragraph D 45.

46. Postal address
The postal address of the responsible person must be recorded in paragraph D 46.

47. Postal code
The postal code of the responsible person’s postal address must be recorded in paragraph D 47.

SECTION E: OTHER DETAILS
1. Have you ever been convicted of an offence, committed inside or outside the borders of the RSA?
Indicate your answer with an X in paragraph E 1. If you answer yes, please supply the following information:

1.1 Police station (1)
The name of the police station where the case was registered (for example, Sunnyside) must be recorded in paragraph E 1.1.

1.2 CAS/Case number
The CAS/Case number(s) of the offence (for example, 79/10/2002) must be recorded in paragraph E 1.2.

1.3 Charge
A description of the offence (for example, assault) must be provided in paragraph E 1.3.

1.4 Outcome
The outcome of the case (for example, R200 or 12 months’ imprisonment) must be provided in paragraph E 1.4.

1.5 Police station (2)
The name of the police station where the case was registered (for example, Pretoria North) must be recorded in paragraph E 1.5.

1.6 CAS/Case number
The CAS/Case number(s) of the offence (for example, 101/05/1976) must be recorded in paragraph E 1.6.

1.7 Charge
A description of the offence (for example, reckless and negligent driving) must be provided in paragraph E 1.7.
1.8 Outcome
The outcome of the case (for example, paid R1000 admission of guilt fine) must be provided in paragraph E 1.8.

2. Are there any cases pending against you?
Indicate your answer with an X in paragraph E 2. If you answer yes, please supply the following information:

2.1 Police station (1)
The name of the police (for example, Hillbrow) station where the case was registered must be recorded in paragraph E 2.1.

2.2 CAS/Case number
The CAS/Case number of the pending case(s) (for example, 60/01/2003) must be recorded in paragraph E 2.2.

2.3 Offence
A description of the offence(s) (for example, possession of dagga) in the pending case(s) must be provided in paragraph E 2.3.

2.4 Police station (2)
The name of the police station (for example, Brooklyn) where the case was registered must be recorded in paragraph E 2.4.

2.5 CAS/Case number
The CAS/Case number of pending case(s) (for example, 200/06/2002) must be recorded in paragraph E 2.5.

3. Have any of your firearm(s) ever been lost/stolen?
Indicate your answer with an X in paragraph E 3. If you answer yes, please supply the following information:

3.1 Police station (1)
The name of the police station (for example, Sunnyside) where the loss/theft of the firearm was reported must be recorded in paragraph E 3.1.

3.2 CAS/Case number
The CAS/Case number of the case/investigation (for example, 151/10/2002) must be recorded in paragraph E 3.2.

3.3 Circumstances
The circumstances of loss/theft of the firearm (for example, robbery) must be recorded in paragraph E 3.3.

3.4 Details of firearm
The details of the lost/stolen firearm (for example, 9mm parabellum, pistol, serial no A4671, Astra) must be recorded in paragraph E 3.4.

3.5 Police station (2)
The name of the police station (for example, Pretoria-Central) where loss/theft of the firearm was reported must be recorded in paragraph E 3.5.

3.6 CAS/Case number
The CAS/Case number (for example, 95/02/1999) of the case that was opened when the firearm that was reported lost/stolen must be recorded in paragraph E 3.6.

3.7 Circumstances
The circumstances of the loss/theft of the firearm (for example, theft of briefcase) must be recorded in paragraph E 3.7.

3.8 Details of firearm
The details of the lost/stolen firearm (for example, 9mm parabellum, pistol, serial no A4671, Astra) must be recorded in paragraph E 3.8.

4. Was a case of negligence opened and investigated regarding the stolen/lost firearm?
Indicate your answer with an X in paragraph E 4. If you answer yes, please supply the following information:

4.1 Police station (1)
The name of the police station (for example, Pretoria-Central) where the case was registered must be recorded in paragraph E 4.1.

4.2 CAS/Case number
The CAS/Case number of the case/investigation (for example, 44/03/1999) must be recorded in paragraph E 4.2.

4.3 Charge
A description of the offence/investigation (for example, negligent loss of firearm) must be recorded in paragraph E 4.3.

4.4 Outcome
The outcome of the case (for example, R1200 or 12 months imprisonment) must be recorded in paragraph E 4.4.

4.5 Police station (2)
The name of the police station (for example, Sunnyside) where the case was registered must be recorded in paragraph E 4.5.

4.6 CAS/Case number
The CAS/Case number of the case/investigation (for example, 180/10/2002) must be recorded in paragraph E 4.6.

4.7 Charge
A description of the offence/investigation (for example, negligent loss of firearm) must be recorded in paragraph E 4.7.

4.8 Outcome
The outcome of the case (for example, not guilty) must be recorded in paragraph E 4.8.

5. Have you ever been declared unfit to possess a firearm?
Indicate your answer with an X in paragraph E 5. If you answer yes, please supply the following information:

5.1 Police station (1)
The name of the police station (for example, Pretoria Central) where the case was registered must be recorded in paragraph E 5.1.

5.2 CAS/Case number
The CAS/Case number of the case/investigation (for example, 44/03/1999) must be recorded in paragraph E 5.2.

5.3 Charge
A description of the offence/investigation (for example, negligent loss of firearm) must be recorded in paragraph E 5.3.
5.4 Date from
The date (for example, 1999-03-12) on which you were declared unfit to possess a firearm must be recorded in paragraph E 5.4.

5.5 Period
The period of unfitness (for example, declared unfit for an indefinite period by the court) must be recorded in paragraph E 5.5.

5.6 Police station (2)
The name of the police station (for example, Sunnyside) where the case was registered must be recorded in paragraph E 5.6.

5.7 CAS/Case number
The CAS/Case number of the case/investigation (for example, 4/2003) must be recorded in paragraph E 5.7.

5.8 Charge
A description of the investigation/offence [for example, domestic violence (final protection order)] must be recorded in paragraph E 5.8.

5.9 Date from
The date (for example, 2003-03-12) on which you were declared unfit to possess a firearm must be recorded in paragraph E 5.9.

5.10 Period
The period of unfitness (for example, declared unfit for period a of five years by the South African Police Service) must be recorded in paragraph E 5.10.

6. Has a firearm that was in your possession been confiscated?
Indicate your answer with an X in paragraph E 6. If you answer yes, please supply the following information:

6.1 Police station (1)
The name of the police station that confiscated the firearm (for example, Sunnyside) must be recorded in paragraph E 6.1.

6.2 CAS/Case number
The CAS/Case number allocated to the confiscation (for example, 179/10/2002) must be recorded in paragraph E 6.2.

6.3 Circumstances
The circumstances surrounding the confiscation (for example, assault) must be recorded in paragraph E 6.3.

6.4 Outcome
The outcome of the case (for example, forfeited to the state by court) must be recorded in paragraph E 6.4.

6.5 Police station (2)
The name of the police station that confiscated the firearm (for example, Brits) must be recorded in paragraph E 6.5.

6.6 CAS/Case number
The CAS/Case number allocated to the confiscation (for example, 120/07/2001) must be recorded in paragraph E 6.6.

6.7 Circumstances
The circumstances surrounding the confiscation (for example, poaching) must be recorded in paragraph E 6.7.

6.8 Outcome
The outcome of the case (for example, forfeited to the state by court) must be recorded in paragraph E 6.8.

7. A description of the two-way communication system must be recorded in paragraph E 7.

8. A description of the safety measures fitted to the vehicles must be recorded in paragraph E 8.

9. A description of the security precautions must be recorded in paragraph E 9.

10. A description of how the prescribed registers will be kept must be recorded in paragraph E 10.

11. DECLARATION BY APPLICANT
I am aware that it is an offence in terms of section 120 (9)(f) of the Firearms Control Act, 2000 (Act No 60 of 2000), to make a false statement in this application.

SECTION F: SIGNATURE OF APPLICANT
(Sign only if applicable)

1. Photo
A recent colour passport photo of the applicant must be pasted in paragraph F 1, and may not exceed the border.
The requirements of the photo:
- The photo must be the size of a standard passport photograph
- The photo must be a full front view of the head and shoulders of the applicant
- The background of the photo must be plain
- The applicant may not be wearing a hat or sunglasses on the photograph
- The applicant's name and identification number must be written on the back of the photograph before it is affixed on the application form

2. Signature
The signature of applicant must be recorded in paragraph F 2, in the presence of the police official and may not exceed the border.

3. Fingerprint
The index fingerprint of the applicant’s right hand must be taken by the police official in paragraph F 3, in the presence of a witness and may not exceed the border. If the applicant does not have a right index fingerprint, the index fingerprint of the left hand must be taken.

4. Fingerprint designation
The designation of the fingerprint (for example, right index fingerprint) must be recorded in paragraph F 4.

5. Name of applicant in block letters
The initials and surname (in block letters) of the applicant who applies for the permit must be recorded in paragraph F 5.

6. Date
The date on which the applicant applies for the permit must be recorded in paragraph F 6.

7. Place
The city/town where the applicant applies for the permit must be recorded in paragraph F 7.

8. PARTICULARS OF POLICE OFFICIAL DEALING WITH APPLICATION
8.1 Name of police official in block letters
The initials and surname (in block letters) of the police official who deals with the application must be recorded in paragraph F 8.1.

8.2 Persal number of police official
The SAPS Persal number of police official who deals with application must be recorded in paragraph F 8.2.

8.3 Rank of police official in block letters
The rank (in block letters) of police official who deals with application must be recorded in paragraph F 8.3.

8.4 Signature of police official
The signature of police official who deals with the application must be recorded in paragraph F 8.4.

9. PARTICULARS OF WITNESS

9.1 Name of witness in block letters
The initials and surname (in block letters) of the police official who acts as the witness must be recorded in paragraph F 9.1.

9.2 Persal number of witness
The SAPS Persal number of the police official who acts as the witness must be recorded in paragraph F 9.2.

9.3 Rank of witness in block letters
The rank (in block letters) of the police official who acts as the witness must be recorded in paragraph F 9.3.

9.4 Signature of witness
The signature of the police official who acts as the witness must be recorded in paragraph F 9.4.

SECTION G: PARTICULARS OF INTERPRETER
(This section must only be completed if the applicant cannot read or write or does not understand the contents of this form.)

1. Name and surname of interpreter
The name and surname of the person who interprets the contents of the application form for the applicant must be recorded in paragraph G 1.

2. Identity/Passport number of interpreter
The identity/passport number of the interpreter must be recorded in paragraph G 2.

3. Residential address
The physical address of the interpreter must be recorded in paragraph G 3.

4. Postal code
The postal code of the interpreter’s residential address must be recorded in paragraph G 4.

5. Postal address
The postal address of the interpreter must be recorded in paragraph G 5.

6. Postal code
The postal code of the interpreter’s postal address must be recorded in paragraph G 6.

7. Telephone number

7.1 Home: The interpreter’s home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph G 7.1.

7.2 Work: The interpreter’s work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph G 7.2.

8. Cellphone number
The cellphone number (if applicable) of the interpreter must be recorded in paragraph G 8.

9. Fax
The fax number, including the area dialling code, of the interpreter must be recorded in paragraph G 9.

10. E-mail address
The e-mail address (if applicable) of the interpreter must be recorded in paragraph G 10.

11. Interpreted from (language)
The language from which the application form was interpreted and the language to which it was interpreted and which is understandable to the applicant (for example, English to Zulu) must be recorded in paragraph G 11.

12. Date
The date on which the interpreter assists the applicant must be recorded in paragraph G 12.

13. Signature of interpreter
The signature of the interpreter who assists the applicant that cannot read or write or does not understand the document must be recorded in paragraph G 13.

14. Place
The place where the interpreter assists the applicant must be recorded in paragraph G 14.

15. Rank of police official in block letters (if applicable)
If the interpreter is a police official, his/her rank (in block letters) must be recorded in paragraph G 15.

16. Persal number of police official (if applicable)
If the interpreter is a police official, his/her SAPS Persal number must be recorded in paragraph G 16.

SECTION H: PARENTAL CONSENT IN CASE OF A MINOR

1. The applicable answer must be indicated with an X in paragraph H 1, for example:

   Recommended [X] Not recommended

2. Name and surname of parent/guardian
The name and surname of the applicant’s parent/guardian who gives permission or denies permission for him/her to apply for a transport permit must be recorded in paragraph H 2.

3. Identity/Passport number of parent/guardian
The identity/passport number (if applicable) of the applicant’s parent/guardian must be recorded in paragraph H 3.

4. Comments of parent/guardian
Any comments of the applicant’s parent/guardian must be recorded in paragraph H 4.
5. **Date**
The date on which the applicant’s parent/guardian gave or denied permission must be recorded in paragraph H 5.

6. **Signature of parent/guardian**
The signature of the applicant’s parent/guardian must be recorded in paragraph H 6.

7. **Place**
The city/town where the applicant’s parent/guardian gave or denied permission must be recorded in paragraph H 7.

SECTION I: FOR OFFICIAL USE BY THE DESIGNATED FIREARMS OFFICER/STATION COMMISSIONER

1. **RECOMMENDATION REGARDING THE APPLICATION**
The applicable answer must be indicated with an X in paragraph I 1, for example:

<table>
<thead>
<tr>
<th>Recommended</th>
<th>Not recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

2. **Motivation**
A motivation regarding the recommendation must be recorded in paragraph I 2. The motivation must be based on actual facts, and not mere hearsay.

3. **Recommended conditions**
The recommended conditions of the application must be recorded in paragraph I 3.

4. **Name of Designated Firearms Officer/Station Commissioner in block letters**
The initials and surname (in block letters) of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph I 4.

5. **Date**
The date on which the Designated Firearms Officer/Station Commissioner made the recommendation must be recorded in paragraph I 5.

6. **Rank of Designated Firearms Officer/Station Commissioner in block letters**
The rank (in block letters) of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph I 6.

7. **Place**
The city/town where the Designated Firearms Officer/Station Commissioner made the recommendation must be recorded in paragraph I 7.

8. **Signature of Designated Firearms Officer/Station Commissioner**
The signature of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph I 8.

9. **Persal number of the Designated Firearms Officer/Station Commissioner**
The SAPS Persal number of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph I 9.