

# SOUTH AFRICAN POLICE SERVICE



Forfeiture of firearm item(s)

<b>INSTRUCTIONS: FORFEITURE OF FIREARM ITEM(S)</b>
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**GENERAL INSTRUCTIONS**

- A forfeiture of firearm item(s) form must be completed in black ink that cannot be erased.
- The forfeiture form must be stamped with the official date stamp of the police station where it is received.
- The police station where the firearm item is kept must complete Section A to D.
- A person is guilty of an offence in terms of the Firearms Control Act, 2000 (Act No 60 of 2000), if he/she provides information which he/she knows is false on this forfeiture form.

**SECTION A: FOR OFFICIAL USE BY THE POLICE STATION WHERE FIREARM ITEM IS KEPT****1. Province**

The name of the province where the police station is situated (for example, Gauteng) must be recorded in paragraph A 1.

**2. Area**

The name of the area where the police station is situated (for example, Pretoria) must be recorded in paragraph A 2.

**3. Police station**

The name of the police station where the forfeiture of firearm item(s) form was received (for example, Brooklyn) must be recorded in paragraph A 3.

**4. Component code**

The component code of the police station where the forfeiture of firearm item(s) form was received (for example, 47) must be recorded in paragraph A 4.

**5. Property (SAPS 13) register reference number**

The annual serial number in the property register allocated to the firearm item(s) (for example, 135/2002) must be recorded in paragraph A 5.

**SECTION B: PARTICULARS OF HOLDER OF THE LICENCE, PERMIT OR AUTHORIZATION****1. NATURAL PERSON'S DETAILS****2. SA ID/Passport**

The type of identification of the holder of the licence, permit or authorization must be indicated with an X in paragraph B 2.

**3. Identity number of natural person**

The identity number of the holder of the licence, permit or authorization must be recorded in paragraph B 3.

**4. Passport number of natural person**

The passport number of the holder of the licence, permit or authorization must be recorded in paragraph B 4.

**5. Surname**

The surname of the holder of the licence, permit or authorization must be recorded in paragraph B 5.

**6. Initials**

The initials of the holder of the licence, permit or authorization must be recorded in paragraph B 6.

**7. Residential address**

The physical address where the holder of the licence, permit or authorization resides must be recorded in paragraph B 7.

**8. Postal code**

The postal code of the licence, permit or authorization holder's residential address must be recorded in paragraph B 8.

**9. Postal address**

The postal address of the holder of the licence, permit or authorization must be recorded in paragraph B 9.

**10. Postal code**

The postal code of the licence, permit or authorization holder's postal address must be recorded in paragraph B 10.

**11. Telephone number**

**11.1 Home:** The holder of the licence, permit or authorization's home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph B 11.1.

**11.2 Work:** The holder of the licence, permit or authorization's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph B 11.2.

**11.3 Cellphone number**

The cellphone number (if applicable) of the holder of the licence, permit or authorization must be recorded in paragraph B 11.3.

**12. Fax**

The fax number, including the area dialling code, of the holder of the licence, permit or authorization must be recorded in paragraph B 12.

**13. E-mail address**

The e-mail address (if applicable) of the holder of the licence, permit or authorization must be recorded in paragraph B 13.

**14. JURISTIC PERSON'S DETAILS****15. OTHER BODIES****16. Registered company name**

The registered company name of the holder of the licence, permit or authorization must be recorded in paragraph B 16.

**17. Trading as name**

The trading as name of the holder of the licence, permit or authorization must be recorded in paragraph B 17.

**18. FAR number**

The registration number of the holder of the licence, permit or authorization must be recorded in paragraph B 18.

**19. Postal address**

The postal address of the holder of the licence, permit or authorization must be recorded in paragraph B 19.

**20. Postal code**

The postal code of the licence, permit or authorization holder's postal address must be recorded in paragraph B 20.

**21. Business address**

The physical address where of the holder of the licence, permit or authorization conducts business must be recorded in paragraph B 21.

**22. Postal code**

The postal code of the licence, permit or authorization holder's business address must be recorded in paragraph B 22.

**23. Business telephone number**

**23.1 Work:** The licence, permit or authorization holder's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph B 23.1.

**23.2 Fax**

The licence, permit or authorization holder's fax number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph B 23.2 .

**24. E-mail address**

The e-mail address (if applicable) of the holder of the licence, permit or authorization must be recorded in paragraph B 24.

**25. RESPONSIBLE PERSON'S DETAILS****26. Responsible person (Name and surname)**

The responsible person's name and surname must be recorded in paragraph B 26.

**27. Type of identification (Indicate with an X)  
SA ID/Passport number**

The responsible person's type of identification must be indicated with an X in paragraph B 27.

**28. Identity number of responsible person**

The identity number of the responsible person must be recorded in paragraph B 28.

**29. Passport number of responsible person**

The passport number of the responsible person must be recorded in paragraph B 29.

**30. Cellphone number**

The cellphone number (if applicable) of the responsible person must be recorded in paragraph B 30.

**31. Physical address**

The physical address where the responsible person resides must be recorded in paragraph B 31.

**32. Postal code**

The postal code of the responsible person's physical address must be recorded in paragraph B 32.

**33. Postal address**

The postal address of the responsible person must be recorded in paragraph B 33.

**34. Postal code**

The postal code of the responsible person's postal address must be recorded in paragraph B 34.

**SECTION C: PARTICULARS OF FIREARM ITEM(S) FORFEITED****1. DETAILS OF FIREARM****2. Type**

The type of the firearm must be recorded in paragraph C 2.

**3. Calibre**

The calibre of the firearm must be recorded in paragraph C 3.

**4. Make**

The make of the firearm must be recorded in paragraph C 4.

**5. Model**

The model of the firearm must be recorded in paragraph C 5.

**6. Barrel serial number**

The barrel serial number of the firearm must be recorded in paragraph C 6.

**6.1 Make**

The make of the barrel must be recorded in paragraph C 6.1.

**7. Frame serial number**

The frame serial number of the firearm must be recorded in paragraph C 7.

**7.1 Make**

The make of the frame must be recorded in paragraph C 7.1.

**8. Receiver serial number**

The receiver serial number of the firearm must be recorded in paragraph C 8.

**8.1 Make**

The make of the receiver must be recorded in paragraph C 8.1.

**9. DETAILS OF PARTS****10. Description of part**

A description of the part of the firearm must be recorded in paragraph C 10.

**11. Associated firearm make**

The make of the firearm associated with the forfeited part must be recorded in paragraph C 11.

**12. Associated firearm model**

The model of the firearm associated with the forfeited part must be recorded in paragraph C 12.

**13. DETAILS OF AMMUNITION****14. Calibre**

The calibre of the ammunition must be recorded in paragraph C 14.

**15. Quantity**

The quantity of the ammunition must be recorded in paragraph C 15.

**16. Reason(s) for forfeiture**

The reason(s) for forfeiture must be recorded in paragraph C 16.

**17. Disposal instruction**

The disposal instruction must be recorded in paragraph C 17.

**18. Forfeiture date**

The date on which the item was forfeited must be recorded in paragraph C 18.

**SECTION D: FOR OFFICIAL USE BY THE POLICE STATION****1. Name of police official in block letters**

The initials and surname (in block letters) of the police official who receives the forfeiture of firearm item form must be recorded in paragraph D 1.

**2. Date**

The date on which the police official receives the forfeiture of firearm item form must be recorded in paragraph D 2.

**3. Rank of police official in block letters**

The rank (in block letters) of the police official who receives the forfeiture of firearm item form must be recorded in paragraph D 3.

**4. Place**

The city/town where the police official receives the forfeiture firearm item must be recorded in paragraph D 4.

**5. Signature of police official**

The signature of the police official who receives the forfeiture of firearm item form must be recorded in paragraph D 5.

**6. Persal number of the police official**

The SAPS Persal number of police official who receives the forfeiture of firearm item form must be recorded in paragraph D 6.