SOUTH AFRICAN POLICE SERVICE

APPLICATION FOR REGISTRATION AS A SECOND-HAND GOODS DEALER / RECYCLER

Section 3, 13 and 25 of the Second-Hand Goods Act, 2009 (Act no 06 of 2009)

OFFICIAL DATE STAMP
(DATE RECEIVED)

A. FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS CAPTURED		
1. SAPS 603 Reference No	NO	YEAR
2. SHG Control System Ref No		

B. FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS RECEIVED	
1. Province	
2. Police station	
3. Component code	

C. FOR OFFICIAL USE BY THE DESIGNATED SECOND-HAND GOODS OFFICER

1. Outstanding/Additional information required

2. Persal No | - | 3. Date Y Y Y Y - M M - D D

4 Signature of Police Officer / DSO

5 Rank, Initials and Surname of Police Officer/DSO

6. Application for Permanent Registration approved			
7. Application for Temporary Registration approved		FROM	TO
8. Application for Permanent Registration refused		9. Application for Temporary Registration refused	

10. Reason(s) for refusal

11. Persal No | - | 12. Date Y Y Y Y - M M - D D

13. Signature of Deciding Authority

14. Deciding Authority Code

15. Rank, Initials and Surname of Deciding Authority

D.	TYPE OF REGISTRATION (Indicate with an X)					
1. Permanent Registration		2. Temporary Registration		3. Period (dates) for which Temporary Registration is required	FROM	TO
4. **Indicate the Principal Business Activity** (Indicate with an X)						
General Dealer		Auctioneer		Scrap Metal Dealer		
Motor Vehicle Dealer		Jeweller		Recycler		
5. **Indicate the Sub-Category of trade** (Indicate with an X)						
Pawnbroker		Communication Equipment Dealer		Antiques Dealer		
Book Dealer		Vehicle Dealer		Motor Vehicle Dealer		
Vehicle Parts Dealer		Motor Vehicle Parts Dealer		Auctioneer		
Jeweller		Vehicle Tyre Dealer		Panel Beater		
Electronic Equipment Dealer		Other		If other, Name:		
6. **Indicate the Type of Goods (as per Schedule 1 and 2 of the Act)** (Indicate with an X)						
Household and office equipment		Communication equipment (Cell Phones)		Bicycles or any part or accessory thereof		
Factory equipment and machinery or any part or accessory thereof		Photographic or optical instruments or any part or accessory thereof		Antique goods		
Valuables		Sporting equipment		Books		
Shop-fitting equipment		Agricultural implements		Jewellery		
Unwrought precious metal defined in the Precious Metal Act, 2005(Act No. 27 of 2005)		Motor vehicles		Vehicles		
Motor vehicle parts		Vehicle parts		Tyres of any vehicle/motor vehicle or motorcycle		
Controlled Metals		Other		If other, Name:		

E.	PARTICULARS OF APPLICANT INCLUDING RESPONSIBLE PERSON(S) AND MANAGER(S)															
(i) NATURAL PERSON																
1. Type of citizenship applicable on Natural Person (Indicate with an X)							1.1 SA citizen		1.2 Non-SA citizen (In case of a non-SA citizen submit proof of permanent residence)							
2. Surname									3. Initial(s)							
4. Full name(s)																
5. Identity number of applicant							-					-			-	
6.1 Passport number of applicant (if any)											6.2 Country of Issue					
7. Residential address																
									8. Postal Code							
9. Name under which business will be conducted																
10. Business address																
									11. Postal Code							

12. Postal address					
			13. Postal Code		
14. Contact details	14.1 Home Tel No	( )	14.2 Cellphone number		
	14.3 Business Tel No	( )	14.4 Fax No	( )	
	14.5 E-mail address				

(ii) JURISTIC PERSON

15. **OTHER BODIES** (mark with an X)	Company		Close Corporation		Trust		Partnership		Other						
	If "Other" indicate the Type of Body														
16. Registered name of Business															
17. "Trading As" name of Business															
18. Business Registration number (See "Other Bodies")															
19. Business Address															
								20. Postal Code							
21. Postal address of Business															
								22. Postal Code							
23. Business contact details	23.1 Business Tel No	( )				23.2 Business Fax No	( )								
	23.3 Business E-mail address														

(iii) RESPONSIBLE PERSON

24. Type of citizenship applicable on Responsible Person (Indicate with an X)	24.1 SA citizen		24.2 Non-SA citizen (In case of a non-SA citizen submit proof of permanent residence)													
25. Surname											26. Initial(s)					
27. Full name(s)																
28. Identity number of Responsible Person							-					-			-	
28.1 Passport number of Responsible Person (if any)											28.2 Country of Issue					
29. Residential address of Responsible Person																
											30. Postal Code					
31. Postal address of Responsible Person																
											32. Postal Code					
33. Contact details of Responsible Person	33.1 Home Tel No	( )				33.2 Cellphone number										
	33.3 Business Tel No	( )				33.4 Fax No	( )									
	33.5 E-mail address															

(iv) MANAGEMENT OF BUSINESS

34 PARTICULARS OF PERSON(S) RESPONSIBLE FOR THE MANAGEMENT OR DAY-TO-DAY CONTROL OF THE BUSINESS (INCLUDING DIRECTORS OF A COMPANY, MEMBERS OF A CLOSE CORPORATION, TRUSTEES OF A TRUST OR PARTNERS OF A PARTNERSHIP)

Full names	Surname	Identity/Passport number	Capacity

F. OTHER DETAILS

1. Are you a registered Credit Provider engaging in pawn transactions within the meaning of the National Credit Act, 2005 (Act No. 34 of 2005) (Indicate with an X. If "YES", submit full details)	**YES**		**NO**	

2. Are you a member of an Accredited SHG Dealers' Association? (Indicate with an X)	YES		NO		If "YES", submit the following details:

3. Name of Accredited SHG Association	
4. Accreditation number of the Accredited SHG Association	
5. Membership number	

5.1 Date joined	Y	Y	Y	Y	-	M	M	-	D	D	5.2 Expiry date	Y	Y	Y	Y	-	M	M	-	D	D

6. Is a copy of the applicable Government Gazette attached indicating exemptions?	YES		NO		If "NO", state reasons

Reason(s)

7. Motivate the purpose for which a Certificate of Registration / Temporary Registration* to trade in second-hand goods is required (*Delete where applicable)

8. **Provide the particulars of any authorization(s), licence(s), certificate(s) or permit(s), applicable on the principal business activity, held by the applicant** (if any)

9. **How will records of goods be kept in terms of Regulation 8?** (Indicate with an X)			
Electronic Data Base (ie. Computerized System)		Manual System (ie. Registers)	

10. **Describe the premises situated at the address indicated in Section "E" of this form, from where business will be conducted, with reference to the location thereof as well as surrounding buildings** (only applicable on a new registration application)

11. **Provide the physical address as well as a description of the premises where Temporary Registration is required** (Only applicable on "Temporary Registration")

12. **Provide the physical address as well as a description of any other premises where second-hand goods will be stored** (if different from the address indicated in Section "E" of this form)

13. **Indicate the intended business hours during which the business will be open for trade** (attach applicable documentation in support thereof, where applicable)					
13.1 Week Days	FROM (DAY OF THE WEEK)	TO (DAY OF THE WEEK)	13.2 Hours	FROM	TO
13.3 Weekends	FROM (DAY OF THE WEEK)	TO (DAY OF THE WEEK)	13.4 Hours	FROM	TO
13.5 Public Holidays			13.6 Hours	FROM	TO

14. **Are you currently registered as a second-hand goods dealer/recycler in terms of the Act?** (Indicate with an X)					
YES		NO		If "YES", submit the following details:	
Police station				Registration number	
Police station				Registration number	
Police station				Registration number	
Police station				Registration number	
Police station				Registration number	

15. **Are there currently any application(s) for registration pending?** (Indicate with an X)					
YES		NO		If "YES", submit the following details:	
Police station				Reference number	
Police station				Reference number	
Police station				Reference number	
Police station				Reference number	
Police station				Reference number	

16. **Was any application in terms of the Act ever refused in the past?** (Indicate with an X)					
YES		NO		If "YES", submit the following details:	
Police station				Reference number	
Police station				Reference number	

17. **Have you ever in the preceding five (5) years in the RSA or elsewhere been sentenced to imprisonment without the option of a fine in respect of any cases of fraud, theft or corrupt activities as referred to in the Prevention and Combatting of Corrupt Activities Act, 2004 (Act No. 12 of 2004), or any contravention of the Corruption Act, 1992 (Act No. 94 of 1992), or the commission of any other offence of which dishonesty is an element?** (Indicate with an X)					
Yes		No		If "YES", submit the following details:	
Police station				Police station	
Case number				Case number	
Offence				Offence	
Sentence				Sentence	

18. **Have you ever in the preceding ten(10) years been convicted of an offence in terms of this Act or the previous Act, irrespective of the sentence imposed, and was within five years after the conviction again convicted of an offence in terms of any of the said Acts and sentenced to a fine exceeding R1 000?** (Indicate with an X)					
Yes		No		If "YES", submit the following details:	
Police station				Police station	
Case number				Case number	
Offence				Offence	
Sentence				Sentence	

19. **Are you an un-rehabilitated insolvent?** (Indicate with an X)												
Yes		No		If "YES", submit the following details:								
Date of sequestration/liquidation	Y	Y	Y	Y	-	M	M	-	D	D	Details of sequestration/liquidation:	

20. Are you by virtue of any other law disqualified from carrying on a business? (Indicate with an X)				
Yes		No		If "YES", submit the following details:
Details of such law and disqualification:				

21. Provide any other information which may be relevant to determine the suitability for registration as a second-hand goods dealer

G. SIGNATURE OF APPLICANT, POLICE OFFICIAL AND WITNESS

1. DECLARATION BY APPLICANT

I hereby declare that I am aware that it is an offence in terms of section 32(1)(c) & (d) of the Second-Hand Goods Act, 2009 (Act No 6 of 2009), to make a false statement in this application.

1.1 PHOTO OF APPLICANT

1.2 Date	Y	Y	Y	Y	-	M	M	-	D	D

1.3 Name and surname of applicant in block letters

1.4 Place	

1.5 Signature of applicant

2. PARTICULARS OF POLICE OFFICIAL DEALING WITH APPLICATION

2.1 Name of Police Official in block letters

							-	

2.2 Persal number of Police Official

2.3 Rank of Police Official in block letters

2.4 Signature of Police Official

3. PARTICULARS OF WITNESS

3.1 Initials and Surname of witness in block letters

							-	

3.2 Persal number of witness

3.3 Rank/Title of witness in block letters

3.4 Signature of witness

H. PARTICULARS OF INTERPRETER

(This section must be completed only if the applicant cannot read or write or does not understand the content of this form)

1. Name and surname of interpreter				
2. Identity/Passport number of interpreter				
3. Residential address of interpreter				
			4. Postal Code	
5. Postal address of interpreter				
			6. Postal Code	
7. Contact details of interpreter	7.1 Home Tel No	( )	7.2 Cellphone number	( )
	7.3 Work Tel No	( )	7.4 Fax No	( )
	7.5 E-mail address			
8. Interpreted from (language)			9. To (language)	

11. Date	Y	Y	Y	Y	-	M	M	-	D	D

10. Signature of Interpreter

13. Place	

12. Rank/Title of Interpreter in block letters

							-	

14. Persal number of Interpreter (Where applicable)

I. FOR OFFICIAL USE BY THE DESIGNATED SECOND-HAND GOODS OFFICE

1. RECOMMENDATION REGARDING THE APPLICATION (Indicate with an X)

1.1 New Registration recommended		1.2 New Registration not recommended	
1.3 Temporary Registration recommended		1.4 Temporary Registration not recommended	
1.5 Reasons for recommendation **(See Regulation 7(1), where applicable)**			

2. General Conditions applicable on this application

3. Name of Police Officer/ DSO in block letters

4. Date Y Y Y Y - M M - D D

5. Rank of Police Officer/ DSO in block letters

6. Place

7. Signature of Police Officer/ DSO

8. Persal number of Police Officer/ DSO

9. Comments by Deciding Authority (if any)

10. Name of Deciding Authority in block letters

11. Date Y Y Y Y - M M - D D

12. Rank of Deciding Authority in block letters

13. Place

14. Signature of Deciding Authority

15. Persal number of Deciding Authority